



Governor
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Committee on Behavior Analysts

MINUTES OF TELEPHONIC MEETING

April 27, 2018

9:30 a.m.

1740 W Adams St
1st Floor Boardroom (B)
Phoenix, AZ 85007

1. CALL TO ORDER

The regular session of the Arizona State Board of Psychologist Examiners Committee on Behavior Analysts was called to order by Chairman Davidson at 9:33 a.m. on April 27, 2018. No Executive Sessions were held.

2. ROLL CALL

Committee Members Participating by Telephone

Daniel Davidson, Ph.D., BCBA – Chair
Bryan Davey, Ph.D., BCBA-D
Diana Davis-Wilson, DBH, BCBA

Staff Present

Jenna Jones- Executive Director
Doreen Call –Licensing Specialist
Krishna Poe- Administrative Assistant

Assistant Attorney General

Jeanne Galvin, Esq.

3. APPROVAL OF MINUTES

- December 1, 2017, Regular Session
- January 26, 2018, Regular Session
- March 26, 2018, Regular Session

Dr. Davey made a motion, seconded by Dr. Davis-Wilson, to approve the December 1, 2017, January 26, 2018, and March 26, 2018, regular session minutes as drafted. The motion carried 3-0

4. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING RECOMMENDATION TO THE BOARD PERTAINING TO APPROVAL OF BEHAVIOR ANALYST APPLICANTS

Requesting Approval of Licensure by Experience

Allyson Wandell, M.S. – Committee members proceeded with a substantive review of Ms. Wandell’s application and subsequent submission. Upon review, the Committee requested a new Supervised Work Experience Verification form be submitted by Ms. Wandell’s supervisor, Katie Sears, indicating an exemption is required. It was the consensus of the Committee to move Ms. Wandell’s application to the Board for review and approval of licensure upon receipt of the corrections and pro-rated licensure fee.

Amanda Schaunaman, M.S. – Committee members proceeded with a substantive review of Ms. Schaunaman’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Schaunaman’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Ashley Pruitt, M.S. – Dr. Davis-Wilson recused from reviewing this application. Due to lack of a quorum, her application was forwarded to the Board for substantive review.

Brett Newby, M.A. – Committee members proceeded with a substantive review of Mr. Newby’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Mr. Newby’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Brianna Connors, M.Ed. – Committee members proceeded with a substantive review of Ms. Connors’ application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Connors’ application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Donna Neill, M.S. – Committee members proceeded with a substantive review of Ms. Neill’s application. Upon review of her application, the Committee noted that she did not sign page 8 of the application. Additionally, on page 4, question 17, she did not provide the dates (month, day and year) of attendance. Furthermore, the Committee noted that her permanent residency card expired as of April 29, 2014. The Committee requested that she provide the following:

- Exact dates for when she began taking BACB-approved graduate coursework (mm/dd/yyyy)
- Submit a completed signature on page 8 and a revised page 4, question #17 of the application and;
- Provide a valid permanent residency card or other evidence of U.S. citizenship, U.S. national status, or alien status

Upon review of her Supervised Work Experience or Independent Fieldwork Verification form from Nova Southern University Mailman Segal Center, the Committee noted that her supervisor did not answer question 8. Additionally, the Committee noted that her supervision took place over an 8 month period (May 2009- January 2010). The Committee noted that 1,500 hours of

supervision cannot be completed in less than 12 months. At this time, the Committee is requesting a **detailed summary of her supervision (activities, hours per week) and supporting documentation (supervision logs/forms with exact start/stop dates)** and to include any additional hours of supervised experience that would extend her experience over a 12 month period. Upon review of page 6 of her application, the Committee noted that she is currently in a position which requires licensure. The Committee is requesting clarification as to what her current function has been/is in the position since October 2017. Additionally, the Committee requested a Supervised Work Experience or Independent Fieldwork Verification form be completed for the supervised hours she obtained from October 3, 2017 to present at Arion Care Solutions.

Emily Blaze, M.S. – Committee members proceeded with a substantive review of Ms. Blaze’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Blaze’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Kaitlin Jones, M.Ed. – Committee members proceeded with a substantive review of Ms. Jones’ application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Jones’ application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Katilyn Wittig, M.Ed. – Committee members proceeded with a substantive review of Ms. Wittig’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Wittig’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Kelly Bridgeforth, M.S. – Committee members proceeded with a substantive review of Ms. Bridgeforth’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Bridgeforth’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Kelsey Schimmel, M.Ed. - Committee members proceeded with a substantive review of Ms. Schimmel’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Schimmel’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Leanne Abushar, M.Ed., M.A.- Committee members proceeded with a substantive review of Ms. Abushar’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Abushar’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Michelle Mackey, Ph.D. - Committee members proceeded with a substantive review of Dr. Mackey’s application. Upon review, the Committee noted that Dr. Mackey’s supervisor did not request the exemption on the Supervised Work Experience or Independent Fieldwork Verification form. The Committee directed Board staff to contact Dr. Mackey and request that her supervisor submit a new form requesting the exemption. Once the corrected form is submitted, it was the

