



STATE OF ARIZONA
BOARD OF PSYCHOLOGIST EXAMINERS
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KATIE HOBBS
Governor

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Executive Director

Committee on Behavior Analysts
REGULAR SESSION MINUTES
March 30 and 31, 2023
Held via Zoom

1. CALL TO ORDER

Dr. Stenhoff, Acting Committee Chair, called the meeting to order at 11:02 a.m.

2. ROLL CALL

Committee Members Present

Donald Stenhoff, Ph.D., BCBA-D
Bryan Davey, Ph.D., BCBA-D
Diana Davis-Wilson, DBH, BCBA
Paige Raetz, Ph.D., BCBA-D

3. REMARKS/ANNOUNCEMENTS

● **General Committee Remarks, Announcements and Updates**

Dr. Stenhoff acknowledged the efforts of Board staff to prepare and assemble a large quantity of materials for this meeting. He thanked the Committee members for their time and dedication to serving the public. Finally, he stated his appreciation to the members of the public for attending this meeting.

● **Continuing Education Credit for Maintenance of BACB Certification**

Dr. Stenhoff announced that the Board of Psychologist Examiners is approved by the Behavior Analyst Certification Board (BACB) as an ACE continuing education provider. To claim credit, attendees are to make note of the code words provided hourly throughout the meeting. A code word reporting form is posted on the Board's Meetings page on the website.

TIMED ITEMS - 11:00 a.m. on March 30, 2023

4. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING COMPLAINTS AND RECOMMENDATIONS TO THE BOARD

A. Complaint No. 23-18, Paige Huff, M.S.

Dr. Davis-Wilson summarized the complaint filed by CA which alleges Ms. Huff failed to provide appropriate supervision to her while she was a trainee, and the complainant also took issue with Ms. Huff's adherence to some of the terms of their supervision agreement. In response to the complaint, Ms. Huff refuted the allegations,

and provided copies of documentation that supports her claim that appropriate and adequate supervision was provided by her to CA.

CA was not present for the review of the complaint. Ms. Huff was present and made a statement to the Board that summarized the records she submitted which provides further clarity relative to the supervised experience she provided to CA. In response to questions posed by the Committee, Ms. Huff clarified the supervision contract dates. She also provided details relative to certain services that were provided by the supervisee, as well as the varied roles that other supervisors at the company performed. It was noted by the Committee that there are a few instances where the supervision contract does not entirely conform to the requirements of the BACB.

In response to a question, Ms. Huff explained what she understood to be the reporting requirements for reporting RBT ethical concerns to the BACB.

The complaint deliberation reflected that while the investigative record reflects there are no violations of the statutes, the Committee recommended that Ms. Huff conduct additional research to better inform her understanding of the BACB's reporting requirements for RBTs. Additionally, the Committee noted that the email content that Ms. Huff composed to CA could have been composed to better reflect professional communications. The members also discussed the fact that BCBA's have a responsibility to ensure the safety of their clients in the case of an RBT's untimely separation. Ms. Huff agreed to send Board staff a modified copy of her contract that reflects the feedback she received.

MOTION: Dr. Davey moved to forward a recommendation to the Board to dismiss the complaint. Dr. Davis-Wilson seconded the motion.

VOTE: The motion was approved 4-0.

MOTION: Dr. Stenhoff moved to meet in Executive Session for the purpose of receiving legal advice. Dr. Davis-Wilson seconded the motion.

VOTE: The motion was approved 4-0.

The Committee met in Executive Session from 11:37 a.m. to 11:46 a.m.

Upon resuming the meeting in public session, the Committee proceeded to the next complaint review.

B. Complaint No. 23-19, Paige Huff, M.S.

Dr. Raetz provided an overview of the complaint submitted by EF against multiple individuals – including Ms. Huff – in which she alleges the commission of false billing practices, late submission of clinical reports, and inadequate supervision provided to trainees and to RBTs. In response to the complaint, Ms. Huff submitted billing and supervision logs, copies of supervision policies and procedures, copies of communications providing feedback to EF, and an explanation relative to how concerns are escalated within the company.

