



STATE OF ARIZONA  
BOARD OF PSYCHOLOGIST EXAMINERS  
1740 WEST ADAMS STREET, SUITE 3403  
PHOENIX, AZ 85007  
PH: 602.542.8162 FX: 602.542.8279  
WEBSITE: [www.psychboard.az.gov](http://www.psychboard.az.gov)

DOUGLAS A. DUCEY  
Governor

HEIDI HERBST PAAKKONEN, M.P.A.  
Executive Director

## Committee on Behavior Analysts

### REGULAR SESSION MINUTES

January 7, 2022 - 9:30 a.m.

Held via Zoom

1.	<p><b>CALL TO ORDER</b> – Dr. Stenhoff, Committee Chair</p> <p>Dr. Stenhoff, Committee Chair, called the meeting to order at 9:31 a.m.</p>
2.	<p><b>ROLL CALL</b> - Ms. Paakkonen</p> <p>Donald Stenhoff, Ph.D., BCBA-D Bryan Davey, Ph.D., BCBA-D Diana Davis-Wilson, DBH, BCBA Tisha Denton, M.Ed., BCBA Paige Raetz, Ph.D., BCBA-D</p> <p><b><u>Staff Present</u></b> Heidi Herbst Paakkonen, Executive Director Jennifer Michaelson, Deputy Director Zakiya Mallas, Licensing Specialist Kathy Fowkes, Licensing Specialist</p> <p><b><u>Attorney General's Office</u></b> Jeanne Galvin, Assistant Attorney General</p> <p>A quorum of the Committee was confirmed.</p>
3.	<p><b>REMARKS/ANNOUNCEMENTS</b></p> <ul style="list-style-type: none"><li>● <b>General Committee Remarks, Announcements and Updates</b></li></ul> <p>Dr. Stenhoff thanked the staff for preparing the materials for this meeting, and expressed appreciation to Ms. Galvin for her representation. Additionally, he commended the Committee members for their investment of time to prepare for the meeting. Finally, he acknowledged the applicants and stakeholders in attendance.</p>
4.	<p><b>APPROVAL OF MINUTES</b></p> <ul style="list-style-type: none"><li>● <b>December 3, 2021 Regular Session Minutes</b></li></ul> <p><b>MOTION:</b> Dr. Davis-Wilson moved to approve the draft minutes. Ms. Denton seconded the motion. <b>VOTE:</b> The motion was approved 5-0.</p>

5.	<b>DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING RECOMMENDATION TO THE BOARD PERTAINING TO APPROVAL OF BEHAVIOR ANALYST APPLICANTS</b>	
<b>A. Behavior Analyst Applications for Licensure</b>		
	<b>1) Nicole Steele, M.S. (***)</b>	
<p>The applicant was present for the review of her application. The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was noted that there is an incorrect date on the supervision form that will need to be remedied by the supervisor; this can be facilitated by staff ahead of the Board meeting. The Committee determined the application can be forwarded to the Board with a recommendation for approval, pending receipt of the correction.</p>		
	<b>2) Cecilia Navarro, M.A.</b>	
<p>The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. The Committee determined the application can be forwarded to the Board with a recommendation for approval.</p>		
	<b>3) Andrew Monzon, M.A.</b>	
<p>Dr. Raetz disclosed she works at the same organization as the applicant but not together in the same department; she is able to vote on the application objectively. The applicant was present for the review of his application. The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was noted that a disclosure was made on the application, but the incident occurred 3 years ago, court-ordered requirements were completed according to documentation submitted, and the applicant submitted a written statement summarizing what he has learned and corrected as a result of the incident. The Committee determined the application can be forwarded to the Board with a recommendation for approval.</p>		
	<b>4) Dana Coombs, M.S.</b>	
<p>The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. The Committee determined the application can be forwarded to the Board with a recommendation for approval.</p>		
	<b>5) Amber Schmidt, M.S.</b>	
<p>Dr. Davis-Wilson announced that she is recused from this application. Dr. Stenhoff disclosed he was previously one of her instructors but he is able to vote on the application objectively. The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. The Committee determined the application can be forwarded to the Board with a recommendation for approval.</p>		
	<b>6) Paisley Martin, M.Ed.</b>	
<p>The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. The Committee determined the application can be forwarded to the Board with a recommendation for approval.</p>		

