



STATE OF ARIZONA
BOARD OF PSYCHOLOGIST EXAMINERS
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DOUGLAS A. DUCEY
Governor

HEIDI HERBST PAAKKONEN, M.P.A.
Executive Director

Application Review Committee

MINUTES OF VIRTUAL MEETING

January 8, 2021 - 7:30 a.m.

Hosted by Zoom

1. CALL TO ORDER

The regular session of the Arizona State Board of Psychologist Examiners Application Review Committee (ARC) was called to order by Dr. Mellott, Committee Chair, at 7:36 a.m. No Executive Sessions were held.

2. ROLL CALL

Committee Members Participating by Telephone

Ramona Mellott, Ph.D., Chair – Present

Linda Caterino, Ph.D., APPB – Present

Staff Members Participating

Kathy Fowkes, Licensing Specialist

Heidi Herbst Paakkonen, Executive Director

Assistant Attorney General:

Jeanne Galvin, Esq.

A quorum of the Committee was confirmed.

3. APPROVAL OF MINUTES

- **December 3, 2020 Regular Session Minutes**

MOTION: Dr. Mellott moved to approve the minutes as drafted. Dr. Caterino seconded the motion.

VOTE: The motion was approved 2-0.

4. DISCUSSION REGARDING APPROVAL OF PSYCHOLOGY APPLICANTS

A. Requesting Approval to Sit for EPPP Only

1) **Hydie L. Henson DiGiovanni, Psy.D.**

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval to take the EPPP.

2) **Jarred Vincente Gallegos, Ph.D.**

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval to take the EPPP.

MOTION: Dr. Mellott moved to forward the applications of Hydie L. Henson DiGiovanni, Psy.D. and Jarred Vincente Gallegos, Ph.D. to the full board with a recommendation to approve them to sit for the EPPP. Dr. Caterino seconded the motion.

VOTE: The motion was approved 2-0.

B. Requesting Approval to Sit for EPPP & Licensure

1) **Alexandria Curlee, Ph.D. (FAIR*)**

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the requested documentation for submission of the additional required hours of supervision was received, but the document is unsigned. The Committee directed staff to obtain the supervisor' signature in order for the application to be presented to the Board at the next meeting.

2) **Bridget Henry, Ph.D.**

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and meet the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval to sit for the EPPP and for licensure upon receipt of a passing score.

3) **Karen L. Chaney, Psy.D. (REAPP)**

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and meet the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval to sit for the EPPP and for licensure upon receipt of a passing score.

4) Luke T. Bigler, Psy.D. 09/02/2020 – only Part 1

Dr. Bigler was present for the review of his application. Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and meet the requirements of the statutes and rules. The members discussed the fact that Dr. Bigler disclosed an incident that occurred in 2005, but since that time no additional events of concern have occurred and no additional information is required. It was the consensus of the Committee to forward the application to the Board for approval to sit for the EPPP and for licensure upon receipt of a passing score.

5) Mariela J. Soto, Psy.D. (REAPP) 12/13/2019 – only Part 1

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and meet the requirements of the statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval to sit for the EPPP and for licensure upon receipt of a passing score.

**First Additional Information Request*

MOTION: Dr. Mellott moved to forward the applications of Bridget Henry, Ph.D., Karen L. Chaney, Psy.D., Luke T. Bigler, Psy.D. and Mariela J. Soto, Psy.D. to the full board with a recommendation to approve license. The motion included the provision that the application of Alexandria Curlee, Ph.D. shall be forwarded upon receipt of the missing signature. Dr. Caterino seconded the motion.

VOTE: The motion was approved 2-0.

C. Requesting Approval for Temporary Licensure and to Sit for EPPP

1) Emily Kade, Psy.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval to take the EPPP and for approval of the temporary license.

2) Eva Maria Nicolas, Psy.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval to take the EPPP and for approval of the temporary license.

3) Samantha Lynn Jackson, Psy.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval to take the EPPP and for approval of the temporary license.

MOTION: Dr. Mellott moved to forward the application of Emily Kade, Psy.D., Eva Maria Nicolas, Psy.D. and Samantha Lynn Jackson, Psy.D. to the full board with a recommendation to approve the temporary licenses and to sit for the EPPP. Dr. Caterino seconded the motion.

VOICE VOTE: The motion was approved 2-0.