EF was present for the review of the complaint. She explained that she had served as the agency's RBT site trainer, and in the process she realized the content they were delivering specific to mandatory reporting was problematic. The Committee asked EF to comment on the responses she received when she expressed her concerns. EF stated that she felt that the responses were inadequate and, due to her degree of discomfort, she elected to leave the agency. EF stated that she was advised all child safety concerns observed by an RBT are to be relayed to the supervising BCBA or the Clinical Director who exclusively serve as the mandatory reporter to the Department of Child Safety (DCS); the RBT is precluded from doing so in accordance with company policy and as reflected in the training materials. She denied having been provided any of the information supplied by Ms. Huff to the Committee. EF stated that while some concerns she heard were hearsay, she heard them frequently enough to be cause for concern. In response to a question, EF described how she was oriented to serve as the RBT trainer.

Ms. Huff provided a statement to the Committee in which she provided an overview of the RBT training development and delivery process, and explained that the training actually encourages RBTs to coordinate with the supervising BCBA. She also provided some explanation relative to the supervisor guidance that is supplied around these issues. In response to a question, Ms. Huff explained their processes for documenting, addressing, and reporting concerns relative to child safety, including the escalation thereof. She also described their incident reports procedures to include how the information is captured and reported. Ms. Huff also addressed questions relative to the HIPAA training provided by the agency, and also how dual relationship concerns are managed.

MOTION: Dr. Raetz moved to meet in Executive Session for the purpose of receiving legal advice. Dr. Davey seconded the motion.

VOTE: The motion was approved 4-0.

The Committee met in Executive Session from 12:19 p.m. to 12:23 p.m.

Upon resuming the meeting in public session, the Committee proceeded with the review of the complaint.

The Committee's deliberation noted that Ms. Huff has indicated several instances where practice management improvements are being developed and implemented. The Committee members also noted where scope of practice is a factor with respect to who holds responsibility for certain actions. The deliberation also touched on whether the investigation raises concerns relative to whether sufficient documentation has been maintained. It was the consensus of the Committee that obtaining additional documentation from Ms. Huff would be informative with respect to formulating a recommendation to the Board.

The Committee elected to refrain from adopting a motion specific to this case as the review of the next series of complaints could yield additional information to evaluate for purposes of making a recommendation to the Board.

C. Complaint No. 23-21, Abigail Barnes, M.S.

Having previously summarized the allegations of the complaint, Dr. Raetz noted that Ms. Barnes supplied a response to the complaint which include an explanation of her supervision practices, her certification and licensure history, copies of supervision logs, and of supervision policies and procedures.

EF stated to the Committee that she initially had concerns that she was being supervised by Ms. Barnes prior to her having been granted licensure; she indicated that she subsequently learned that Ms. Barnes was indeed licensed. The question and answer session with the Committee revealed that EF found that Dylan Huff had made program modification for a client to which she was assigned (NH), however Ms. Barnes was her supervising BCBA and Mr. Huff was never involved with that client. In response to Committee questions, EF affirmed that this raised some coding and billing irregularity concerns on her part.

Ms. Barnes was present for the review of the case and she explained that while she was completing her licensure requirements she received training from Mr. Huff during which he mentored her for purposes of her serving as a supervisor in the future. She indicated that she practiced writing notes which were not submitted, but were drafted by her for purposes of receiving coaching and feedback from Mr. Huff. In response to questioning she stated that she was never aware of an instance when another BCBA in the company improperly modified her client's (NH's) documentation and billing.

The deliberation for the complaint reflected that the complaint appears to constitute a series of misunderstandings, and a lack of communication. The Committee noted the investigative record does not support that Ms. Barnes was functioning as a licensed behavior analyst prior to having been granted licensure. Ms. Barnes affirmed that Mr. Huff provided supervisory oversight of her services delivery with some frequency.

D. Complaint No. 23-22, Diamond Smith, M.S.

Having previously summarized the allegations of the complaint, Dr. Raetz noted that Ms. Barnes supplied a response to the complaint that summarized the supervision that she supplied to EF (including copies of logs), and the training that she received to do so.

