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Governor

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Executive Director

## Application Review Committee Virtual Meeting Minutes

January 6, 2025  
Held via Zoom

### 1. CALL TO ORDER

The meeting was called to order by Committee Chair Dr. Sideman at 7:37 a.m.

### 2. ROLL CALL - Ms. Fowkes

#### Members Present

Larry Sideman, Ph.D., ABPP  
Diana Medina, Ph.D.

A quorum of the Committee was confirmed.

### 3. APPROVAL OF MINUTES

*Due to lack of a quorum, this item was moved to a future meeting.*

### 4. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON PSYCHOLOGY APPLICATIONS

#### **A. Requesting Approval to Sit for the EPPP (A.R.S. §§ 32-2071, 2071.01 & 2072)**

##### **1) Winnie Ng, Psy.D.**

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval to sit for the EPPP.

**MOTION:** Dr. Sideman moved to forward the application of Dr. Winnie Ng to the Board for approval to sit for the EPPP. Dr. Medina seconded.

**VOICE VOTE:** The motion carried unanimously.

#### **B. Requesting Approval to Sit for EPPP & Licensure (A.R.S. §§ 32-2071, 2071.01 & 2072)**

##### **1) Stevie May Douglas, Psy.D.**

Committee members proceeded with a substantive review of the reapplication. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the reapplication to the Board for approval to sit for the EPPP and licensure upon a passing score.

2) Sania Khan, Ph.D.

Dr. Khan was present at the meeting. Committee members proceeded with a substantive review of the application and additional materials. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval to sit for the EPPP and licensure upon a passing score.

3) Angelique Bernal, Psy.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval to sit for the EPPP and licensure upon a passing score.

4) Sonia Maus, Psy.D.

Committee members proceeded with a substantive review of the application and additional materials. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the reapplication to the Board for approval to sit for the EPPP and licensure upon a passing score.

5) Melissa Henbest, Ph.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the internship written training plan states, “Indicate here the number and amount of stipend(s) available to students(s)/sic/: / 20\$billable hour”, which is inconsistent with A.A.C. R4-26-209(C) regarding payment between a supervisor and supervisee. Subsection 1 of this section states, “A supervising psychologist may pay a monetary stipend or fee to a supervisee if the amount paid by the supervisor is not based on the supervisee’s productivity or revenue generated by the supervisee”. Additionally, the Committee noted in an addendum to the completed reference form from Dr. Jeffery T. Meech, Dr. Meech listed the name of the organization under Dr. Henbest’s “residency” as “Melissa Henbest, LLC”. It was the consensus of the Committee to make a formal additional information request for documentation to include pay stubs that demonstrates the compensation for Dr. Henbest during her internship and postdoctoral supervised professional experiences and how the pay structure met Arizona’s requirements per A.A.C. R4-26-209(C); additionally, clarification regarding Dr. Henbest’s residency practice at “Melissa Henbest, LLC” from “09/21/2024 to Present” as stated in Dr. Meech’s addendum.

6) Alexis Faison, Ph.D.

Dr. Faison was present at the meeting. Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the application submitted was complete and fulfilled the requirements of the statutes and rules. However, two typos were noted. It was the consensus of the Committee to forward the application to the Board for approval to sit for the EPPP and licensure upon a passing score contingent on correction of the typos.

7) Colette Wilcoxon, Psy.D.

Committee members proceeded with a substantive review of the application and detailed written study plan. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the reapplication to the Board for approval to sit for the EPPP and licensure upon a passing score.

**MOTION:** Dr. Sideman moved to forward the applications of Drs. Stevie Mae Douglas, Sania Khan, Angelique Bernal, Sonia Maus, and Colette Wilcoxon to the Board for approval to sit for the EPPP and licensure upon a passing score, and Dr. Alexis Faison for the same approval contingent on correction of typos. Dr. Medina seconded.

**VOICE VOTE:** The motion carried unanimously.

**MOTION:** Dr. Sideman moved to issue a formal additional information request for Dr. Melissa Henbest as noted above. Dr. Medina seconded.

**VOICE VOTE:** The motion carried unanimously.

#### **C. Requesting Approval of Supervised Experience for Licensure (A.R.S. §§ 32-2071, 2071.01 & 2072)**

**1) Lindsay Polk, Psy.D.**

Dr. Medina recused from reviewing this application. Due to lack of a quorum, the application was not reviewed. Additionally, Board staff was notified the applicant had additional materials to submit. Once administratively complete, the application would be added to a future Committee agenda.

**2) Erin Hanks-Moehr, Ph.D.**

Dr. Medina recused from reviewing this application. Due to lack of a quorum, the application was forwarded to the Board for substantive review.

