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## Complaint Screening Committee REGULAR SESSION MINUTES

December 12, 2022

*Held via Zoom*

### 1. CALL TO ORDER

The regular session of the Arizona Board of Psychologist Examiners Complaint Screening Committee was called to order by Chairman Wynn at 8:00 a.m. on December 12, 2022. One executive session was held.

### 2. ROLL CALL

#### Committee Members Present

Todd Wynn, M.A. – Chair (*left meeting at 9:16 a.m.*)

Matt Meier, Psy.D.

Joseph Stewart, Ed.D.

#### Attorney General's Office

Marc Harris, Assistant Attorney General

#### Staff Present

Heidi Herbst Paakkonen, Executive Director

Jennifer Michaelson, Deputy Director

### 3. APPROVAL OF MINUTES

- November 14, 2022 Regular Session Minutes

Dr. Stewart made a motion, seconded by Dr. Meier, to approve the minutes as drafted. The motion carried unanimously (3-0), by a voice vote.

### 4. CASE DISCUSSION/DECISION

#### a. Amy Knapp, Psy.D. - Complaint No. 23-04

Dr. Stewart summarized the case, including salient points of the investigation and pertinent records. The Complainant participated, made a statement, and answered questions from the Committee. Dr. Knapp and her attorney, Sara Stark, participated, made a statement and answered questions from the Committee.

The Committee expressed concern that Dr. Knapp did not seek consultation when she was asked by the Complainant to provide a letter outlining her opinion relating to his conservatorship. Dr. Knapp informed the Committee this was the first time she had ever been asked to provide a clinical opinion

for a forensic/conservatorship matter and that it was an error in judgment to provide such a letter. The Committee noted that it was outside the scope of Dr. Knapp's training and background to provide a recommendation for a conservatorship case.

Dr. Meier made a motion, seconded by Dr. Stewart, to forward Complaint No. 23-04 to the Board with a recommendation that a non-disciplinary Letter of Concern and Order for Continuing Education requiring ten hours of education in the areas of ethics/forensics be issued to Dr. Knapp. The motion carried unanimously (3-0), by a voice vote.

**b. Brian Klinck, Psy.D. - Complaint No. 23-03**

Dr. Stewart summarized the case, including salient points of the investigation and pertinent records. The Complainant participated, made a statement, and answered questions from the Committee. Dr. Klinck and his attorney, Flynn Carey, participated, made a statement and answered questions from the Committee. After deliberation, Dr. Stewart made a motion, seconded by Dr. Meier, to dismiss this case, as there are no violations of rule or statute. The motion carried unanimously (3-0), by a voice vote.

*Mr. Wynn left the meeting at 9:16 a.m.*

**c. Suzana Adams, Psy.D. - Complaint No. 22-06**

Ms. Michaelsen relayed that this complaint was initially reviewed by the Committee on January 19, 2022. The complaint alleges that Dr. Adams failed to comply with A.R.S. § 13-3620 regarding the mandatory reporting of suspected abuse of a minor. The CSC voted to table the matter to allow the Complainant an opportunity to submit additional information relative to new allegations she raised at the Committee meeting, and to allow Dr. Adams the opportunity to respond to the new information. The Committee also requested that the applicable police report in this case be obtained, noting that the case would need a continuation to be reviewed at a later date upon receipt of this information. Dr. Adams responded to the new information submitted by the Complainant following the Committee meeting in which she asserted that new information is time-barred in light of the four-year statute of limitations for allegations against a licensee pursuant to A.R.S. § 32-3224.

Dr. Adams' attorney, Flynn Carey, addressed the Committee regarding this issue.

*At 9:21 a.m., Dr. Meier made a motion, seconded by Dr. Stewart, to go into Executive Session to receive confidential legal advice. Open session reconvened at 9:28 a.m.*

Dr. Meier provided an update on the case. The Complainant was not present. Dr. Adams and Mr. Carey made a statement and answered questions from the Committee. After deliberation, Dr. Meier made a motion, seconded by Dr. Stewart, to dismiss this case, as there are no violations of rule or statute. The motion carried unanimously (2-0), by a voice vote.

**d. Azucena Avila - Complaint T-23-02**

Dr. Stewart summarized the case, including salient points of the investigation and pertinent records, noting that Board staff opened a complaint for further investigation after receiving information that Ms. Avila, who is unlicensed, is advertising on her website and Facebook profile that she provides psychological and therapy services. Dr. Stewart noted the information on these platforms could misled the public into thinking that she is a licensed psychologist.

Ms. Avila was present, made a statement, and answered questions from the Committee.

The Committee observed that Ms. Avila has made changes to these sites upon notification of the complaint, to ensure her compliance with A.R.S. § 32-2084.

After deliberation, Dr. Meier made a motion, seconded by Dr. Stewart, to dismiss this case, as there are no violations of rule or statute. The motion carried unanimously (2-0), by a voice vote.

**5. ADJOURN**

There being no further business to come before the Committee, Dr. Meier made a motion, seconded by Dr. Stewart, to adjourn the meeting. The motion carried (2-0) and the meeting was adjourned at 10:03 a.m.