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CONTINUING EDUCATION COMMITTEE REGULAR SESSION MINUTES

September 19, 2019

7:30 a.m.

1740 W. Adams St.
Room 1024 (1st Floor)
Phoenix, AZ 85007

1. CALL TO ORDER

The regular session of the Arizona State Board of Psychologist Examiners Continuing Education Committee (CEC) was called to order by Dr. Brundage at 7:45 a.m. No executive sessions were held.

2. ROLL CALL

Continuing Education Committee Members Present Telephonically

Janice K. Brundage, Ph.D. - Chair
Lynn L. Flowers, Ph.D.
Ramona N. Mellott, Ph.D.

Staff Present

Jennifer Michaelsen, Interim Executive Director
Kathy Fowkes, Licensing Specialist
Krishna Poe, Administrative Assistant

Dr. Brundage summarized the parameters of this continuing education audit period.

3. CONSENT AGENDA - DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION

Dr. Brundage asked if any member of the Committee wished to remove an item from the Consent Agenda for individual consideration. Dr. Mellott requested to remove items # 23 Dr. Leo Munoz and # 26 Dr. Frank Powers from the Consent Agenda. Dr. Flowers requested to remove items # 8 Dr. Ralph Earle, # 14 Dr. Eric Johnson, and # 24 Dr. Emily Posta from the Consent Agenda.

A. REQUESTING APPROVAL OF THE FOLLOWING PSYCHOLOGISTS AS MEETING CONTINUING EDUCATION REQUIREMENTS PURSUANT TO A.A.C. R4-26-207.

MOTION: Dr. Flowers moved to approve the consent agenda for approval. Dr. Brundage seconded.
VOICE VOTE: The motion carried 3-0.

- 1.) Dr. Carisa Authier
- 2.) Dr. Jennifer Averyt
- 3.) Dr. Patricia Beldotti
- 4.) Dr. Barbara Birnbaum Reed
- 5.) Dr. Amy Bjorkman

- 6.) Dr. Susan Borgaro
- 7.) Dr. Janet Chao
- 9.) Dr. Marcus Earle
- 10.) Dr. Christine Fair
- 11.) Dr. Betsy Gilpin
- 12.) Dr. Richard Hurt
- 13.) Dr. Michele Ishikawa
- 15.) Dr. Ashley Kirby-Ward
- 16.) Dr. Jeane Lambrecht
- 17.) Dr. C. Girvani Leerer
- 18.) Dr. Janis Leigh
- 19.) Dr. Gary Lovejoy
- 20.) Dr. Robert Mosby
- 21.) Dr. Kenneth Mroczek
- 22.) Dr. Karla Mueller-Schrader
- 25.) Dr. Jessica Powell
- 27.) Dr. Sonja Raciti
- 28.) Dr. Paul Rosete
- 29.) Dr. Roswitha Saenz-Sierzega
- 30.) Dr. Summer Schneider
- 31.) Dr. Robert Schwebel
- 32.) Dr. Brynne Sheehan
- 33.) Dr. Kimberly Snyder
- 34.) Dr. Vickie Spitzer
- 35.) Dr. Andrew Stropko
- 36.) Dr. Dhannia Torres-Rincon
- 37.) Dr. Tara Welker
- 38.) Dr. John Wineman
- 39.) Dr. Rachel Youngblom

ITEMS REMOVED FROM THE CONSENT AGENDA FOR INDIVIDUAL CONSIDERATION

Dr. Ralph Earle

The Committee discussed Dr. Earle's CE documentation. The Committee noted Dr. Earle submitted carry over CE, per the Board's policy no. SP.01-16, but his documentation was not organized in a manner that allowed the Committee to distinguish between CE used for the previous renewal cycle and CE intended for the prorated cycle being audited. Additionally, the Committee noted he indicated he claimed CE for writing a book chapter, but did not provide documentation that this was completed. He also claimed CE for editing an article, but the Committee noted this does not meet requirements because he was not the author or co-author.

MOTION: Dr. Flowers moved to require documentation that is organized and distinctly demonstrates CE for the previous renewal cycle and the current cycle being audited to determine if there is any carry over, including proof that the chapter was completed. This documentation must be received within 90 days. Dr. Mellott seconded.

VOICE VOTE: The motion carried 3-0.

