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Jenna Jones

Application Review Committee

MINUTES OF TELEPHONIC MEETING
December 1, 2017
9:30 a.m.

1400 West Washington, Suite 280
Phoenix, AZ 85007

1. CALL TO ORDER

The regular session of the Arizona State Board of Psychologist Examiners Committee on Behavior Analysts was called to order by Chairman Davidson at 9:39 a.m. on December 1, 2017. No Executive Sessions were held.

2. ROLL CALL

Committee Members Participating by Telephone

Daniel Davidson, Ph.D., BCBA – Chair
Bryan Davey, Ph.D., BCBA-D
Diana Davis-Wilson, DBH, BCBA

Staff Present

Cindy Olvey, Psy.D. - Executive Director
Heather Broaddus –Deputy Director
Krishna Poe – Interim Licensing Coordinator

3. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING ELECTION OF OFFICERS OR DESIGNATION OF AN ACTING COMMITTEE CHAIR BY THE COMMITTEE

4. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING RECOMMENDATION TO THE BOARD PERTAINING TO APPROVAL OF BEHAVIOR ANALYST APPLICANTS

Requesting Approval of Licensure by Experience

Amanda Tro, M.S. – Committee members proceeded with a substantive review of Ms. Tro's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move

Ms. Tro's application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Andrew A. Wade, M.A. – Committee members proceeded with a substantive review of Mr. Wade's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Mr. Wade's application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Bridget Gaffney, M.A. – Committee members proceeded with a substantive review of Ms. Gaffney's application. Upon review of her application, the Committee noted that she did not list the accrediting agency of her graduate institution on question #22, page 4, of the application. The Committee is requesting that she complete question #22 and return the completed page to the Board office. Upon review of her Supervised Work Experience or Independent Fieldwork verification form, the Committee noted that her supervision occurred between July 2015 – May 2017. The Committee noted that her supervisor, Alfredo Robles, M.A., was licensed as a behavior analyst on September 24, 2015. Additionally, the Committee noted that her supervision took place in Arizona which does not meet the requirements of A.R.S. §32-2091.03(E). The Committee noted it cannot count her supervised experience hours prior to September 24, 2015, toward the 1,500 hour requirement.

Charlotte Katheder, M.S.. – Committee members proceeded with a substantive review of Ms. Katheder's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Katheder's application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Chasity Sezate, M.S. – Committee members proceeded with a substantive review of Ms. Sezate's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Sezate's application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Christina Ricciardelli, M.A. – Committee members proceeded with a substantive review of Ms. Ricciardelli's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Ricciardelli's application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Eloisa Arandia, M.S. – Committee members proceeded with a substantive review of Ms. Arandia's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Arandia's application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Frank Frias, Ph.D. – Committee members proceeded with a substantive review of Mr. Frias' application. Upon review of question #22 of his application, the Committee noted that the Behavior Analyst Certification Board is not an accrediting agency. The Committee requested that he list the accrediting agency of his college or university for question #22 and return the page to the Board office. Upon review of his Supervised Work Experience or Independent Fieldwork verification form submitted by Dr. Du, the Committee noted that his supervision occurred between September 2012 – August 2015. The Committee noted that Dr. Du was originally

licensed as a behavior analyst in the state of New York on December 9, 2015. New York State law required licensure of Behavior Analysts (LBA) effective July 1, 2014. Pursuant to A.R. S. 32-2091.03(E), the Committee noted that it cannot count his supervised experience hours obtained between July 1, 2014 – December 8, 2015, toward the 1,500 hour requirement. The Committee noted that the supervision hours obtained prior to July 1, 2014, may be applied toward licensure.

Kimberli Santa Maria, M.A. – Committee members proceeded with a substantive review of Ms. Santa Maria’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Santa Maria’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Lindsay Lambdin, M.A. – Committee members proceeded with a substantive review of Ms. Lambdin’s application. Upon review of her application, the Committee noted that she listed an incorrect accrediting agency (“BACB”), for her graduate institution on question #22, page 4, of the application. The Committee is requesting that she correct question #22 and return the completed page to the Board office. Upon review of her Supervised Work Experience or Independent Fieldwork verification forms, the Committee noted that her supervision occurred between June 2010 – February 2012. Upon review of her Supervised Work Experience or Individual Fieldwork Verification form from Ms. Petz, the Committee noted that Ms. Petz was originally certified as a behavior analyst on January 31, 2011. Pursuant to A.R. S. 32-2091.03(Section 3), the Committee noted that Ms. Lambdin’s supervised experience hours prior to January 31, 2011, cannot be applied toward the 1,500 hour requirement. Additionally it was noted that Ms. Lambdin listed Ms. Petz as a colleague rather than a supervisor on page 5, question #26, of the application. The Committee is requesting clarification as to whether Ms. Petz was, in fact, her supervisor. Upon review of her Supervised Work Experience or Individual Fieldwork Verification form from Jeff Chan, Ph.D., the Committee noted that Ms. Lambdin’s supervision occurred between June 2010 – February 2012, for a total of 1,620 hours. Additionally, the Committee noted that Ms. Lambdin’s supervision under Ms. Petz occurred between June 2010 – February 2012, for a total of 1,500 hours. Furthermore, the Committee noted that her supervision under each supervisor occurred during the same timeframe and each supervisor reported a different total for her supervised hours. At this time, the Committee is requesting clarification from Ms. Lambdin and her supervisor as to who provided Ms. Lambdin’s supervision and the total number of hours obtained during that supervision. The Committee requested that Ms. Lambdin’s supervisor submit a revised Supervised Work Experience or Independent Fieldwork Verification form, along with documentation (supervision logs), as proof of the hours you obtained.