Under questioning EF described some instances of what she believed to be insufficient or inappropriate supervision. She described the grievance policy for the company as mostly advising employees that they are to “vent” concerns to a colleague. She also described instances when she felt she was not included in conversations that she felt was inappropriate, and that some serious concerns RBTs reported were dismissed by Ms. Smith. She further alleged that some parent accusations of sexual abuse of a client child by an RBT were largely disregarded by Ms. Smith as implausible and the employee was never removed or reported.

Ms. Smith was present for the review and she described what she could recall from the new allegation of sexual abuse that EF raised, and how she researched and documented it. She denied having disregarded the matter, and indicated that she and Mr. Huff conducted a thorough review of it. Ms. Smith affirmed that the matter is documented and she is prepared to retrieve and submit to the Board that documentation if needed. She relayed how she was trained by Adventure ABA with respect to mandatory reporting training. In response to questioning, Ms. Smith indicated the allegations were determined by the agency to be unfounded. She denied having any knowledge of any external investigation concerning the sexual abuse allegation. However, EF subsequently asserted that based on her advice an RBT called the Department of Child Safety to report the alleged incident. EF indicated that she left the company that day as she believed the response by Ms. Smith and other leadership to be inadequate.

Ms. Smith described her position duties both prior to earning her BCBA certification, as well as since she has become licensed. In response to a series of questions, she summarized the organization chart, the chain of command, and the distribution of responsibilities within the company.

The Committee deliberation reflected that additional information concerning the incident reporting may inform the recommendation that is forwarded to the Board.

E. Complaint No. 23-20, Dylan Huff, M.Ed.

Dr. Davis-Wilson disclosed for the record that she very recently recalled that several years ago she was formerly the clinical director for an agency through which some of Ms. and Mr. Huff’s children received services, but all client and parent interactions involved other agency employees, and that she never met any members of the family while employed at the agency.

The Committee requested EF describe her knowledge of the mass departure of several employees that relates to the incident mentioned in the complaint. She reiterated many of the statements she made with the previous cases. She indicated this event occurred after she had made her own decision to leave the company, and stated it occurred in October of 2021. In response to a question, EF confirmed that she has not been contacted concerning any open investigations with respect to the allegations. She described learning that company employees were advised of a new requirement to sign a contract in order to remain employed; some employees refused and either left or were terminated.

Mr. Huff was present and was represented by Brianna Quinn, Esq. Ms. Quinn stated that several new allegations were raised by EF in today’s review and therefore Mr. Huff is not yet prepared to discuss them. When asked whether Mr. Huff is aware of any external investigations concerning the sexual abuse allegation, he described his role for several months as providing only remote consultation work; more recently he has increased his involvement day-to-day. He denied having any knowledge of any investigation being conducted by DCS. Mr. Huff also indicated that he had just retrieved the billing records for N.H. and affirmed there were no improper coding adjustments made as was alleged by EF. Mr. Huff indicated he has no knowledge of the events or circumstances as he had no supervision involvement or oversight at that time.

The Committee noted that there are additional documents and records that are required, given the new allegations and information that has emerged from the review of the complaints. The members debated whether a review of the entire client records is necessary in order to obtain better clarity with respect to finding and conclusions.

MOTION: Dr. Davis-Wilson moved to meet in Executive Session for the purpose of receiving legal advice. Dr. Raetz seconded the motion.

VOTE: The motion was approved 4-0.

The Committee met in Executive Session from 2:12 p.m. to 2:18 p.m.

Upon resuming the meeting in public session, the Committee proceeded with the review of the complaint.

The Committee directed staff to request additional documentation for complaints 23-19 and 23-22 to include the incident report and related communications for the sexual abuse allegation, the session notes and corresponding emails for the sessions with the client NH.

MOTION: Dr. Davis-Wilson moved to table action on complaints 23-20 pending the review of the remaining complaints. Dr. Raetz seconded the motion.

VOTE: The motion was approved 4-0.

MOTION: Dr. Davis-Wilson moved to table action on complaint 23-19 pending the receipt and review of the additional documentation noted in the discussion. Dr. Raetz seconded the motion.

