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**State of Arizona
Board of Psychologist Examiners**

1400 West Washington, Suite 240
Phoenix, Arizona 85007

Phone: (602) 542-8162 Fax: (602) 542-8279
www.psychboard.az.gov

Staff

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Executive Director
Lynanne Chapman
Deputy Director
Heather Duracinski
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**Complaint Screening Committee
REGULAR SESSION MINUTES**

Wednesday, June 11, 2014

Capitol Center Building
15 S. 15th Ave.
Basement Conference Room – B Side
Phoenix, AZ 85007

1. CALL TO ORDER

The regular session of the Arizona Board of Psychologist Examiners Complaint Screening Committee was called to order by Chairman DiBacco, at 8:30 a.m. on June 11, 2014.

2. ROLL CALL

Committee Members Present

John P. DiBacco, Ph.D. - Chairman
Ramona N. Mellott, Ph.D.
Tamara Shreeve, MPA

Staff Present

Cindy Olvey, Psy.D., Executive Director
Lynanne Chapman, Deputy Director
Heather Duracinski, Licensing Coordinator

Attorney General's Office

Jeanne Galvin, Assistant Attorney General (joined meeting telephonically from 10:00 a.m. to 10:05 a.m.)

3. CASE DISCUSSION/DECISION

a) Shanna Ratzburg, Psy.D., RFI 14-01

Dr. Mellott summarized the case, including salient points of the investigation and pertinent records. The Complainant was present telephonically, requested to speak, made a brief statement, and answered Committee members' questions. The Licensee was represented by legal counsel, Mr. Matthew Conaty, who was present, requested to speak, and made a brief statement. Licensee was telephonically present, requested to speak, made a brief statement, and answered Committee

members' questions. After deliberation, Dr. Mellott made a motion, seconded by Ms. Shreeve, to dismiss the case. The motion carried unanimously (3-0), by a roll call vote.

b) Aileen Lee, Ph.D. RFI 14-05

Ms. Shreeve summarized the case, including salient points of the investigation and pertinent records. The case was previously reviewed at the May 7, 2014 Complaint Screening Committee meeting, where Committee members voted to table the matter and to request additional records from Licensee, and to review the matter at a subsequent meeting once requested records were obtained. The Licensee was telephonically present and answered Committee members' questions. The Complainant was not present. The Board's Assistant Attorney General, Jeanne Galvin, joined the meeting briefly by phone to respond to a procedural question. After deliberation, Ms. Shreeve made a motion, seconded by Dr. DiBacco, to forward the case to the full Board for possible violations of A.R.S. §32-2061(13) (dd), for possibly violating ethical standards adopted by the Board as it pertains to the 2002 APA Code of Conduct, Standards 9.02(a) and 9.08, related to the use of outdated tests. The motion carried (2-1), by a roll call vote, with Dr. Mellott voting no.

4. APPROVAL OF MINUTES

a. Regular Session – May 7, 2014

Ms. Shreeve made a motion, seconded by Dr. DiBacco, to approve the May 7, 2014 Regular Session minutes as drafted. The motion carried 3-0 by a voice vote.

5. ADJOURN

There being no further business to come before the Committee, Ms. Shreeve made a motion, seconded by Dr. Mellott, to adjourn the meeting. The motion carried (3-0) and the meeting was adjourned at 10:05 a.m.

Respectfully submitted,

John P. DiBacco, Ph.D.
Chair

Date