Marah DiCapua, M.A.T. – Committee members proceeded with a substantive review of Ms. DiCapua’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. DiCapua’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Melissa McComb, M.Ed. - Committee members proceeded with a substantive review of Ms. McComb’s application. Upon review of question #22 of the application, the Committee noted that Ms. McComb answered, “Yes”, but did not list an accrediting agency. The Committee requested that Ms. McComb list the accrediting agency of her graduate institution for question #22. Upon review of Ms. McComb’s professional experiences in behavior analysis, the Committee noted that Ms. McComb listed “None.” The Supervised Work Experience or Independent Fieldwork Verification form received lists the agency

Ms. McComb received the required 1500 hours. It is requested that Ms. McComb list any and all experiences she obtained in behavior analysis.

Siaw Ching Chuang, M.S. – Committee members proceeded with a substantive review of Ms. Chuang's application and subsequent submission. Upon review of question #22 of Ms. Chuang's application, the Committee noted that the Behavior Analyst Certification Board is not an accrediting agency. The Committee requested that she list the accrediting agency for question #22 and return the page to the Board office. Upon review of question #26 of the application, the Committee noted that Ms. Chuang listed three (3) individuals from whom she is requesting verification forms as follows: Donald Stenhoff, supervisor at the Bista Clinic/ACCEL, Kellie Band, supervisor at Melmed Center, Carey Burgess, supervisor at AZA United. The Committee noted that Ms. Chuang's Supervised Work Experience or Independent Fieldwork Verification form was completed by Dr. Adam Hahs which does not correlate with Ms. Chuang's response to question #26 of the application. Additionally, the Committee noted that Dr. Hahs included only those supervision hours from the Melmed Center and ACCEL, which does not correlate with Ms. Chuang's response to question #26 of the application. The Committee is requesting that the supervisors listed on question #26 of the application complete the Supervised Work Experience or Independent Fieldwork Verification form and submit the form directly to the Board office.

Valeria Armendariz, M.S.- Committee members proceeded with a substantive review of Ms. Armendariz's application. Committee members proceeded with a substantive review of Ms. Armendariz's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Armendariz's application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Dr. Davey made a motion, seconded by Dr. Davis-Wilson, to forward the applications of Amanda Tro, M.S., Andrew Wade, M.A., Charlotte Katheder, M.S., Chasity Sezate, M.S., Christina Ricciardelli, M.A., Eloisa Arandia, M.S., Kimberli Santa Maria, M.A., Marah DiCapua, M.A.T., and Valeria Armendariz, M.S. to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee and to issue additional information request letters to Bridget Gaffney, M.A., Frank Frias, Ph.D., Lindsay Lambdin, MA., Melissa McComb, M.Ed., and Siaw Ching Chuang, M.S., regarding the deficiencies discussed in their applications. The motion carried 3-0.

5. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING CURRENT APPLICATION FORM AND POSSIBLE CHANGES INCLUDING, BUT NO LIMITED TO POSSIBLE RECOMMENDATIONS FOR CHANGES TO RULES PERTAINING TO THE APPLICATION FORM

Dr. Olvey provided a summary regarding the ongoing rulemaking process, specifically in two areas: Supervised Experience and Continuing Education. The Rules Committee is in the process of drafting changes to the current Behavior Analyst rules which limits the number of Continuing Education hours which may be obtained online. Committee members discussed supervision the revisions to the current behavior analyst application.

6. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING IDENTIFICATION OF FUTURE MEETING DATES FOR 2018

The Committee discussed and identified future meeting dates for the Committee on Behavior Analysts for the 2018 calendar year.

7. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING FIVE YEAR REVIEW OF BEHAVIOR ANALYST RULES

Dr. Olvey provided a summary regarding the five year rule report submitted to the Governor's Regulatory Review Council (GRRC). Dr. Olvey explained that the new sections of the Behavior Analyst rules would not be reviewed until the year 2022. Dr. Olvey stated that the rules are currently under review and she will be meeting with GRRC in January to review the report. Dr. Olvey will keep the Committee apprised of this matter.

8. NEW AGENDA ITEMS FOR FUTURE MEETINGS

Committee members requested that revisions to the behavior analyst application and review of the BACB guidelines be placed on a future agenda.

9. ADJOURNMENT

There being no further business to come before the Committee, Dr. Davey made motion, seconded by Dr. Davidson to adjourn the meeting 1:06 p.m. The motion carried 3-0.

**Daniel Davidson, Ph.D., BCBA-D
Committee on Behavior Analyst Chair**