Dr. Eric Johnson

The Committee discussed Dr. Johnson's CE documentation. It was the consensus of the Committee to request documentation of the previous renewal cycle to determine if the CE provided is carry over.

MOTION: Dr. Flowers moved to request additional documentation of the previous cycle to verify the carry over within 90 days. Dr. Mellott seconded.

VOICE VOTE: The motion carried 3-0.

Dr. Leo Munoz

The Committee discussed Dr. Munoz' CE documentation. The Committee noted that he submitted credits for DV credit which does not appear to be DV. The Committee noted that the course documentation states the title is "Boundaries and Mental Health Treatment" and that it is an ethics course, but does not indicate that it was a DV course.

MOTION: Dr. Mellott moved to request additional documentation such as a course outline, description, etc. about "Boundaries and Mental Health Treatment" course, or obtain 1 CEU for DV, and submit documentation within 90 days. Dr. Flowers seconded.

VOICE VOTE: The motion carried 3-0.

Dr. Emily Posta

The Committee discussed Dr. Posta's CE documentation. The Committee noted that Dr. Posta's prorated renewal cycle was just one month, from May 1, 2017 to May 31, 2017, and her CE requirement was 2 CEUs, with 1 in ethics and 1 in DV. The Committee noted the documentation she sent in was completed in April 2017, prior to the renewal cycle being audited.

MOTION: Dr. Flowers moved to request documentation for the previous renewal cycle to show that the 2 CEUs are carry over, or complete 2 additional CEUs to meet requirements within 90 days. Dr. Brundage seconded.

VOICE VOTE: The motion carried 3-0.

Dr. Frank Powers

The Committee discussed Dr. Powers' CE documentation and noted that Dr. Powers provided a cover letter in which he acknowledged that he was 1 credit short on ethics and requested time to complete the course.

MOTION: Dr. Mellott moved to grant Dr. Powers 90 days to complete the 1 hour deficiency in ethics. Dr. Flowers seconded.

VOICE VOTE: The motion carried 3-0.

4. REVIEW, DISCUSSION, AND POSSIBLE ACTION REGARDING THOSE AUDITEES WHO HAVE REQUESTED AN EXTENSION TO SUBMIT DOCUMENTATION FOR THE CE AUDIT:

A. Dr. Rose M. Carlson

The Committee discussed Dr. Carlson's request for a year extension to complete her CE due to major life changes occurring at the time she received notice of the audit. The Committee expressed discomfort with a year's extension. It was the consensus of the Committee to grant a 90 day extension and if Dr. Carlson needed, she could request an additional 90 days if she was unable to locate her CE documentation within the 90 days.

MOTION: Dr. Mellott moved to grant a 90 day extension to provide the CE documentation. If there was not sufficient time to find her CE documentation, or complete additional CE to meet requirements, she may request an additional 90 days.

VOICE VOTE: The motion carried 3-0.

B. Dr. Lillie Weiss

The Committee discussed Dr. Weiss' request for an extension as she is out of state until October and is unable to access her CE documentation.

MOTION: Dr. Flowers moved to grant a 90 day extension to provide the CE documentation.

VOICE VOTE: The motion carried 3-0.

5. REVIEW, DISCUSSION, AND POSSIBLE ACTION REGARDING THOSE AUDITEES WHO MAY NOT BE IN COMPLIANCE WITH THE CE AUDIT:

A. Dr. Sarah Edmonds

The Committee discussed Dr. Edmonds' CE documentation. It was the consensus of the Committee to ask for additional information regarding the activity titled "Power Relationships in Psychotherapy", such as an outline or curriculum to demonstrate how it meets the ethics requirement, or complete an additional .5 CE in ethics. The Committee disallowed the activity titled "Love Is a Creative Illusion" because it was taken after the renewal period being audited.

MOTION Dr. Brundage moved to request additional information as noted above, or complete an additional .5 CE in ethics, with documentation to be received within 90 days. Dr. Flowers seconded.

VOICE VOTE: The motion carried 3-0.

6. AGENDA ITEMS FOR FUTURE MEETINGS

The Committee directed staff to list on the next agenda, licensees a Committee member noted would need independent review from the licensees on the consent agenda.

7. ADJOURN

There being no further business to come before the Continuing Education Committee, Dr. Flowers made a motion, seconded by Dr. Brundage, to adjourn the meeting at 8:47 a.m.