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Application Review Committee

MINUTES OF TELEPHONIC MEETING

March 26, 2018

9:30 a.m.

1740 W Adams St
1st Floor Boardroom (B)
Phoenix, AZ 85007

1. CALL TO ORDER

The regular session of the Arizona State Board of Psychologist Examiners Committee on Behavior Analysts was called to order by Chairman Davidson at 9:36 a.m. on March 26, 2018. No Executive Sessions were held.

2. ROLL CALL

Committee Members Participating by Telephone

Daniel Davidson, Ph.D., BCBA – Chair
Bryan Davey, Ph.D., BCBA-D
Diana Davis-Wilson, DBH, BCBA

Staff Present

Jenna Jones- Executive Director
Heather Broaddus –Deputy Director
Doreen Call –Licensing Coordinator

3. APPROVAL OF MINUTES

- February 23, 2018, Regular Session

Dr. Davey made a motion, seconded by Dr. Davis-Wilson, to approve the February 23, 2018, regular session minutes as drafted. The motion carried 3-0

4. **DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING RECOMMENDATION TO THE BOARD PERTAINING TO APPROVAL OF BEHAVIOR ANALYST APPLICANTS**

Requesting Approval of Licensure by Experience

Casey Bradford, M.S. – Committee members proceeded with a substantive review of Mr. Bradford’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Mr. Bradford’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Erin Barbanell, M.Ed. – Committee members proceeded with a substantive review of Ms. Barbanell’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Barbanell’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Francesca Randle, M.S. – Committee members proceeded with a substantive review of Ms. Randle’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Randle’s application to the full Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Kylie Kingsberg, M.A. – Committee members proceeded with a substantive review of Ms. Kingsberg’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Kingsberg’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Matthew McIntire, M.Ed. – Committee members proceeded with a substantive review of Mr. McIntire’s application. Upon review, the Committee noted that Mr. McIntire’s supervision took place during coursework that was utilized for his BCaBA, not for his BCBA. The Committee requested that the Board’s Assistant Attorney General, Jeanne Galvin, provide a legal opinion regarding A.R.S. § 32-2091.03(A)(2). It was the consensus of the Committee to forward Mr. McIntire’s application to the Board for further review.

Meghan Scianna, M.S. – Committee members proceeded with a substantive review of Ms. Scianna’s application. Upon review of Ms. Scianna’s application, the committee noted there needs to be a correction made to question number 22. The Committee directed the Board office to contact Ms. Scianna to make the corrections. It was the consensus of the Committee to move Ms. Hamers application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee and the corrections noted above.

Melissa Hamers, M.A. – Committee members proceeded with a substantive review of Ms. Hamers’ application and subsequent submission. Upon review of Ms. Hamers’ application, the committee noted there needs to be corrections made to questions: 5, 6, and 22. The Committee directed Board staff to contact Ms. Hamers to make the corrections. It was the consensus of the Committee to move Ms. Hamers application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee and the corrections noted above.

Melissa Mallon, M.A. – Committee members proceeded with a substantive review of Ms. Mallon’s application. Upon review, the Committee noted that the materials submitted were

complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Mallon's application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Michelle Mackey, Ph.D. – Committee members proceeded with a substantive review of Dr. Mackey's application. Upon review of page three (3), question #6 of Dr. Mackey's application, she indicated her BACB certificate date was August 2018. The Committee noted that Behavior Analyst Certification Board verified Dr. Mackey's certification date as August 2017. The Committee is requesting clarification as to the discrepancy in the dates provided. Upon review of Dr. Mackey's Supervised Work Experience or Independent Fieldwork Verification form submitted by Dr. Jessica Dudek, the Committee noted that Dr. Mackey's supervision occurred at CABAS Schools, Morristown, NJ. However, the address Dr. Dudek provided on the form was a New York address. The Committee is requesting clarification as to whether Dr. Mackey's supervision took place in the State of New Jersey or the State of New York.

Michelle Pellegrino, Ph.D. – Committee members proceeded with a substantive review of Dr. Pellegrino's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Pellegrino's application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Taylor Bibb, M.Ed. - Committee members proceeded with a substantive review of Ms. Bibb's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Bibb's application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Dr. Davis-Wilson made a motion, seconded by Dr. Davey, to forward the applications of Casey Bradford, M.A, Erin Barbanell, M.Ed., Francesca Randle, M.S., Kylie Kingsberg, M.A., Melissa Mallon, M.A., Michelle Pellegrino, Ph.D., and Taylor Bibb, M.Ed., to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee, to issue an additional information request letter to Michelle Mackey, Ph.D., regarding the deficiencies discussed in her application and to forward the application of Matthew McIntire, M.Ed. to the Board for substantive review. The motion carried 3-0.

5. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING CURRENT APPLICATION FORM AND POSSIBLE CHANGES INCLUDING, BUT NO LIMITED TO POSSIBLE RECOMMENDATIONS FOR CHANGES TO RULES PERTAINING TO THE APPLICATION FORM

Dr. Davidson provided a summary to the Committee regarding possible revision to the Behavior Analysts application for licensure. After deliberation, the Committee directed Board staff to make the discussed revisions and bring the revised application to the next meeting for review.

6. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING DRAFT RULES

Committee members discussed the recent changes to the Behavior Analyst Certification Board (BACB) supervision requirements. Effective April 2019, the BACB will require applicants to obtain a minimum of 20 hours worked per month and a maximum of 130 hours worked per month. Committee members discussed sending notification to licensees regarding the differences in the Board's statutes and rules that govern licensees and the current BACB requirements.

7. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTIONS REGARDING TO A DRAFT MATRIX FOR REVIEWING LICENSING APPLICATIONS – Dr. Davey

Dr. Davey provided a summary of the draft matrix for licensing guidelines to the Committee and discussed making revisions as the application is revised.

8. NEW AGENDA ITEMS FOR FUTURE MEETINGS

There were not items for future meetings.

9. ADJOURNMENT

There being no further business to come before the Committee, Dr. Davey made motion, seconded by Dr. Davis-Wilson, to adjourn the meeting at 12:06 p.m. The motion carried 3-0.

Daniel Davidson, Ph.D., BCBA-D
Committee on Behavior Analyst Chair