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**State of Arizona
Board of Psychologist Examiners**

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Application Review Committee

Staff

Dr. Cindy Olvey
Executive Director

Lynanne Chapman
Deputy Director

Heather Broaddus
Licensing Coordinator

Krishna Poe
Administrative Assistant

**MINUTES OF TELEPHONIC MEETING
May 26, 2017
7:30 a.m.**

1400 West Washington
Suite #240
Phoenix, AZ 85007

1. CALL TO ORDER

The regular session of the Arizona State Board of Psychologist Examiners Application Review Committee was called to order by Madam Chair Mellott at 7:30 a.m. on May 26, 2017. No Executive Sessions were held.

2. ROLL CALL

Committee Members Participating by Telephone

Ramona N. Mellott, Ph.D., – Chair
Paul Beljan, Psy.D.

Staff Present

Cindy Olvey, Psy.D., - Executive Director
Heather Broaddus – Licensing Coordinator

Assistant Attorney General

Jeanne Galvin, A.A.G.

3. APPROVAL OF APRIL 28, 2017, REGULAR SESSION MINUTES

Dr. Beljan made a motion, seconded by Dr. Mellott to approve the April 28, 2017, minutes as drafted. The motion carried 2-0.

4. DISCUSSION/DECISION REGARDING APPROVAL OF PSYCHOLOGY APPLICANTS

Requesting Approval to sit for Examination (EPPP) & Licensure

Daniel Phillips, Ph.D. – Committee members proceeded with a substantive review of Dr. Phillips' application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move

Dr. Phillips' application to the full Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Jared Bakker, Psy.D. – Committee members proceeded with a substantive review of Dr. Bakker's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Bakker's application to the full Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

John Balles, Ph.D. – Committee members proceeded with a substantive review of Dr. Balles' application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Balles' application to the full Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Laurie Cessna-Fisher, Psy.D. – Committee members proceed with a substantive review of Dr. Cessna-Fisher's reapplication. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Cessna-Fisher's reapplication to the full Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Marilyn Wiley, Ph.D. – Committee members proceeded with a substantive review of Dr. Wiley's application. Upon review of her reference form submitted by Jon McCaine, Ph.D., the Committee noted that Dr. McCaine did not provide the dates of their relationship. At this time the Committee is requesting that Dr. McCaine complete a new reference form in its entirety and submit it to the Board office. Upon review of her Supervised Preinternship Experience Verification form from Bayless Behavioral Health, the Committee noted that her Field Placement Coordinator, Rodney Ford, Ph.D., indicated that Dr. Wiley obtained a total of 758.5 preinternship hours and worked 36.5 hours each week. His subsequent calculations indicate that Dr. Wiley received 22.5 hours of Individual supervision which does not meet the requirement of A.R.S. §32-2071(E)(c). At this time Dr. Wiley is 15.4 hours deficient in meeting the individual supervision requirement. Dr. Wiley may wish to apply postdoctoral hours toward licensure. Upon review of her Supervised Psychology Internship or Training Experience Verification form from Bayless Health Care, the Committee noted that, Jon McCaine, Ph.D., completed the form. Dr. McCaine indicated that Dr. Wiley worked 40 hours per week from August 1, 2013 – July 31, 2014 (52 weeks) for a total of 2,360 hours. It was noted that if Dr. Wiley worked from August 1, 2013 – July 31, 2014, the maximum amount of hours the Committee can accept for 12 months is 2,080 hours (40 hours per week for 52 weeks = 2,080). Additionally, the Committee noted that Dr. McCaine indicated that Dr. Wiley worked for 56 weeks which does not correlate with the dates indicated on the form (August 1, 2013 – July 31, 2014). Furthermore, Dr. McCaine did not print his name, list his title or list his license number and the state of licensure on page 16 of the form. The Committee is requesting that a new Supervised Psychology Internship or Training Experience Verification form be completed in its entirety and that the form reflects the 2,080 internship hours Dr. Wiley can apply toward licensure. The Committee noted that if it is determined that Dr. Wiley's 758.5 preinternship hours and 2,080 internship hours can be applied toward licensure she will have 2,838.5 total hours that can be applied toward licensure which does not meet the 3,000 hour requirement (A.R.S. §32-2071(D)). She may wish to apply additional preinternship hours or postdoctoral hours to meet the 3,000 hour requirement.

