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**State of Arizona
Board of Psychologist Examiners**

1400 West Washington, Suite 240
Phoenix, Arizona 85007

Phone: (602) 542-8162 Fax: (602) 542-8279

<https://psychboard.az.gov>

Application Review Committee

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Executive Director

Lynanne Chapman
Deputy Director

Heather Broaddus
Licensing Coordinator

Krishna Poe
Administrative Assistant

MINUTES OF TELEPHONIC MEETING

June 30, 2017

7:30 a.m.

1400 West Washington

Suite #240

Phoenix, AZ 85007

1. CALL TO ORDER

The regular session of the Arizona State Board of Psychologist Examiners Application Review Committee was called to order by Madam Chair Mellott at 7:34 a.m. on June 30, 2017. No Executive Sessions were held.

2. ROLL CALL

Committee Members Participating by Telephone

Ramona N. Mellott, Ph.D., – Chair

Bob Bohanske, Ph.D.

Staff Present

Cindy Olvey, Psy.D., - Executive Director

Heather Broaddus – Licensing Coordinator

3. DISCUSSION/DECISION REGARDING APPROVAL OF PSYCHOLOGY APPLICANTS

Requesting Approval to sit for Examination (EPPP) & Licensure

Amy Prosser, Ph.D. – Dr. Mellott recused from reviewing Dr. Prosser’s application. Due to lack of a quorum Dr. Prosser’s application was forwarded to the Board for substantive review.

Erica Sarr, Psy.D. – Committee members proceeded with a substantive review of Dr. Sarr’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Sarr’s application to the full Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Gina Frohlich, Psy.D. – Committee members proceeded with a substantive review of Dr. Frohlich’ application and study plan. Upon review, the Committee noted that the materials

submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Frohlich's application to the full Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Jacqueline Ford, Ph.D. – Committee members proceeded with a substantive review of Dr. Ford's application and subsequent submission. Upon review of the supplemental information Dr. Ford provided regarding her employment and internship experience, the Committee noted that the documentation is disorganized and difficult to read. At this time the Committee is requesting a new internship verification form be submitted directly to the Board office from her supervisor. The Committee is requesting that the form include only those hours Dr. Ford is applying toward licensure. Additionally, the Committee is requesting that she submit documentation of her internship hours. The documentation should be clear, concise and include only those hours Dr. Ford is applying toward licensure.

Katherine Sanchez, Ph.D. – Committee members proceeded with a substantive review of Dr. Sanchez's application and subsequent submission. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Sanchez's application to the full Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Kelly Rodriguez, Psy.D. – Committee members proceed with a substantive review of Dr. Rodriguez's application and study plan. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Rodriguez's application to the full Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Marilyn Wiley, Ph.D. – Committee members proceeded with a substantive review of Dr. Wiley's application and subsequent submission. Upon review of her Supervised Preinternship Experience Verification form from Bayless Behavioral Health, the Committee noted that her Field Placement Coordinator, Rodney Ford, Ph.D., indicated that Dr. Wiley obtained a total of 758.5 preinternship hours and worked 30 hours each week. His subsequent calculations indicate that Dr. Wiley received 22.5 hours of Individual supervision which does not meet the requirement of A.R.S. §32-2071(E)(c). The Committee determined that Dr. Wiley's preinternship experience hours do not meet statutory requirements. If she has additional preinternship experience she may wish to apply those hours toward licensure. She may also wish to apply postdoctoral hours toward licensure. Upon review of her Supervised Psychology Internship or Training Experience Verification form from Bayless Health Care, the Committee noted that, Jon McCaine, Ph.D., completed the form. Dr. McCaine indicated that Dr. Wiley's internship experience began on September 1, 2013, through August 31, 2014, (52 weeks) for a total of 2,360 hours. It was noted that if Dr. Wiley worked from September 1, 2013 – August 31, 2014, the maximum amount of hours the Committee can accept for 12 months is 2,080 hours (40 hours per week for 52 weeks = 2,080). Additionally, Dr. McCaine indicated that Bayless Health Care was accredited by the American Psychological Association (APA) and was a member of the Association of Psychology Postdoctoral and Internship Centers (APPIC) at the time Dr. Wiley completed her internship. The Committee noted that Bayless Health Care was not an APA accredited internship site nor was it an APPIC member internship site at the time of Dr. Wiley's internship. The Committee is requesting that a new Supervised Psychology Internship or Training Experience Verification form be corrected and completed in its entirety and that the form reflects the 2,080 internship hours Dr. Wiley can apply toward licensure. At this time the Committee can apply 2,080 of Dr. Wiley's internship hours toward licensure. She remains 920 hours deficient in meeting the 3,000 hour supervised experience requirement (A.R.S. §32-2071(D)). She may wish to apply additional preinternship hours or postdoctoral hours to meet the 3,000 hour requirement.

