



STATE OF ARIZONA
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Governor

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Executive Director

Application Review Committee Virtual Meeting Minutes

August 30, 2024
Held via Zoom

1. CALL TO ORDER

The meeting was called to order by Committee Chair Dr. Flint at 7:30 a.m.

2. ROLL CALL - Ms. Fowkes

Members Present

Melissa Flint, Psy.D.
Larry, Sideman, Ph.D., ABPP

A quorum of the Committee was confirmed.

3. APPROVAL OF MINUTES

This item was forwarded to the next Application Review Committee meeting.

4. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON PSYCHOLOGY APPLICATIONS

A. Requesting Approval to Sit for the EPPP (A.R.S. §§ 32-2071, 2071.01 & 2072)

1) Chesleigh Keene, Ph.D. (REAPP)

Committee members proceeded with a substantive review of the reapplication. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the reapplication to the Board for approval to sit for the EPPP.

2) Samantha Mongold, Psy.D.

Dr. Mongold was present at the meeting. Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval to sit for the EPPP.

MOTION: Dr. Flint moved to forward the applications of Dr. Chesleigh Keene and Samantha Mongold to the Board for approval to sit for the EPPP. Dr. Sideman seconded.

VOICE VOTE: The motion carried unanimously.

B. Requesting Approval to Sit for EPPP & Licensure (A.R.S. §§ 32-2071, 2071.01 & 2072)

1) Meya Mongkuo, Ph.D.

Dr. Mongkuo was present at the meeting. Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that there were some discrepancies on the Core Program Requirements relative to year and semester changes. Additionally, the Committee noted several concerns regarding the preinternship verification submitted by the Director of Clinical Training (DCT), Dr. Katrina Walker, at Virginia State University:

- a) On the site page for John Randolph Medical Center, the profession of the primary supervisor Jessica Brooks, Ph.D., is listed as “Social Work”. Additionally, on page 3 of the verification for this site, for question no. 10, Dr. Walker indicated that 50% of the supervision was provided by a licensed psychologist, and 50% by another type of licensed mental health professional. Therefore, the preinternship at John Randolph Medical Center does not meet the requirements of A.R.S. § 32-2071(E)(d).
- b) On the site page for Family Focus, Inc., the Committee noted that for 181.5 total overall hours, there were only 38.5 hours of directly client contact, which leaves a deficiency of 6.875 direct client contact hours. A.R.S. § 32-2071(E)(4)(b) states, “At least twenty-five percent [25%] of the supervised preinternship professional experiences must be devoted to face-to-face patient-client contact.”

However, if all other requirements are met, the direct client contact hours requirement may be met under A.R.S. § 32-2071(E)(3), which states, “More than one part-time supervised preinternship professional experience placement of appropriate scope and complexity over the course of the graduate training may be combined to satisfy the one thousand five hundred hours of supervised preinternship professional experiences.” Historically, the Board has interpreted this to mean that the overall total hours of all verified preinternship experiences may be added together, and the direct client contact hours may be added together. If the total overall direct client contact hours are 25% or more of the overall total hours for all experiences, the requirement is considered met.

- c) On the site page for Health Brigade, the Committee noted that the overall total hours of the experience were less than the total number of direct client contact hours, which is impossible. Also, the total number of supervision hours was the same as the overall total hours of the experience. Additionally, the Committee noted that the Practicum Supervisor Evaluation signed by Dr. Laura Brewer on 5/10/2021 indicated that Dr. Mongkuo completed 216.45 hours for this practicum. However, the verification form indicated 148 total overall hours.
- d) On page 3 of each of the verifications referenced above, Dr. Walker answered “no” to question numbers 4c and 5. Question 4c asks, “Did the written training plan(s):...Indicate methods of evaluation of the student?” Question 5 asks, “If any of the supervision was conducted off-site, was the licensed supervisor’s approval obtained in writing?” A “no” answer is inconsistent with A.R.S. § 32-2071(E)(2), which states that the preinternship written training plan must include “the methods of evaluation of the student and supervisory experiences. If supervision is to be completed by qualified site supervisors at external sites, their approval must be included in the plan.”

It was the consensus of the Committee to issue a Formal Additional Information Request (FAIR) for clarification and documentation regarding the discrepancies noted above and how the three preinternship experiences meet the requirements in Arizona’s statutes and rules.

2) Amelia Porter, Psy.D. (REAPP)

Committee members proceeded with a substantive review of the reapplication. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the reapplication to the Board for approval to sit for the EPPP and licensure upon a passing score.

3) Julie Kerley, Ph.D. (FAIR)

Dr. Kerley was present at the meeting. Committee members proceeded with a substantive review of the application and additional materials requested by the Board. Dr. Kerley completed both her internship and postdoctoral supervised experiences at Grandis Health under the supervision of Dr. Cuneo. The Committee noted it was still unclear regarding how the trainees were paid. Dr. Sideman asked Dr. Kerley to please explain how she was compensated. Dr. Kerley stated she was compensated for each hour she was with a client. She showed the Committee her records regarding her schedule. She indicated that for one week, she had 38 client hours and 2 hours of supervision, and her record shows that she was paid for the 38 contact hours and was not compensated for the 2 hours of supervision. The Committee agreed that per the documentation that was submitted, the compensation was per direct hours; the definition of a stipend is a fixed amount, and this is definitely not a fixed amount which is in direct violation of Arizona rules.

MOTION: Dr. Sideman moved to forward the application of Dr. Julie Kerley with the recommendation to allow her to withdraw her application. Dr. Flint seconded.

VOICE VOTE: The motion carried unanimously.