#### **D. Requesting Approval for Supervised Temporary License w/ or w/out EPPP (A.R.S. § 32-2073)**

*None in this category.*

#### **E. Requesting Approval for Licensure by Waiver (A.R.S. §§ 32-2071, 2071.01 & 2072)**

**1) Troy Ewing, Psy.D.**

Dr. Ewing was present at the meeting. Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval for licensure.

**2) Stihlyn Chamberlain-Scott, Ph.D. (FAIR)**

Committee members proceeded with a substantive review of the application and additional materials. Upon review, the Committee noted that the materials submitted in response to the previous FAIR letter did not provide the clarification needed regarding her postdoctoral compensation and pay structure. It was the consensus of the Committee to issue a second FAIR letter requesting documentation that clarifies how Dr. Chamberlain-Scott was compensated during her postdoctoral supervised professional experience and how it met Arizona's requirements per A.A.C. R4-26-209(C).

Callie Gilchrest, Ph.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval for licensure.

Catalina Uribe Rini, Psy.D.

Dr. Uribe Rini was present at the meeting. Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that both preinternship site verifications received from Dr. Ralph Cash, Director of Clinical Training at Nova Southeastern University, indicated that the supervision hours were deficient in that they did not meet Arizona's requirements for one hour of contemporaneous

individual supervision per every twenty hours worked. Dr. Uribe Rini informed the Committee that she has accumulated 1,000 hours of postdoctoral SPE that can be verified. It was the consensus of the Committee to issue a FAIR letter requesting additional SPE verification to meet the 3,000 hours requirement per A.R.S. § 32-2071(D).

Jennifer Krause, Ph.D.

Dr. Krause was present at the meeting. Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that one of the documents submitted by Dr. Krause for the internship written training plan indicated that “pay is available for client contact hours. Hours spent working on administrative tasks, case management and other time in the office is not reimbursable,” which does not meet requirements per A.A.C. R4-26-209(C) regarding intern compensation. However, Dr. Benjamin Bushman, Dr. Krause’s internship supervisor, submitted a copy of the document titled, “Internship Compensation Agreement” which states that, “Interns are compensated for their work on an hourly basis determined by the specific type of practice engagement.” He indicated that Dr. Krause “will engage in primarily forensic case work and will be compensated at \$20.00 per hour based on a 40-hour work week.” It was the consensus of the Committee to issue a FAIR letter requesting clarification relative to the compensation pay structure and the conflicting documentation as noted above as well as a copy of all pay stubs for the period of the internship.

Michael Carroll, Psy.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval for licensure.

Samantha Russell, Ph.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval for licensure.

**MOTION:** Dr. Sideman moved to forward the applications of Drs. Troy Ewing, Callie Gilchrest, Michael Carroll and Samantha Russell to the Board for approval for licensure. Dr. Medina seconded.

**VOICE VOTE:** The motion carried unanimously.

**MOTION:** Dr. Sideman moved to issue formal additional information requests for Drs. Stihlyn Chamberlain-Scott, Catalina Uribe Rini and Jennifer Krause as noted above. Dr. Medina seconded.

**VOICE VOTE:** The motion carried unanimously.

#### **F. Requesting Approval for Licensure by Credential (ABPP, CPQ or NRHSP - A.R.S. § 32-2071.01)**

**1) Jasmine Teleki, Psy.D., NRHSP**

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval for licensure.

**2) Julia Rosholt, Psy.D., NRHSP**

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval for licensure.

**MOTION:** Dr. Sideman moved to forward the applications of Drs. Jasmine Teleki and Julia Rosholt to the Board for approval for licensure by credential. Dr. Medina seconded.

**VOICE VOTE:** The motion carried unanimously.

## **G. Requesting Approval for Licensure by Universal Recognition (A.R.S. § 32-4302)**

### **1) David Gleave, Psy.D.**

Dr. Gleave was present at the meeting. Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that Dr. Gleave appropriately reported previous Board actions issued by another jurisdiction. Dr. Gleave answered the Board's questions. It was the consensus of the Committee to forward the application to the Board for substantive review and consideration of A.R.S. § 32-4302(A)(6).

**MOTION:** Dr. Medina moved to forward the application of Dr. Gleave to the Board for substantive review. Dr. Sideman seconded.

**VOICE VOTE:** The motion carried unanimously.

## **5. NEW AGENDA ITEMS FOR FUTURE MEETINGS**

No new items were requested.

## **6. ADJOURNMENT**

Dr. Sideman motioned to adjourn the meeting. Dr. Medina seconded. Upon a unanimous voice vote, the meeting adjourned at 8:57 a.m.