Michelle Mugge, Psy.D. – Committee members proceeded with a substantive review of Dr. Mugge’s reapplication. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Mugge’s reapplication to the full Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Rosalba Mada, Ph.D. – Committee members proceeded with a substantive review of Dr. Mada’s application and subsequent submission. Upon review, the Committee noted that her internship at Counseling and Consulting Services does not meet the requirement of A.R.S. §32-2071(F)(2). Specifically, she did not have a secondary supervisor who was licensed as a psychologist during her internship. It was the consensus of the Committee to forward Dr. Mada’s application to the Board with a recommendation of denial.

Rosangela Salomon, Psy.D. – Committee members proceeded with a substantive review of Dr. Salomon’s reapplication. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Salomon’s reapplication to the full Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Susanne Mumby, Psy.D. – Committee members proceeded with a substantive review of Dr. Mumby’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Mumby’s application to the full Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Dr. Bohanske made a motion, seconded by Dr. Mellott, to forward the applications of Erica Sarr, Psy.D., Gina Frohlich, Psy.D., Katherine Sanchez, Ph.D., Kelly Rodriguez, Psy.D., Michelle Mugge, Psy.D., Rosangela Salomon, Psy.D., and Susanne Mumby, Psy.D., to the Board for review and approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee, to issue additional information request letters to Jacqueline Ford, Ph.D., and Marilyn Wiley, Ph.D., regarding the deficiencies discussed in their applications, to forward the application of Amy Prosser, Ph.D. to the full Board due to lack of a quorum and to forward the application of Rosalba Mada, Ph.D. to the full Board with a recommendation of denial. The motion carried 2-0.

Requesting Approval of Licensure by Waiver

Bethany Juby, Psy.D. – Committee members proceeded with a substantive review of Dr. Juby’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Juby’s application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Christine Matschke, Psy.D. – Committee members proceeded with a substantive review of Dr. Matschke’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Matschke’s application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Eddie Taylor, Ph.D. – Committee members proceeded with a substantive review of Dr. Taylor’s application. Upon review of the documentation for his internship at Counseling and Consulting Services, the Committee noted that the “Job Description” was submitted as his written training

plan. At this time, the Committee is requesting a written training plan be submitted that is an agreement between Dr. Taylor and his internship site and that meets the requirements of A.R.S. §32-2071(F)(9) and R4-26-210(B).

Hiroko Tanaka, Ph.D. – Committee members proceeded with a substantive review of Dr. Tanaka’s application and subsequent submission. After review of her supplemental materials and her Supervised Psychology Internship or Training Experience Verification form, the Committee noted that it cannot accept more than 40 hours of work per week pursuant to A.R.S. §32-2071(H). The Committee noted that it can only accept 2,000 of her internship hours (40 hours per week for 50 weeks = 2,000). The Committee is requesting that a new Supervised Psychology Internship or Training Experience Verification form be submitted directly to the Board office by her supervisor. Upon review of her Postdoctoral Professional Psychology Experience Verification form from the Children’s Healthcare of Atlanta/Emory University, the Committee noted that her supervisor, Kathleen O’Toole, Ph.D., indicated that Dr. Tanaka obtained 5,000 hours of postdoctoral experience. Her subsequent calculations indicate that Dr. Tanaka obtained 1,300 hours of direct client contact hours which does not meet the requirement of A.R.S. §32-2071(G)(5). At this time Dr. Tanaka is 700 hours deficient in meeting the direct client contact requirement. Additionally, the Committee noted that Dr. O’Toole indicated that Dr. Tanaka worked 50 hours per week which does not meet the requirement of A.R.S. §32-2071(H). At this time the Committee can only accept 40 hours of work per week. The Committee is requesting that a new Postdoctoral Professional Psychology Experience form be completed that reflects only 40 hours of work per week. Furthermore, the Committee noted that it can apply 2,000 internship hours toward licensure therefore Dr. Tanaka only needs an additional 1,000 supervised experience hours. She may wish to apply only 1,000 postdoctoral hours that meets the requirement of A.R.S. §32-2071(G).

