



**Governor**  
Douglas A. Ducey

## **Arizona Board of Psychologist Examiners**

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### **Executive Director**

Jenna Jones

## **Committee on Behavior Analysts**

### **MINUTES OF TELEPHONIC MEETING**

*October 26, 2018*

*9:30 a.m.*

1740 W Adams Street, Conference Room B (1<sup>st</sup> Floor)  
Phoenix, AZ 85007

#### **1. CALL TO ORDER**

The regular session of the Arizona State Board of Psychologist Examiners Committee on Behavior Analysts was called to order by Chairman Davidson at 9:30 a.m. No Executive Sessions were held.

#### **2. ROLL CALL**

##### **Committee Members Participating by Telephone**

Daniel Davidson, Ph.D., BCBA-D, Chair  
Bryan Davey, Ph.D., BCBA-D  
Diana Davis-Wilson, DBH, BCBA  
Donald Stenhoff, Ph.D., BCBA-D  
Paige Raetz, Ph.D., BCBA-D

##### **Staff Present**

Jenna Jones – Executive Director  
Heather Broaddus – Deputy Director  
Kathy Fowkes – Licensing Specialist

##### **Assistant Attorney General**

Jeanne Galvin, Esq.

#### **3. CALL TO THE PUBLIC**

There were no requests to address the Committee.

#### **4. APPROVAL OF MINUTES**

This item was continued.

5. **DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING  
RECOMMENDATION TO THE BOARD PERTAINING TO APPROVAL OF BEHAVIOR  
ANALYST APPLICANTS**

**A. Requesting Approval of Licensure by Experience**

1. Alicia M. Stanfield, M.Ed. – The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules except that the Supervised Work Experience verification form reported more hours per week than allowed by Rule. It was the consensus of the Committee to informally request the verification form be corrected and re-submitted in light of the Rule requirement of allowing no more than 30 hours per week. If this correction is received from her supervisor prior to the Board meeting, it was the consensus of the Committee to forward Ms. Stanfield's application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.
2. Amanda Winters, M.Ed. – The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that all requirements were met except her Supervised Work Experience verification form reported less than 1,500 hours which does not meet the requirement A.R.S. §32-2091.03. It was the consensus of the Committee to formally request verification of additional supervised work experience hours.
3. April Kristie Page, M.Ed. – The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward Ms. Page's application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.
4. Arpana Dattilo, M.A. – The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules, except that it was unclear if the supervisor was licensed during the entirety of the supervision. It was the consensus of the Committee, contingent on an informal request to obtain proof of licensure for Ms. Dattilo's supervisor, to forward Ms. Dattilo's application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.
5. Brian Kociszewski, M.Ed. – The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules, except that dates on the Supervised Work Experience verification form indicates that Mr. Kociszewski hours may have been completed in less than 12 months. Contingent upon receiving the corrected form from the supervisor, it was the consensus of the Committee to forward Mr. Kociszewski's application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.
6. Brian Harrison Schaffer, M.S. –The Committee proceeded with a substantive review of the application. Mr. Schaffer was present and answered the Committee's questions. Upon review, the Committee noted that the Supervised Work Experience verification form indicates 1,104 hours, which does not meet the requirement of A.R.S. §32-2091.03. Since Mr. Schaffer's intensive practicum hours met the BACB's criteria, he passed the BACB's exam, and has more experience than most in his field, Mr. Schaffer requested that the Committee make an exception in his case. The Committee noted that it does not have authority to make exceptions pursuant to Arizona Revised Statutes (Statute) and the Arizona Administrative Code (Rule). The Committee encouraged Mr. Schaffer to obtain supervised work experience that meets the prescribed Rules related to supervision. It was the consensus of the Committee to formally

request verification of additional supervised experience or independent fieldwork hours to meet the 1,500 hour requirement.

7. Carly Perlman, M.S. – Dr. Stenhoff recused himself from reviewing this application. The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward Ms. Perlman’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.
8. Christine Herrera, M.S. – Dr. Stenhoff recused himself from reviewing this application. The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules, with the exception of her answer to question no. 5, which indicated she is licensed in Arizona. It was the consensus of the Committee, contingent on the applicant’s correction of question no. 5, to forward Ms. Herrera’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.
9. Elizabeth Singer, M.S. – Dr. Stenhoff recused himself from reviewing this application. The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules, with the exception of her answer to question no. 7 which appeared to be a misunderstanding of what was asked based on other verifications and documentation in the application file. It was the consensus of the Committee, contingent on the applicant’s correction of question no. 7, to forward Ms. Singer’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.
10. Mersayde Villarreal, M.Ed. – The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward Ms. Villarreal’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.
11. Natasha Huebner, M.Ed. – The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward Ms. Huebner’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.
12. Nicole Ferdowsian, M.Ed. – The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward Ms. Ferdowsian’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.
13. Nicole Schmidt, M.S. – Dr. Stenhoff recused himself from reviewing this application. The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward Ms. Schmidt’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

**MOTION:** Dr. Davis-Wilson moved to forward the applications of April Kristie Page, M.Ed., Carly Perlman, M.S., Christine Herrera, M.S., Mersayde Villarreal, M.Ed., Natasha Huebner, M.Ed., Nicole Ferdowsian, M.Ed. and Nicole Schmidt, M.S. to the Board for review and approval of licensure upon

receipt of the pro-rated licensure fee. Also, to informally request additional information from Alicia M. Stanfield, M.Ed., Arpana Dattilo, M.A., and Brian Kociszewski, M.Ed.; and if received timely, to forward the applications of Ms. Stanfield, Ms. Dattilo, and Mr. Kociszewski to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee. Furthermore, to formally request additional information as described above from Amanda Winters, M.Ed., and Brian Harrison Schaffer, M.S. Dr. Raetz seconded.

**VOICE VOTE:** The motion carried 4-0 with 1 recusal for Ms. Perlman, Ms. Herrera, Ms. Singer and Ms. Schmidt; and carried 5-0 for the remaining applications.

**6. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING RULES UPDATE**

Ms. Jones informed the Committee that the Behavior Analysts Rules package was passed and will be effective December 12, 2018.

**7. NEW AGENDA ITEMS FOR FUTURE MEETINGS**

The Committee requested staff to seek ways to reach out and educate the BA community regarding the difference between BCBA certification and state licensure. The Committee requested that staff provide a draft of possible means to accomplish this including CEUs, information posted on the website, additional instructions in the application, and contacting the Arizona Psychological Association. This draft will be considered at a future Committee meeting.

**8. ADJOURNMENT**

Dr. Davey moved to adjourn, seconded by Dr. Stenhoff. Upon a unanimous voice vote, the meeting was adjourned at 10:59 a.m.