Michelle James, Psy.D. – Committee members proceed with a substantive review of Dr. James' application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move

Dr. James' application to the full Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Nicoleta Baila, Psy.D. – Committee members proceeded with a substantive review of Dr. Baila's application and subsequent submission. Upon review of her Supervised Preinternship Experience Verification form from Squarepegpsychological, the Committee noted that her supervisor, Dr. Denise Lopez Haugen, indicated that Dr. Baila obtained a total of 1,177 preinternship hours and worked 20 hours each week. Dr. Haugen's subsequent calculations indicate that Dr. Baila received 33 total hours of individual supervision which does not meet the requirement of A.R.S. §32-2071(E)(4)(c). At this time Dr. Baila is 25.85 hours deficient in meeting the individual face-to-face supervision requirement. Dr. Baila may wish to apply postdoctoral hours toward licensure. Additionally, the Committee noted that Dr. Haugen did not sign the bottom section of the form. The Committee is requesting that the form be completed in its entirety and returned to the Board office. Upon review of her Supervised Psychology Internship or Training Experience Written Training Plan from Native American Rehabilitation Association Northwest, Inc., the Committee noted that there was no indication that Dr. Baila was identified as an intern. The Committee is requesting confirmation from Dr. Baila and her supervisor, Patrick Moran, Ph.D., that she was appropriately identified as an intern.

Raymonda Matheka, Psy.D. – Committee members proceeded with a substantive review of Dr. Matheka's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Matheka's application to the full Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Rebekah Gingras, Psy.D. – Committee members proceeded with a substantive review of Dr. Gingras' application and subsequent submission. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Gingras' application to the full Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Sarah Opuroku, Psy.D. – Committee members proceeded with a substantive review of Dr. Opuroku's reapplication and subsequent submission. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Opuroku's application to the full Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Dr. Mellott made a motion, seconded by Dr. Beljan, to forward the applications of Daniel Phillips, Ph.D., Jared Bakker, Psy.D., John Balles, Ph.D., Laurie Cessna-Fisher, Psy.D., Michelle James, Psy.D., Raymonda Matheka, Psy.D., Rebekah Gingras, Psy.D., and Sarah Opuroku, Psy.D., to the Board for review and approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee and to issue additional information request letters to Marilyn Wiley, Ph.D., and Nicoleta Baila, Psy.D., regarding the deficiencies discussed in their applications. The motion carried 2-0.

Requesting Approval of Licensure by Waiver

Danielle Eagen, Ph.D. – Committee members proceeded with a substantive review of Dr. Eagen's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Eagen's application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Desey Tziortzis, Psy.D., – Committee members proceeded with a substantive review of Dr. Tziortzis' application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Tziortzis' application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Dominique Marguerite, Ph.D. – Committee members proceeded with a substantive review of Dr. Marguerite's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Marguerite's application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Donald Salz, Ed.D. – Committee members proceeded with a substantive review of Dr. Salz's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Salz's application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Hiroko Tanaka, Ph.D. – Committee members proceeded with a substantive review of Dr. Tanaka's application. Upon review of her Supervised Psychology Internship or Training Experience Verification form from the Phoenix Children's Hospital, the Committee noted that her Training Director, John Barton, Ph.D., indicated that Dr. Tanaka obtained a total of 2,496 internship hours and worked 50 hours per week for 50 weeks. The Committee noted it cannot accept more than 40 hours worked per week pursuant to A.R.S. §32-2071(H). The Committee noted that it can only accept 2,000 of her internship hours (40 hours per week for 50 weeks = 2,000). The Committee is requesting that a new Supervised Psychology Internship or Training Experience Verification form be completed that reflects the 2,000 internship hours she can apply toward licensure. Upon review of her Postdoctoral Professional Psychology Experience Verification form from the Children's Healthcare of Atlanta/Emory University, the Committee noted that her supervisor, Kathleen O'Toole, Ph.D., indicated that Dr. Tanaka obtained 5,000 hours of postdoctoral experience. Her subsequent calculations indicate that Dr. Tanaka obtained 1,300 hours of direct client contact hours which does not meet the requirement of A.R.S. §32-2071(G)(5). At this time Dr. Tanaka is 700 hours deficient in meeting the direct client contact requirement. Additionally, the Committee noted that Dr. O'Toole indicated that Dr. Tanaka worked 50 hours per week which does not meet the requirement of A.R.S. §32-2071(H). At this time the Committee can only accept 40 hours of work per week. The Committee is requesting that a new Postdoctoral Professional Psychology Experience form be completed that reflects only 40 hours of work per week. Furthermore, the Committee noted that it can apply 2,000 internship hours toward licensure therefore Dr. Tanaka only needs an additional 1,000 supervised experience hours. She may wish to apply only 1,000 postdoctoral hours that meets the requirement of A.R.S. §32-2071(G).

