



Arizona Board of Psychologist Examiners
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Executive Director
Jenna Jones

Application Review Committee

MINUTES OF TELEPHONIC MEETING
June 1, 2018
7:30 a.m.

1740 W Adams St
1st Floor Conference Room (A)
Phoenix, AZ 85007

1. CALL TO ORDER

The regular session of the Arizona State Board of Psychologist Examiners Application Review Committee was called to order by Chairman Wechsler at 7:30 a.m. on June 1, 2018. No Executive Sessions were held.

2. ROLL CALL

Committee Members Participating by Telephone

Frederick Wechsler, Ph.D., Psy.D. – Chair
Ramona N. Mellott, Ph.D.

Staff Present

Jenna Jones- Executive Director
Heather Broaddus – Deputy Director

Attorney General's Office

Jeanne Galvin, A.A.G.

3. DISCUSSION/DECISION REGARDING APPROVAL OF PSYCHOLOGY APPLICANTS

Requesting Approval to sit for Examination (EPPP) ONLY

Charles Marquez, Psy.D. – Committee members proceeded with a substantive review of Dr. Marquez's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Marquez's application to the Board for approval to take the EPPP.

Nicolas Comeau, Psy.D. – Committee members proceeded with a substantive review of Dr. Comeau's application and subsequent submission. Upon review, the Committee noted that the

materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Comeau's application to the Board for approval to take the EPPP.

Dr. Wechsler made a motion, seconded by Dr. Mellott, to forward the applications of Charles Marquez, Psy.D., and Nicolas Comeau, Psy.D., to the Board for review and approval to take the EPPP. The motion carried 2-0.

Requesting Approval to sit for Examination (EPPP) & Licensure

Angela Graham, Psy.D. – Committee members proceeded with a substantive review of Dr. Graham's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Graham's application to the Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Bethany Bates, Psy.D. – Dr. Wechsler recused from reviewing this application. Due to lack of a quorum her application was moved to the Board for substantive review.

Brittany Pierce, Psy.D. – Committee members proceeded with a substantive review of Dr. Pierce's reapplication. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Pierce's reapplication to the Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Brooke DeBoy, Psy.D. – Committee members proceeded with a substantive review of Dr. DeBoy's reapplication. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. DeBoy's reapplication to the Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Cheri Renfrow-Starry, Psy.D. – Committee members proceeded with a substantive review of Dr. Renfrow-Starry's application and subsequent submission. Upon review of her Summary of Pre-Internship Supervised Professional Experiences spreadsheet, the Committee noted that she listed "N/A" for the following columns:

- Weekly Face to Face Individual Supervision
- Weekly Face to Face Group Supervision
- Weekly Face to Face (Individual + Group Supervision Totals)

The Committee is requesting that she complete the above noted columns on the Summary of Pre-Internship Supervised Professional Experiences spreadsheet and submit it to the Board office. Upon review of her Supervised Preinternship Experience Verification form from Cancer Lifeline, the Committee noted that her Director of Training, Pam Fitzgerald, Ph.D., indicated that Dr. Renfrow-Starry worked 20-40 hours per week. Dr. Fitzgerald's subsequent calculations indicate that Dr. Renfrow-Starry received a minimum of one hour of individual supervision per week which may not meet the requirement of A.R.S. §32-2071(E)(4)(c). Additionally, the section requesting the name of Dr. Renfrow-Starry's secondary supervisor was left blank. Furthermore, Dr. Fitzgerald indicated that the site no longer has a copy of Dr. Renfrow-Starry's written training plan. At this time, the Committee is requesting clarification regarding the hours Dr. Renfrow-Starry worked per week. The Committee is requesting that Dr. Renfrow-Starry's secondary supervisor's name be included on the form and verification that the information submitted for the

written training plan is all of the documentation. Upon review of her Supervised Psychology Internship or Training Experience Verification form from Monroe Corrections Complex, the Committee noted that her supervisor, Dr. Robert Carsrud, indicated that Dr. Renfrow-Starry obtained 2,065.5 internship hours. His subsequent calculations indicate that Dr. Renfrow-Starry received 178 hours of individual face-to-face supervision and 1,716 direct client contact hours. The Committee noted that Dr. Renfrow-Starry's direct client contact hours and individual face-to-face supervision hours totals 1,894 hours which may not allow sufficient time for administrative duties. At this time the Committee is requesting a detailed explanation as to how she completed administrative duties during her internship at Monroe Corrections Complex. Upon review of her written training plan for her internship at Monroe Correctional Complex, the Committee noted that several pages were either not signed or had sections that were left blank. Additionally, one page included a signature from Dana Waters, Psy.D. and, although her internship occurred between September 2011 – September 2012, Dr. Waters dated the page February 28, 2018. At this time the Committee is requesting that the pages/sections that were left blank be completed and returned to the Board office. Additionally, the Committee is requesting an explanation from Dr. Renfrow-Starry and Dr. Waters, regarding the February 28, 2018 signature date.