VOTE: The motion was approved 4-0.

MOTION: Dr. Davis-Wilson moved to table action on complaint 23-22 pending the receipt and review of the additional documentation noted in the discussion. Dr. Raetz seconded the motion.

VOTE: The motion was approved 4-0.

MOTION: Dr. Davis-Wilson moved to recommend to the Board dismissal of complaint 23-21. Dr. Raetz seconded the motion.

VOTE: The motion was approved 4-0.

F. Complaint No. 23-02, Dylan Huff, M.Ed.

5. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING RECOMMENDATIONS TO THE BOARD FOR INFORMATION RECEIVED RELATED TO DYLAN HUFF'S COMPLIANCE WITH THE NON-DISCIPLINARY ORDER FOR CONTINUING EDUCATION AND SELF-STUDY FOR COMPLAINT NO. 20-51 AND POSSIBLE RECOMMENDATIONS TO THE BOARD REGARDING INFORMATION THAT CONCERNS ANOTHER LICENSED BEHAVIOR ANALYST

MOTION: Dr. Davis-Wilson moved to meet in Executive Session for the purpose of receiving legal advice. Dr. Davey seconded the motion.

VOTE: The motion was approved 4-0.

The Committee met in Executive Session from 2:41 p.m. to 2:46 p.m.

Upon resuming the meeting, the Committee announced that this agenda item was tabled and will be rescheduled on a future meeting agenda, once the additional information identified earlier in the discussion is received.

The meeting recessed at 2:50 p.m. and will resume at 9:30 a.m. beginning with agenda item 6.

THE FOLLOWING AGENDA ITEMS WILL BE REVIEWED ON MARCH 31, 2023. THESE ITEMS ARE UNTIMED AND MAY BE DISCUSSED AND DECIDED UPON AT VARIOUS TIMES AT THE CHAIR'S DISCRETION

Ms. Denton called the meeting to order at 9:32 a.m.

Committee Members Present

Tisha Denton, M.Ed., BCBA
Bryan Davey, Ph.D., BCBA-D
Diana Davis-Wilson, DBH, BCBA
Paige Raetz, Ph.D., BCBA-D
Donald Stenhoff, Ph.D., BCBA-D

6. APPROVAL OF MINUTES

- **March 3, 2023 Regular Session Minutes**
- **March 3, 2023 Executive Session Minutes**

It was noted that on page 4 of the regular session minutes, a name correction is required.

MOTION: Dr. Davey moved to approve the minutes with the revision noted above. Dr. Stenhoff seconded the motion.

VOTE: The motion was approved 5-0.

7. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING RECOMMENDATION TO THE BOARD PERTAINING TO APPROVAL OF BEHAVIOR ANALYST APPLICANTS

A. Behavior Analyst Applications for Licensure

1. Ria Dhaliwal, M.S.

Dr. Stenhoff and Dr. Davis-Wilson disclosed for the record that they both served as the applicant's former instructors but he is able to review the application objectively. The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. The Committee determined the application can be forwarded to the Board with a recommendation for approval.

2. Walter Umana, M.Ed.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. The applicant disclosed a prior criminal history for which all documentation required was received. The Committee determined the application can be forwarded to the Board with a recommendation for approval.

The Committee noted that one of Mr. Umana's former supervisors was unresponsive to requests from both the applicant and Board staff to submit documentation in support of his application. The Committee recommended this matter be forwarded to the Board to be referred to the BACB.

3. Joanna Schumacher, M.A.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. The Committee determined the application can be forwarded to the Board with a recommendation for approval.

4. Nicole Vedder, M.A.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. The Committee determined the application can be forwarded to the Board with a recommendation for approval.

5. Samantha Weeman, M.Ed.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules with the exception of the fact that 526.5 hours of supervision are not qualifying as they were provided by an unlicensed supervisor, Raven Rogers, who was employed by Hoom House. Additionally, Ms. Weeman has yet to supply an appropriate photo and needs to make some corrections to errors that are noted in the file. Ms. Weeman was present for the review of her application and explained that she did learn while applying for licensure that some of her hours would not be accepted due to the fact ROGERS was not licensed in Arizona. She indicated that she acquired additional hour through an extension of time with another supervisor. Ms. Mallas advised the Committee that the second photo she received was also unacceptable. The Committee determined the application can be forwarded to the Board with a recommendation for approval once the photo is received.