D. Requesting Approval for Licensure by Waiver

1) Carolyn Julia Brown, Psy.D.

Committee members proceeded with a substantive review of the application. The Committee noted that the materials submitted were now complete and fulfilled the requirements of statutes and rules. The Committee discussed the fact that the applicant disclosed and satisfactorily explained an incident that occurred during her time of service in the military. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

2) Danielle M. Weston, Psy.D.

Committee members proceeded with a substantive review of the application. The Committee noted that the materials submitted were now complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

3) Garret Blankenship, Psy.D.

Committee members proceeded with a substantive review of the application. The Committee noted that the materials submitted were now complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

4) Heather Tahler, Psy.D.

Committee members proceeded with a substantive review of the application. The Committee noted that the materials submitted were now complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

5) Jessica Anne Cowan, Psy.D.

Committee members proceeded with a substantive review of the application. The Committee noted that the materials submitted were now complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

6) Jolene Jacquart, Ph.D.

Committee members proceeded with a substantive review of the application. The Committee noted that the materials submitted were now complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

7) Molly Gregan, Psy.D.

Committee members proceeded with a substantive review of the application. The Committee noted that the materials submitted were now complete and fulfilled the requirements of statutes and rules with the exception of the fact that her file requires a new or updated reference letter as one she submitted is older than 3 years. The Committee directed Board staff to draft a FAIR letter advising the applicant of this requirement.

8) Rachel Gita Foster, Psy.D.

Committee members proceeded with a substantive review of the application. The Committee noted that the materials submitted were now complete and fulfilled the requirements of statutes and rules with the exception of the fact that her file is missing a copy of her post-doctoral agreement outlining the training plan. The Committee directed Board staff to draft a FAIR letter advising the applicant of this requirement.

MOTION: Dr. Caterino moved to forward the applications of Carolyn Julia Brown, Psy.D., Danielle M. Weston, Psy.D., Garret Blankenship, Psy.D., Heather Tahler, Psy.D., Jessica Anne Cowan, Psy.D. and Jolene Jacquart, Ph.D. to the full board with a recommendation to approve them to sit for the EPPP and to grant licensure. The motion included the provision that FAIR letters will be issued to Molly Gregan, Psy.D. and to Rachel Gita Foster, Psy.D. to obtain the missing documentation reflected in the discussion. Dr. Caterino seconded the motion.

VOTE: The motion was approved 2-0.

E. Requesting Approval for Licensure by Credential (ABPP, CPQ or National Register)

1) Isaura Gonzalez, Psy.D.

Committee members proceeded with a substantive review of the application. The Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

2) Steve Gaskell, Psy.D.

Committee members proceeded with a substantive review of the application. The Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

MOTION: Dr. Mellott moved to forward the applications of Isaura Gonzalez, Psy.D. and Steve Gaskell, Psy.D. to the Board with a recommendation for approval of licensure. Dr. Caterino seconded the motion.

VOICE VOTE: The motion was approved 2-0.

F. Requesting Approval for Licensure by Universal Recognition

1) Carla Counts Allan, Ph.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

2) Eva L. Miller, Ph.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

3) Walter Sipes, Ph.D.

Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

MOTION: Dr. Mellott moved to forward the applications of Carla Counts Allan, Ph.D., Eva L. Miller, Ph.D. and Walter Sipes, Ph.D. to the Board with a recommendation for approval of licensure. Dr. Caterino seconded the motion.

VOICE VOTE: The motion was approved 2-0.

5. REVIEW, DISCUSSION AND POSSIBLE ACTION ON PROPOSED APPLICATION EDITS TO ADDRESS COVID-19 EDUCATION AND TRAINING MODIFICATIONS

The Committee directed staff to bring this matter to the full Board to allow for more input and discussion.

6. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPLICATION REVIEW TOOLS

The Committee discussed the recently created and updated application review tools. It was the consensus of the Committee to implement the use of the tools as the members deem appropriate.

7. NEW AGENDA ITEMS FOR FUTURE MEETINGS

The Committee requested staff bring to the next meeting an example of an application file report generated through the PLUS program of the Association of State and Provincial Psychology Boards (ASPPB).

8. ADJOURNMENT

MOTION: Dr. Caterino moved to adjourn the meeting. Dr. Mellott seconded the motion.

VOTE: The motion was approved 2-0. The meeting adjourned at 8:29 a.m