4) Lamese Abdelhamid, Psy.D. (REAPP)

Committee members proceeded with a substantive review of the reapplication. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the reapplication to the Board for approval to sit for the EPPP and licensure upon a passing score.

MOTION: Dr. Flint moved to forward the applications of Drs. Amelia Porter and Dr. Lamese Abdelhamid to the Board for approval to sit for the EPPP and licensure upon a passing score, and to issue a FAIR letter to Dr. Meya Mongkuo as noted above. Dr. Sideman seconded.

VOICE VOTE: The motion carried unanimously.

C. Requesting Approval for Supervised Experience for Licensure (A.R.S. §§ 32-2071, 2071.01 & 2072)

1) Brandon Scott, Psy.D. (FAIR)

Dr. Scott was present at the meeting. Committee members proceeded with a substantive review of the application and additional materials. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval for licensure.

MOTION: Dr. Flint moved to forward the applications of Dr. Brandon Scott to the Board for approval for licensure. Dr. Sideman seconded.

VOICE VOTE: The motion carried unanimously.

D. Requesting Approval for Licensure by Waiver (A.R.S. §§ 32-2071, 2071.01 & 2072)

1) Maci Slavin, Psy.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval for licensure.

2) Tabitha Campbell, Psy.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted several concerns regarding the postdoctoral supervised professional experience (“Postdoc”):

- a) The postdoctoral written training plan received with the application indicates a supervised professional experience (SPE) under the supervision of Dr. Timothy R. Kockler at The Institute of Forensic and Neuropsychology from July 17, 2023 to July 17, 2025. However, the postdoctoral SPE verification received from Dr. Cathie Fox at Intermountain Pediatrics at American Fork, Utah indicates an experience from August 2, 2022 to August 2, 2023 at Intermountain Healthcare-Sevier.
- b) The postdoc verification indicated 1954 overall total hours for the experience, with only 45 hours of individual supervision and 549 direct client contact hours. The Committee noted a deficiency of 53 supervision hours and 232.6 direct client contact hours to meet the minimum requirements in A.R.S. § 32-2071(G)(5).

It was the consensus of the Committee to issue a FAIR for the written training plan for the Postdoc under the supervision of Dr. Cathie Fox and clarification and documentation regarding the deficiencies in the postdoctoral verification. If the Postdoc under Dr. Fox is accurate, verification of additional supervised professional experience hours will be required.

3) Indra Abril Gonzalez Juarez, Psy.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the internship verification from Dr. Garica Sanford at Momentous Institute in Dallas, Texas from July 6, 2021 to July 8, 2022 indicated 2,232 total overall hours, which works out to be much more than 40 hours per week. Per A.R.S. § 32-2071(H), no more than 40 hours worked per week can be applied towards licensure. It was the consensus of the Committee to issue a FAIR for a new verification that reports only consecutive hours that can be applied towards licensure.

4) Amy Schaefer, Psy.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted a concern regarding the postdoc verification received Dr. Schaefer’s postdoctoral supervisor, Dr. Arie Zakaryan. The verification indicated 1,520 overall total hours for the experience and 561.5 hours of direct client contact. Per A.R.S. § 32-2071(G)(5), “At least forty percent of the supervisee’s time shall be in direct contact with clients or patients.” To meet the statutory minimum requirement, there must be at least 608 hours of direct client contact, which leaves a deficiency of 46.5 direct client contact hours. It was the consensus of the Committee to issue a FAIR for clarification and documentation regarding the above deficiency.

MOTION: Dr. Flint moved to forward the application of Dr. Maci Slavin to the Board for approval for licensure and to issue FAIR letters as noted above to Dr. Tabitha Campbell, Indra Abril Gonzalez Juarez and Amy Schaefer. Dr. Sideman seconded.

VOICE VOTE: The motion carried unanimously.

F. Requesting Approval for Licensure by Credential (ABPP, CPQ or NRHSP - A.R.S. § 32-2071.01)

1) Elina Kugel, Psy.D., CPQ

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It

was the consensus of the Committee to forward the application to the Board for approval for licensure by credential.

2) Russell Buford, Ph.D., NRHSP (FAIR)

Committee members proceeded with a substantive review of the application and additional materials. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval for licensure by credential.

3) Myra Thompson, Psy.D., CPQ

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval for licensure by credential.

4) Lyn Greenberg, Psy.D., ABPP, CPQ

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval for licensure by credential.

MOTION: Dr. Sideman moved to forward the applications of Drs. Elina Kugel, Russell Buford, Myra Thompson and Lyn Greenberg to the Board for approval for licensure by credential. Dr. Flint seconded.

VOICE VOTE: The motion carried unanimously.

G. Requesting Approval for Licensure by Universal Recognition (A.R.S. § 32-4302)

1) Amy Kegel, Psy.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval for licensure by universal recognition.

2) Kevin Settles, Psy.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval for licensure by universal recognition.

3) Natalie Horn, Ph.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval for licensure by universal recognition.

4) Jessica Morse, Ph.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval for licensure by universal recognition.

MOTION: Dr. Flint moved to forward the applications of Drs. Amy Kegel, Kevin Settles, Natalie Horn and Jessica Morse to the Board for approval for licensure by universal recognition. Dr. Sideman seconded.

VOICE VOTE: The motion carried unanimously.

5. NEW AGENDA ITEMS FOR FUTURE MEETINGS

No new items were requested.

6. ADJOURNMENT

Dr. Sideman motioned to adjourn the meeting. Dr. Flint seconded. Upon a unanimous voice vote, the meeting adjourned at 8:26 a.m.