Christine De Santis-Collis, Ph.D. – Upon review of Dr. De Santis-Collis' application and subsequent submission, the Committee noted that she did not complete question 29.a. on page 8 of the application. The application asks to list the total amount of experience in each category. Two of the three categories were left blank. The Committee is requesting that she complete the total amount of experience for each category. The Committee reviewed the supplemental information Dr. De Santis-Collis provided for her course in *Biopsychology* (PSYC 8226 DQ). In order to determine if the course meets the requirement of A.R.S. § 32-2071(4)(d), the Committee is requesting that the syllabus be submitted for review. The Committee previously requested additional information regarding her Supervised Psychology Pre-Internship or Training Experience from One Crisis Center Plaza. In response to the Committee's request, Dr. De Santis-Collis submitted her supervision log. The Committee determined that the log provided was difficult to read. The Committee is requesting a detailed explanation from Dr. De Santis-Collis regarding the discrepancy in the hours that were reported pertaining to the amount of hours worked each week (35 hours vs. 40+ hours). Additionally, the Committee is requesting that she submit clear and concise documentation of her hours. Upon review of her Supervised Psychology Internship or Training Experience Verification form from the Growth Center Serenity Mission, the Committee noted that she obtained a total of 2,280 internship experience hours. Her supervisor's, Tom Antonek, Ph.D., subsequent calculations indicate that Dr. De Santis-Collis obtained 1,824 hours of direct client contact and 456 hours of individual face-to-face supervision. The Committee noted that the direct client contact hours and individual face-to-face supervision hours totals 2,280 hours, which does not allow time for administrative duties. Upon review of Dr. De Santis-Collis' response to the Committee's request, the Committee determined that Dr. De Santis-Collis did not clearly indicate how she completed administrative duties during her internship at Growth Center Serenity Mission. The Committee is requesting that she provide a clear and detailed response as to how she completed administrative duties during her internship. The Committee noted that Dr. De Santis-Collis indicated on question #29a., page 8, of the application that she obtained a total of 2,682 internship hours. Additionally, the Committee noted that her supervisor indicated on the Supervised Psychology Internship or Training Experience Verification form that Dr. De Santis-Collis obtained a total of 2,280 internship hours. Furthermore, Dr. Antonek submitted a letter dated May 11, 2018, wherein he indicates that Dr. De Santis-Collis obtained a total of 3,537 internship hours. The Committee is requesting a clear and detailed response from Dr. De Santis-Collis and her supervisor regarding the discrepancy in the hours reported. The Committee noted that the internship "Learning Agreement" came from Walden University, not the internship site. At this time the Committee is requesting a written training plan be submitted that is an agreement between Dr. De Santis-Collis and her internship

site, brochures and internship training manual that show the site was an organized training program designed to provide the trainee with a planned programmed sequence of training experience. Additionally, the Committee is requesting clarification as to how her internship experience meets the requirement of A.R.S. §32-2071(F) and Arizona Administrative Code R4-26-210(B).

Cynthia Prater, Psy.D. – Committee members proceeded with a substantive review of Dr. Prater's application and subsequent submission. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Prater's application to the Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

David Paul, Psy.D. – Committee members proceeded with a substantive review of Dr. Paul's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Prater's application to the Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Donette Alexis, Psy.D. - Committee members proceeded with a substantive review of Dr. Alexis' application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Alexis' application to the Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Ernesto Reza, Psy.D. - Committee members proceeded with a substantive review of Dr. Reza's reapplication. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Reza's application to the Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Glenda Valez, Ph.D. - Committee members proceeded with a substantive review of Dr. Valez's reapplication. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Valez's reapplication to the Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Kimberly Thiessen, Psy.D. - Committee members proceeded with a substantive review of Dr. Thiessen's reapplication. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Thiessen's reapplication to the Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Kyle Suhr, Ph.D. - Committee members proceeded with a substantive review of Dr. Suhr's application. Upon review, the Committee noted that two of his preinternship experiences do not meet the requirement of A.R.S. §32-2071(E)(c). The Committee noted that he is currently completing postdoctoral experience. The Committee directed Board staff to contact Dr. Suhr and request that his supervisor submit verification of his postdoctoral hours for review at the next Board meeting.