Marsha Ferrick Heiden, Ph.D. – Committee members proceeded with a substantive review of Dr. Ferrick Heiden's application and subsequent submission. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Ferrick Heiden's application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Tracy Rogers, Ph.D. – Committee members proceeded with a substantive review of Dr. Rogers' application and subsequent submission. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus

of the Committee to move Dr. Rogers' application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Dr. Beljan made a motion, seconded by Dr. Mellott, to forward the applications of Danielle Eagen, Ph.D., Desey Tziortzis, Psy.D., Dominique Marguerite, Ph.D., Donald Salz, Ed.D., Marsha Ferrick Heiden, Ph.D., and Tracy Rogers, Ph.D., to the full Board for review and approval of licensure upon payment of the pro-rated licensure fee and to issue an additional information request letter to Hiroko Tanaka, Ph.D., regarding the deficiency discussed in her application. The motion carried 2-0.

Requesting Approval of Licensure by Credential

Matthew Clark, Ph.D. – Committee members proceeded with a substantive review of Dr. Clark's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Clark's application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Dr. Mellott made a motion, seconded by Dr. Beljan, to forward the application of Matthew Clark, Ph.D., to the full Board for review and approval of licensure upon payment of the pro-rated licensure fee. The motion carried 2-0.

5. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING RECOMMENDATION TO THE BOARD PERTAINING TO APPROVAL OF TEMPORARY LICENSE APPLICANTS AND APPROVAL OF POSTDOCTORAL WRITTEN TRAINING PLAN

Requesting Approval of Temporary Licensure & EPPP

Imecca Akpa, Psy.D. – Committee members proceeded with a substantive review of Dr. Akpa's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Akpa's application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Dr. Beljan made a motion, seconded by Dr. Mellott, to forward the application of Imecca Akpa, Psy.D., to the full Board for review and approval of licensure upon payment of the pro-rated licensure fee. The motion carried 2-0.

6. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING RECOMMENDATION TO THE BOARD PERTAINING TO APPROVAL OF BEHAVIOR ANALYST APPLICANTS

Requesting Approval of Licensure by Experience

Katie Sears, M.A. – Committee members proceeded with a substantive review of Ms. Sears' application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Sears' application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Korina Callahan, M.Ed. – Committee members proceeded with a substantive review of Ms. Callahan's application. Upon review of her application, the Committee noted that she did not

answer “yes” or “no” to questions # 3-8 on page 3 of the application. At this time the Committee is requesting that she answer questions # 3-8 on page 3 of the application and return it to the Board office.

Lynn Kernes M.Ed. – Committee members proceeded with a substantive review of Ms. Kernes’ application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Kernes’s application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Molly McGinnis, M.Ed. – Committee members proceeded with a substantive review of Ms. McGinnis’ application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. McGinnis’ application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Shana Hornstein, Ph.D. – Committee members proceeded with a substantive review of Dr. Hornstein’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Hornstein’s application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Shelby Miner, M.S. – Committee members proceeded with a substantive review of Ms. Miner’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Miner’s application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Taryn Snyder, M.Ed. – Committee members proceeded with a substantive review of Ms. Snyder’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Snyder’s application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Dr. Beljan made a motion, seconded by Dr. Mellott, to forward the applications of Katie Sears, M.A., Lynn Kernes, M.Ed., Molly McGinnis, M.Ed., Shana Hornstein, Ph.D., Shelby Miner, M.S., and Taryn Snyder, M.Ed., to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee and to issue an additional information request letter to Korina Callahan, M.Ed., regarding the deficiency discussed in her application. The motion carried 2-0.

7. NEW AGENDA ITEMS FOR FUTURE MEETINGS

There were no items for future meetings.

8. ADJOURNMENT

There being no further business to come before the Committee, Dr. Beljan made motion, seconded by Dr. Mellott, to adjourn the meeting at 8:06 a.m. The motion carried 2-0.

Ramona N. Mellott, Ph.D.
Application Review Committee Chair