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Committee on Behavior Analysts

MINUTES OF TELEPHONIC MEETING

November 30, 2018

9:30 a.m.

1740 W Adams Street, Conference Room B (1st Floor)
Phoenix, AZ 85007

1. CALL TO ORDER

The regular session of the Arizona State Board of Psychologist Examiners Committee on Behavior Analysts was called to order by Chairman Davidson at 9:33 a.m.

2. ROLL CALL

Committee Members Participating by Telephone

Daniel Davidson, Ph.D., BCBA-D, Chair
Bryan Davey, Ph.D., BCBA-D
Diana Davis-Wilson, DBH, BCBA (9:30 a.m. to 9:45 a.m.)
Donald Stenhoff, Ph.D., BCBA-D
Paige Raetz, Ph.D., BCBA-D

Staff Present

Jenna Jones – Executive Director
Heather Broaddus – Deputy Director
Kathy Fowkes – Licensing Specialist

Assistant Attorney General

Sabrina Kahn, Esq.

3. CALL TO THE PUBLIC

There were no requests to address the Committee.

4. APPROVAL OF MINUTES

- 1) October 26, 2018

MOTION: Dr. Davidson abstained. Dr. Davis-Wilson moved to approve the minutes, Dr. Davey seconded.

VOICE VOTE: Motion approved 4-0-1, with one abstention.

5. **DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING
RECOMMENDATION TO THE BOARD PERTAINING TO APPROVAL OF BEHAVIOR
ANALYST APPLICANTS**

A. Requesting Approval of Licensure by Experience

1. Madison Theis, M.S. – Dr. Stenhoff recused from reviewing this application. The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that question no. 20 was answered “No” regarding completion of supervised work experience in no less than 12 months. The Committee noted that verification of her work experience indicated this should be answered, “Yes.” If this correction is received prior to the Board meeting, it was the consensus of the Committee to forward Ms. Theis’ application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee, as the materials submitted fulfilled the requirements of statutes and rules.
2. Sarah J. Nickel, M.S. – The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward Ms. Nickel’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Dr. Davis-Wilson left the call at 9:45 a.m.

3. Jolisa Moonen, M.S. – The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules except that her answer to question 22 regarding the accrediting body for her graduate program was inaccurate.

Dr. Davey moved to enter Executive Session to obtain legal advice. Dr. Stenhoff seconded. The Committee entered Executive Session at 9:54 a.m. and returned to Open Session at 9:57 a.m.

It was the consensus of the Committee, if the correction discussed is received prior to the Board meeting, to forward Ms. Moonen’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

4. Krysta Molfese, M.S. – The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward Ms. Molfese’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.
5. Megan Shelly Merritt, M.S. – The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward Ms. Merritt’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.
6. Molly Maxwell, M.A. – The Committee proceeded with a substantive review of the application. Upon review of her Supervised Work Experience or Independent Fieldwork Verification form submitted by her supervisors, the Committee noted that her coursework in applied behavior analysis at UCLA did not begin until September 19, 2016. However, verification of her start date for her supervised experience with Gateway Learning Group under Ms. Angela Wu is

August 1, 2015. The Committee determined that her supervised work experience hours from August 1, 2015 to September 19, 2016 may not meet the requirements of A.R.S. §32-2091.03(A)(2). It was the consensus of the Committee to request additional information regarding the dates of her supervised experience and, if needed, verification of additional supervised work experience hours.

7. Pilar Isabella Bonilla, M.S. – Dr. Stenhoff recused from reviewing this application. The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward Ms. Bonilla’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.
8. Ruth Massey, M.Ed. – The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that her supervisor may not have been licensed during the time of supervision in the state in which the supervision took place. If documentation can be received indicating Ms. Mondok was licensed during the period of supervision prior to the Board meeting, it was the consensus of the Committee to forward Ms. Massey’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee, as the materials submitted were complete and fulfilled the requirements in statutes and rules. If Ms. Mondok was not licensed during the time of supervision, it was the consensus of the Committee to request additional information.
9. Zacahary Reineke, M.Ed. – The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward Mr. Reineke’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

MOTION: Dr. Davey moved to forward the applications of Krysta Molfese, M.S., Megan Shelley Merritt, M.S., Pilar Isabella Bonilla, M.S., Sarah J. Nickel, M.S. and Zachary Reineke, M.Ed. to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee. Also, to informally request additional information from Jolisa Moonen, M.S. Ruth Massey, M.Ed., and Madison Theis, M.S.; and if received timely, to forward the applications of Ms. Moonen, Ms. Theis, and Ms. Massey to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee. Furthermore, to formally request additional information as described above from Molly Maxwell, M.A. and potentially Ms. Massy. Dr. Stenhoff seconded.

VOICE VOTE: The motion carried 3-0 with 1 recusal for Ms. Theis and Ms. Bonilla; and carried 4-0 for the remaining applications.

6. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING BEHAVIOR ANALYST RULES EFFECTIVE DECEMBER 12, 2018.

The Committee discussed the changes and noted changes may need to be made to the current application.

7. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING REVISION OF THE BEHAVIOR ANALYST LICENSE APPLICATION.

The Committee discussed proposed changes to the application as a result of the Rules effective December 12, 2018.

MOTION: Dr. Raetz moved to accept the changes. Dr. Davey seconded.

VOICE VOTE: The motion carried 4-0.

8. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING ELECTIONS OF 2019 COMMITTEE CHAIR.

This matter was tabled until the next Committee meeting.

9. NEW AGENDA ITEMS FOR FUTURE MEETINGS

The Committee requested an update on the e-licensing system at a future meeting.

10. ADJOURNMENT

Dr. Stenhoff moved to adjourn, seconded by Dr. Raetz. Upon a unanimous voice vote, the meeting was adjourned at 10.37 a.m.