Madison Knight, Ph.D. - Committee members proceeded with a substantive review of Dr. Knight's application. Upon review, the Committee noted that her internship may not meet the

requirement of A.R.S. §32-2071(F). It was the consensus of the Committee to move Dr. Knight's application to the Board for further review of her internship.

Michelle Mugge, Psy.D. - Committee members proceeded with a substantive review of Dr. Mugge's reapplication and subsequent submission. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Mugge's reapplication to the Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Robert Beridha - Committee members proceeded with a substantive review of Dr. Beridha's application. Upon review of his coursework, the Committee noted that his course in *Ethics and Professional Role* may not meet the requirement of A.R.S. §32-2071(4)(a). The Committee is requesting that he submit the syllabus for his course in *Ethics and Professional Role*. Upon review of his written training plan for his internship at Siskiyou County Health and Human Services Agency, the Committee noted that the written training plan is from the University, not from the internship site. At this time the Committee is requesting a written training plan be submitted that is an agreement between Dr. Beridha and his internship site, brochures and internship training manual that show this site was an organized training program designed to provide the trainee with a planned programmed sequence of training experience. Additionally, the Committee is requesting clarification as to how his internship experience meets the requirement of A.R.S. §32-2071(F) and Arizona Administrative Code R4-26-210(B):

Sarah May, Ph.D. - Committee members proceeded with a substantive review of Dr. May's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. May's application to the Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Sonya Willis, Psy.D. - Committee members proceeded with a substantive review of Dr. Willis' reapplication and subsequent submission. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Willis' reapplication to the Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Stephanie Middaugh, Psy.D. – Dr. Wechsler recused from reviewing Dr. Middaugh's application. Due to lack of a quorum her application was forwarded to the Board for substantive review.

Sue Moler, Psy.D. - Committee members proceeded with a substantive review of Dr. Moler's reapplication. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Moler's reapplication to the Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Travis Munnerlyn-Kirkham, Psy.D. - Committee members proceeded with a substantive review of Dr. Munnerlyn-Kirkham's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Munnerlyn-Kirkham's application to the Board for approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee.

Vitae Felix, Ph.D. - Committee members proceeded with a substantive review of Dr. Felix's application. Upon review, the Committee noted that her postdoctoral supervisor did not provide the total amount of individual supervision and direct client contact hours on the verification form.

The Committee directed Board staff to contact Dr. Felix and request that her supervisor list the totals on the verification form. Once her supervisor corrects the form, it was the consensus of the Committee to move her application to the Board for review and approval to sit for the EPPP and licensure upon a passing score and payment of the prorated license fee.

Dr. Wechsler made a motion, seconded by Dr. Mellott, to forward the applications of Angela Graham, Psy.D., Brittany Pierce, Psy.D., Brooke Deboy, Psy.D., Cynthia Prater, Psy.D., David Paul, Psy.D., Donette Alexis, Psy.D., Ernesto Reza, Psy.D., Glenda Velez, Ph.D., Kimberly Thiessen, Ph.D., Michelle Mugge, Psy.D., Sarah May, Ph.D., Sonya Willis, Psy.D., Sue Moler, Psy.D., and Travis Munnerlyn-Kirkham, Psy.D., to the Board for review and approval to take the EPPP and licensure upon a passing score and payment of the prorated license fee, to issue additional information request letters to Cherie Renfrow-Starry, Psy.D., Christine De Santis-Collis, Ph.D., and Robert Beridha, Ph.D., regarding the deficiencies discussed in their applications, to forward the applications of Bethany Bates, Psy.D., and Stephanie Middaugh, Psy.D., to the board for substantive review due to lack of a quorum, to forward the application of Madison Knight, Ph.D. to the Board for further review of her internship and to direct Board staff to contact Kyle Suhr, Ph.D., and Vitae Felix, Ph.D. to request clarification and corrections be made on the applications as discussed. The motion carried 2-0.