The Committee articulated concerns that the former owner and director of Hoom House made what appears to be false representations to the Committee in the past and on the record that the Committee would never again see documentation reflecting an unlicensed person, employed with that company, providing supervision to a supervisee in Arizona.

6. Ilea Adams, M.Ed.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. The Committee determined the application can be forwarded to the Board with a recommendation for approval.

7. Ashley Price, M.A.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. The Committee determined the application can be forwarded to the Board with a recommendation for approval.

8. Callie Farrand, M.S.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. The Committee determined the application can be forwarded to the Board with a recommendation for approval.

9. Jenna Reynolds, M.S.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. The Committee determined the application can be forwarded to the Board with a recommendation for approval.

B. Behavior Analyst Applications for Licensure by Universal Recognition

1. NA

***First Formal Additional Information Request**

**** Second Formal Additional Information Request**

C. Requesting Approval for Telehealth Registration (A.R.S. § 36-3606)

Applicant Name

Committee Lead

1. NA

MOTION: Dr. Davey moved to forward the following applications to the Board with a recommendation for approval: Ria Dhaliwal, M.S.; Walter Umana, M.Ed.; Joanna Schumacher, M.A.; Nicole Vedder, M.A.; Samantha Weeman, M.Ed.; Ilea Adams, M.Ed.; Ashley Price, M.A.; Callie Farrand, M.S.; and Jenna Reynolds, M.S. Dr. Stenhoff seconded the motion.

VOTE: The motion was approved 5-0.

8. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING APPLICATION WITHDRAWAL REQUEST FROM JENNA REYNOLDS, M.S. – Dr. Stenhoff

The applicant was present and advised the Committee that she does not wish to withdraw her application after all. She indicated that she would like her application to proceed to the Board if the Committee recommends as such.

MOTION: Dr. Stenhoff moved to deny the request. Dr. Raetz seconded the motion.

VOTE: The motion was approved 5-0.

9. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING PROPOSED LEGISLATION INCLUDING, BUT NOT LIMITED TO: HB2046, HB2144, HB2190, HB2254, HB2377, HB2429, HB2517, HB2529, SB1087, SB1248, SB1255, SB1270, SB1333, SB1386, SB1457, SB1513, and SB1523

Ms. Paakkonen provided a summary of certain bills that appear to stand some chance of passage. Additionally, she described their potential impact to the agency.

10. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING RECENT UPDATES FROM THE BEHAVIOR ANALYST CERTIFICATION BOARD (BACB)

Ms. Paakkonen called to the Committee's attention the BACB developed resource that she requested to serve as a guidance document to ascertain whether an applicant for licensure by reciprocity met the BACB education and training requirements established for that period of time. The Committee members reviewed and discussed that all applications will need to be reviewed against A.R.S. 32-2091.03 and also A.A.C. R4-26-403; in the process, the Committee noted the overly prescriptive language in the statute that requires 1,500 hours of supervised experience, and discussed that that language will need to be reconciled with the reciprocity requirements. The Committee cited the historical rationale that led to the 1,500-hour requirement, and also the fact that the Auditor General more recently recommended this requirement be removed so that the rules could more appropriately reflect what the value(s) shall be. The Committee requested Ms. Paakkonen expressed gratitude to Misty Bloom, Esq. for facilitating the creation of the reciprocity resource.

Ms. Paakkonen also explained to the Committee that she had begun preparing some draft proposed language to issue to all BCBA's specific to issues concerning practicing or attempting to practice in Arizona while unlicensed by this state. Dr. Raetz and Dr. Stenhoff agreed to work with Ms. Paakkonen on refining the communicate to ensure it is accurate and comprehensive prior to presenting it to the Board for approval, and for submission to the BACB.

11. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING RECENT BOARD ACTION ON COMMITTEE RECOMMENDATIONS

Ms. Paakkonen notified the Committee that some recent recommendations forwarded to the Board were not adopted, and that this may raise some legal questions for which the Committee may wish to receive advice from Ms. Galvin.

MOTION: Ms. Denton moved to meet in Executive Session for the purpose of receiving legal advice. Dr. Stenhoff seconded the motion.

VOTE: The motion was approved 5-0.

The Committee met in Executive Session from 11:03 a.m. to 11:09 a.m.

Upon resuming the meeting in public session, the Committee acknowledged its role in regulating behavior analysts and in doing so noted that the recommendations will not always be approved by the Board. The discussion further noted that it is incumbent on the Committee to fulfill its purpose, and in doing so it will forward recommendations that reflect its position, and its rationale, on how best to protect the public. The point was also raised that dissent and debate can be construed to mean that there is keen interest on the part of the Board in the record that is presented for its review and consideration.

12. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING COMMITTEE MEMBER AVAILABILITY FOR MAY 26, 2023 MEETING

It was the consensus of the Committee that the meeting scheduled for May 26, 2023 will need to shift to a different date to accommodate members' availability and ensure a quorum. Ms. Paakkonen noted that the April 28, 2023 meeting will be limited in scope given that she and Ms. Michaelsen are not able to attend that meeting. She also explained that additional meetings will need to be scheduled in order to complete the complaint reviews initiated on March 30, 2023, as well as to review another continued case along with two new investigations. Board staff advised the Committee that scheduling polls will soon be issued to the members to schedule all of these pending matters.

13. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING AzABA WORKGROUP SURVEY ON AHCCCS AMPM 320-S

Dr. Davey notified the Committee that the Arizona Association of Behavior Analysis (AzABA) recently issued a survey to collect input concerning a potential policy revision to the Arizona Medical Policy Manual (AMPM) at 320-S for behavior analysis services that are under consideration by the Arizona Health Care Cost Containment System (AHCCCS). He indicated that he requested this item be added to the agenda for purposes of having a discussion about the matter with AzABA leadership. Raakel Elzy from AzABA was present for the discussion; she and Dr. Davis-Wilson described the purpose and intent of the survey.

MOTION: Dr. Davis-Wilson moved to meet in Executive Session for the purpose of receiving legal advice. Dr. Davey seconded the motion.

VOTE: The motion was approved 5-0.

The Committee met in Executive Session from 11:40 a.m. to 12:03 p.m.

Dr. Stenhoff departed the meeting at 12:03 p.m.

Upon resuming the meeting in public session, the Committee expressed gratitude to AzABA for facilitating an exchange of information relative to this topic. Ms. Elzy affirmed that AHCCCS representatives requested AzABA's partnership in this effort. The discussion also reflected that the survey is the most effective way to facilitate stakeholder input, and that AHCCCS is very early in the fact-gathering process.

The Committee debated whether to provide any input at this time, or to simply remind AHCCCS that the Committee is a key stakeholder that would welcome the opportunity to hear a presentation from the agency at the appropriate time, should the representatives accept such an invitation. Ms. Galvin advised the Committee that in his capacity as Board Chair, he can coordinate that invitation with Board staff to issue when the timing is right.

14. NEW AGENDA ITEMS FOR FUTURE MEETINGS

Ms. Paakkonen indicated she anticipates the draft communique to all BCBAs regarding licensure practice requirements in Arizona should be on the next agenda.

The Committee also requested an agenda item to consider some examples of a possible disciplinary matrix to apply when licensees fail to renew before the lapse date of their license, but continue to practice.

The Committee also affirmed that Board staff shall invite both the former supervisor for Ms. Weegman, along with the owner of Hoom House.

15. ADJOURN

MOTION: Dr. Davis-Wilson moved adjourn the meeting. Dr. Raetz seconded the motion.

DISCUSSION: Dr. Davey thanked Board staff and the members of the Committee for their collective efforts to prepare for what was a very ambitious 2-day meeting.

VOTE: The motion was approved 5-0.

The meeting concluded at 12:35 p.m.