consensus of the Committee to move Dr. Mackey's application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Rebecca Pawlowski, M.Ed. - Committee members proceeded with a substantive review of Ms. Pawlowski's application. Upon review of her Supervised Work Experience or Independent Fieldwork Verification form, submitted by her supervisors, Dorianne Brown and Amy Cook, the Committee noted that Ms. Brown and Ms. Cook, indicated that Ms. Pawlowski's supervision was from February 2015 – September 2016, at Autism Academy for Education and Development. The Committee noted that Ms. Brown and Ms. Cook did not obtain licensure as a behavior analyst in Arizona. It was noted that her supervision may not meet the requirement of A.R.S. §32-2091.03(E). At this time, the Committee cannot accept her supervised work experience. The Committee is requesting that she submit Supervised Work Experience or Independent Fieldwork that meets the requirement of A.R.S. §32-2091.03(E)

Teresa Cardon, Ph.D. - Committee members proceeded with a substantive review of Dr. Cardon's application. Upon review of her completed coursework, the Committee noted that Dr. Cardon did not complete the required 270 hour coursework requirement pursuant to R4-26-405(B). It was the consensus of the Committee to forward her application to the Board for substantive review and possible denial.

Victoria Garcia, M.A. - Committee members proceeded with a substantive review of Ms. Garcia's application. Upon review of page 4 question 22 of her application, the Committee noted that she answered the question incorrectly. On page 5 of the application, the Committee noted she answered "yes" to the second part of question 24, and "yes" to question 25. The Committee is requesting that she correct pages 4 and 5 of the application. Upon review of her Supervised Work Experience or Independent Fieldwork Verification form from the University of Texas at San Antonio Autism Research Center, the Committee noted that her supervisor did not provide her name on Section A. The Committee noted that her supervision took place over an 8 month period (September 2015- May 2016). The Committee noted that 1,500 hours of supervision cannot be completed in less than 12 months. At this time, the Committee is requesting a detailed summary of your supervision (activities, hours per week) and supporting documentation (supervision logs/forms) and to submit any additional hours of supervised experience that would extend her experience over a 12 month period.

Dr. Davey made a motion, seconded by Dr. Davis-Wilson, to forward the applications of Amanda Schaanaman, M.S., Brett Newby, M.A., Brianna Connors, M.Ed., Emily Blaze, M.S., Kaitlin Jones, M.Ed., Kaitlyn Wittig, M.Ed., Kelly Bridgeforth, M.S., Kelsey Schimmel, M.Ed., and Leanne Abushar, M.Ed. to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee, to issue an additional information request letter to Donna Neill, M.S., Rebecca Pawlowski, M.Ed., and Victoria Garcia, M.A., regarding the deficiencies discussed in their application, to forward the application of Teresa Cardon, Ph.D., and Ashley Pruitt, M.S., to the Board for substantive review and to direct Board staff to contact Allyson Wandell, M.S., and Michelle Mackey, Ph.D., and once the requested information is received be forwarded to the Board for approval of licensure upon receipt of the pro-rated licensure fee. The motion carried 3-0.

5. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING REQUEST FOR REINSTATEMENT OF EXPIRED LICENSE FROM CATHERINE HEARD, PH.D.

Upon review of Dr. Heard's request for reinstatement of her expired license. The Committee noted that Dr. Heard meets the requirements of statute to reinstate her expired licensed. Dr. Davis-Wilson made a motion, seconded by Dr. Davey, to forward Dr. Heard's reinstatement to the Board with a recommendation of approval. The Motion carried 3-0.

6. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING CURRENT APPLICATION FORM AND POSSIBLE CHANGES INCLUDING, BUT NOT LIMITED TO POSSIBLE RECOMMENDATIONS FOR CHANGES TO RULES PERTAINING TO THE APPLICATION FORM

Dr. Davidson provided a summary to the Committee regarding possible revision to the Behavior Analysts application for licensure. After deliberation, the Committee directed Board staff to make the discussed revisions and bring the revised application to the next meeting for review.

7. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING DRAFT RULES

Dr. Davey made a motion, seconded by Dr. Davis-Wilson, to table agenda items 7 and 8. The motion carried 3-0.

8. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTIONS REGARDING TO A DRAFT MATRIX FOR REVIEWING LICENSING APPLICATIONS – Dr. Davey

Dr. Davey made a motion, seconded by Dr. Davis-Wilson, to table agenda items 7 and 8. The motion carried 3-0.

9. NEW AGENDA ITEMS FOR FUTURE MEETINGS

There were not items for future meetings.

10. ADJOURNMENT

There being no further business to come before the Committee, Dr. Davis-Wilson made motion, seconded by Dr. Davey, to adjourn the meeting at 1:08 p.m. The motion carried 3-0.

Daniel Davidson, Ph.D., BCBA-D
Committee on Behavior Analyst Chair