



Governor  
Douglas A. Ducey

## Arizona Board of Psychologist Examiners

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Lynn L. Flowers, Ph.D., Vice-Chair  
Diana Davis-Wilson, DBH, BCBA, Secretary

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Ramona N. Mellott, Ph.D.  
Tamara Shreeve, MPA

### Interim Executive Director

Jennifer Michaelsen, MPA

## Executive Director Search Committee Meeting REGULAR SESSION MINUTES

*September 9, 2019*

1740 W. Adams St.  
Conference Room 1024 (1<sup>st</sup> Floor)  
Phoenix, AZ 85007

### 1. CALL TO ORDER

The regular session of the Arizona Board of Executive Director Search Committee was called to order by Madame Chair Shreeve at 2:02 p.m. on September 9, 2019. One Executive Session was held.

### 2. ROLL CALL

#### Committee Members Present

Tamara Shreeve, MPA – Chair (telephonic)  
Diana Davis-Wilson, DBH, BCBA, Ph.D. (telephonic)  
Jennifer Michaelsen, MPA – Interim Executive Director

#### Attorney General's Office

Jeanne Galvin, Assistant Attorney General

### 3. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING REVIEW OF RESUMES OF APPLICANTS WHO HAVE APPLIED FOR THE EXECUTIVE DIRECTOR POSITION AND POSSIBLE SELECTION OF APPLICANTS TO INTERVIEW FOR THE POSITION.

Ms. Michaelsen provided a summary to the Committee. Ms. Michaelsen stated that the applicants selected at today's meeting will be interviewed by the Committee at a later date determined by the Committee. Ms. Michaelsen added that the top candidates would move forward to a second interview before the Board at the October 4, 2019 Board meeting.

*At 2:04 p.m., Ms. Shreeve made a motion, seconded by Dr. Davis-Wilson, to go into Executive Session to discuss personnel matters and to receive confidential legal advice from the Board's attorney. Open session reconvened at 2:26 p.m.*

Dr. Davis-Wilson made a motion, seconded by Ms. Shreeve, for the Committee to interview applicant #2, #8, #12, #22, and #23. The motion carried (3-0) by a voice vote.

The Committee discussed potential dates to conduct the interviews and agreed on September 20, 2019.

Ms. Michaelsen stated that she, or the HR representative from the Arizona Department of Administration, would contact the five applicants to schedule interviews for September 20, 2019.

#### **4. ADJOURN**

There being no further business to come before the Committee, Ms. Shreeve made a motion, seconded by Dr. Davis-Wilson, to adjourn the meeting. The motion carried (3-0) and the meeting was adjourned at 2:32 p.m.