	<b>7) Tanya Tompkins, M.Ed.</b>	
<p>The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. The Committee determined the application can be forwarded to the Board with a recommendation for approval.</p>		
	<b>8) Haley Toner, M.Ed.</b>	
<p>The applicant was present for the review of her application. The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was noted that one of her supervisors appears to have made a clerical error on page 11 of the application that will require a correction; this can be facilitated by staff ahead of the Board meeting. The Committee determined the application can be forwarded to the Board with a recommendation for approval, pending receipt of the correction.</p>		
	<b>9) Jessica Smith, M.S.</b>	
<p>The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. The Committee determined the application can be forwarded to the Board with a recommendation for approval.</p>		
	<b>10) Koraima Sierra, M.Ed.</b>	
<p>The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. The Committee determined the application can be forwarded to the Board with a recommendation for approval.</p>		
	<b>11) Danielle Aliotta, M.Ed.</b>	
<p>The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. The Committee determined the application can be forwarded to the Board with a recommendation for approval.</p>		
	<b>12) Brittany Garza, M.Ed.</b>	
<p>The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. The Committee determined the application can be forwarded to the Board with a recommendation for approval.</p>		
	<b>13) Dana Cruz, M.A.</b>	
<p>The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that several application fields were not completed and may need to be remedied by the applicant. It was noted that the application isn't clear with respect to whether she has a work address and contact information. Staff affirmed clarification and corrections will be sought from the applicant. Additionally the Committee and staff discussed the fact that the application form design has some limitations with respect to how supervisors are listed or presented; it was acknowledged that the online application form currently in development might be a solution to make this information more clear and easier to review.</p>		

<b>B. Behavior Analyst Applications for Licensure by Universal Recognition</b>	
1)	<b>Alexandra Newell, M.S.</b>
	<p>The applicant was present for the review of her application. The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. The Committee determined the application can be forwarded to the Board with a recommendation for approval.</p> <p><b>MOTION:</b> Dr. Davey moved to forward all listed applications to the Board with the caveat that any applications requiring corrections first be appropriately remedied. Dr. Raetz seconded the motion.</p> <p><b>VOTE:</b> The motion was approved 5-0 (with the recusals noted).</p> <p><i>*First Formal Additional Information Request</i>  <i>** Second Formal Additional Information Request</i>  <i>*** Third Formal Additional Information Request</i></p>
<b>6.</b>	<b>DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING TELEHEALTH ADVISORY COMMITTEE ON TELEHEALTH BEST PRACTICES</b>
	<p>Dr. Davey reported that there have been no meetings of the advisory committee since his last report. He will have an update to share during the next meeting of this Committee.</p>
<b>7.</b>	<b>DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING RECENT UPDATES FROM THE BEHAVIOR ANALYST CERTIFICATION BOARD (BACB)</b>
	<p>Ms. Paakkonen indicated this item was on the agenda in the event the BACB issued any communications since early December, but that none have been received. She informed the Committee that the BACB will be hosting a virtual “Meet and Greet” event on January 10, 2022.</p>
<b>8.</b>	<b>DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING APPLICATION TO BACB AUTHORIZED CONTINUING EDUCATION (ACE) PROGRAM TO INCLUDE DESIGNATING THE ACE COORDINATOR</b>
	<p>Ms. Paakkonen reported that the Board approved the plan to submit an ACE Program application to the BACB, and determined the decision as to who should serve as the ACE Coordinator is best left to the Committee. She noted that she has completed the application with the exception of the name of the ACE Coordinator and requested that decision be made in order to move forward with the submission. Additionally, she asked for feedback to the draft compliance document she has prepared for purposes of demonstrating the agency will comply with the program requirements.</p> <p><b>MOTION:</b> Ms. Denton nominated Dr. Raetz to serve as the ACE Coordinator. Dr. Davey seconded the motion.</p> <p><b>VOTE:</b> The motion was approved 5-0.</p> <p>The discussion reflected that, assuming the application is approved by the BACB, behavior analysts will have access to impactful and relevant ethics continuing education by virtue of attending meetings of the Committee on Behavior Analysts.</p>

<p><b>9.</b></p>	<p><b>DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING ELECTION OF 2022 COMMITTEE CHAIR</b></p> <p>Ms. Paakkonen advised the Committee that A.R.S. § 32-2091.15(B) requires an annual election of a chairperson from among the members of the Committee on Behavior Analysts.</p> <p><b>MOTION:</b> Dr. Davey nominated Dr. Stenhoff to serve as Chair of the Committee for 2022. Ms. Denton seconded the motion.</p> <p><b>DISCUSSION:</b> Dr. Stenhoff accepted the nomination.</p> <p><b>VOTE:</b> The motion was approved 5-0.</p>
<p><b>10.</b></p>	<p><b>NEW AGENDA ITEMS FOR FUTURE MEETINGS</b></p> <p>The Committee requested the ACE Provider application be revisited on the next agenda. Additionally the Committee requested to see the new online application once it is available for testing. Ms. Paakkonen indicated that legislative updates will resume with the February agenda.</p>
<p><b>11.</b></p>	<p><b>ADJOURNMENT</b></p> <p><b>MOTION:</b> Ms. Denton moved to adjourn the meeting. Dr. Raetz seconded the motion.</p> <p><b>VOTE:</b> The motion was approved 5-0. The meeting concluded at 10:19 a.m.</p>