Jodi Cuneo, Ph.D. – Committee members proceeded with a substantive review of Dr. Cuneo’s application and subsequent submission. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Cuneo’s application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Laura Milliken, Ph.D. – Committee members proceeded with a substantive review of Dr. Milliken’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Milliken’s application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Natalie Campos, Psy.D. – Committee members proceeded with a substantive review of Dr. Campos’ application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Campos’ application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Sally Vogel, Ph.D. – Committee members proceeded with a substantive review of Dr. Vogel’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Vogel’s application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Scott Padilla, Psy.D. – Committee members proceeded with a substantive review of Dr. Padilla’s application. Upon review, the Committee noted that the materials submitted were complete and

fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Padilla's application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Tyler Whitney, Psy.D. – Committee members proceeded with a substantive review of Dr. Whitney's application. Upon review, the Committee noted that Dr. Whitney answered "yes" to questions #14, 15 and 18 of the application. Upon review of Dr. Whitney's explanation and relevant documentation, it was the consensus of the Committee to forward Dr. Whitney's application to the Board for further review.

Dr. Mellott made a motion, seconded by Dr. Bohanske, to forward the applications of Bethany Juby, Psy.D., Christine Matschke, Psy.D., Jodi Cuneo, Ph.D., Laura Milliken, Ph.D., Natalie Campos, Psy.D., Sally Vogel, Ph.D., and Scott Padilla, Psy.D., to the full Board for review and approval of licensure upon payment of the pro-rated licensure fee, to issue a request for additional information to Eddie Taylor, Ph.D., regarding the deficiency discussed in his application, to issue a second additional information request letter to Hiroko Tanaka, Ph.D., regarding the deficiency discussed in her application, and to forward the application of Tyler Whitney, Psy.D., to the Board for further review of his "yes" answer to questions #14, 15 and 18 of the application. The motion carried 2-0.

Requesting Approval of Licensure by Credential

Earnest Blackshear, Ph.D. – Committee members proceeded with a substantive review of Dr. Blackshear's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Blackshear's application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Dr. Bohanske made a motion, seconded by Dr. Mellott, to forward the application of Earnest Blackshear, Ph.D., to the full Board for review and approval of licensure upon payment of the pro-rated licensure fee. The motion carried 2-0.

Requesting Approval of Supervised Experience and Licensure

Aubrey Rodriguez, Ph.D. – Committee members proceeded with a substantive review of Dr. Rodriguez's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Rodriguez's application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Lauren Hayes, Ph.D. – Committee members proceeded with a substantive review of Dr. Hayes' application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Hayes' application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Dr. Bohanske made a motion, seconded by Dr. Mellott, to forward the applications of Aubrey Rodriguez, Ph.D., and Lauren Hayes, Ph.D., to the full Board for review and approval of licensure upon payment of the pro-rated licensure fee. The motion carried 2-0.

4. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING RECOMMENDATION TO THE BOARD PERTAINING TO APPROVAL OF BEHAVIOR ANALYST APPLICANTS

Requesting Approval of Licensure by Experience

Adrienne Schultz, M.A. – Committee members proceeded with a substantive review of Ms. Schultz’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Schultz’s application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Ashley Bennett, Ph.D. – Committee members proceeded with a substantive review of Dr. Bennett’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Bennett’s application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Elyse LaFarelle M.A. – Committee members proceeded with a substantive review of Ms. LaFarelle’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. LaFarelle’s application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Korina Callahan, M.Ed. – Committee members proceeded with a substantive review of Ms. Callahan’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Callahan’s application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Melissa Kotarski, M.Ed. – Committee members proceeded with a substantive review of Ms. Kotarski’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Kotarski’s application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Stephanie Guymon, M.Ed. – Committee members proceeded with a substantive review of Ms. Guymon’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Guymon’s application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Dr. Bohanske made a motion, seconded by Dr. Mellott, to forward the applications of Adrienne Schultz, M.A., Ashley Bennett, Ph.D., Elyse LaFarelle, M.A., Korina Callahan, M.Ed., Melissa Kotarski, M.Ed., and Stephanie Guymon, M.Ed., to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee. The motion carried 2-0.

5. NEW AGENDA ITEMS FOR FUTURE MEETINGS

Committee members requested that an item pertaining to Walden University be placed on a future Board agenda.

6. ADJOURNMENT

There being no further business to come before the Committee, Dr. Bohanske made motion, seconded by Dr. Mellott, to adjourn the meeting at 8:34 a.m. The motion carried 2-0.

Ramona N. Mellott, Ph.D.
Application Review Committee Chair