Requesting Approval of Licensure by Waiver

Jennifer Cook, Psy.D. – Committee members proceeded with a substantive review of Dr. Cook's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Cook's application to the Board for approval of licensure upon payment of the prorated license fee.

Sarah Henry, Ph.D. – Committee members proceeded with a substantive review of Dr. Henry's application and subsequent submission. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Henry's application to the Board for approval of licensure upon payment of the prorated license fee.

Vanessa Staples, Ph.D. – Committee members proceeded with a substantive review of Dr. Staples' application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Staples' application to the Board for approval of licensure upon payment of the prorated license fee.

Victoria Liou-Johnson, Ph.D. – Committee members proceeded with a substantive review of Dr. Liou-Johnson's application. Upon review, the Committee noted that two of her preinternship experiences do not meet the requirement of A.R.S. §32-2071(E)(c). The Committee noted that she may have postdoctoral experience. The Committee directed Board staff to contact Dr. Liou-Johnson and request that her supervisor submit verification of her postdoctoral hours for review at a subsequent meeting.

William Reese, III, Ph.D. – Committee members proceeded with a substantive review of Dr. Reese's application. Upon review, the Committee noted that his doctorate degree from the University of Arizona is "Doctor of Philosophy" with a major in "Secondary Education". The Committee requested that Board staff contact the University of Arizona to request clarification as to whether Dr. Reese's doctorate program in 1981 was equivalent to a school psychology program.

Dr. Wechsler made a motion, seconded by Dr. Mellott, to forward the applications of Jennifer Cook, Psy.D., Sarah Henry, Ph.D., and Vanessa Staples, Ph.D., to the Board for review and approval of licensure upon payment of the pro-rated licensure fee and directed Board staff to contact Victoria Liou-Johnson to request that her postdoctoral hours be submitted and reviewed at a subsequent meeting and to contact the University of Arizona in regards to William Reese, Ph.D. doctorate degree. The motion carried 2-0.

Requesting Approval for Licensure by Credential

Grace MacDowell, Psy.D. – Committee members proceeded with a substantive review of Dr. MacDowell’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. MacDowell’s application to the Board for approval of licensure upon payment of the prorated license fee.

Michael Wright, Ph.D. – Committee members proceeded with a substantive review of Dr. Wright’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Wright’s application to the Board for approval of licensure upon payment of the prorated license fee.

Dr. Wechsler made a motion, seconded by Dr. Mellott, to forward the applications of Grace MacDowell, Psy.D., and Michael Wright, Ph.D., to the Board for review and approval of licensure upon payment of the pro-rated licensure fee. The motion carried 2-0.

Requesting Approval of Supervised Work Experience and Licensure

Nick Tanner, Ph.D. – Committee members proceeded with a substantive review of Dr. Tanner’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Tanner’s application to the Board for approval of licensure upon payment of the prorated license fee.

Nicole Burt, Ph.D. – Committee members proceeded with a substantive review of Dr. Burt’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Burt’s application to the Board for approval of licensure upon payment of the prorated license fee.

Rachael Hunter-Edwards, Psy.D. – Committee members proceeded with a substantive review of Dr. Hunter-Edwards’ application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Edwards’ application to the Board for approval of licensure upon payment of the prorated license fee.

Tim Buschmann, Ph.D. – Committee members proceeded with a substantive review of Dr. Buschmann’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Buschmann’s application to the Board for approval of licensure upon payment of the prorated license fee.

Dr. Wechsler made a motion, seconded by Dr. Mellott, to forward the applications of Nick Tanner, Ph.D., Nicole Burt, Ph.D., Rachael Hunter-Edwards, Psy.D., and Tim Buschmann, Ph.D., to the Board for review and approval of licensure upon payment of the pro-rated licensure fee. The motion carried 2-0.

Requesting Approval to Sit for the Examination (EPPP) and Temporary Licensure

David Ventola, Psy.D. – Committee members proceeded with a substantive review of Dr. Ventola's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Ventola's application to the Board for approval of licensure upon payment of the prorated license fee.

4. NEW AGENDA ITEMS FOR FUTURE MEETINGS

There were no items for future agendas.

5. ADJOURNMENT

There being no further business to come before the Committee, Dr. Mellott made motion, seconded by Dr. Wechsler, to adjourn the meeting at 9:04 a.m. The motion carried 2-0.

**Ramona N. Mellott, Ph.D.
Committee Member**