



Governor
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Committee on Behavior Analysts

MINUTES OF MEETING May 31, 2019 9:30 a.m.

1740 W Adams Street, Conference Room C (1st Floor)*
Phoenix, AZ 85007

1. CALL TO ORDER

The regular session of the Arizona State Board of Psychologist Examiners Committee on Behavior Analysts was called to order by Chairman Davidson at 9:30 a.m.

2. ROLL CALL

Committee Members Participating by Telephone

Daniel Davidson, Ph.D., BCBA-D, Chair
Diana Davis-Wilson, DBH, BCBA, Acting Chair
Bryan Davey, Ph.D., BCBA-D
Paige Raetz, Ph.D., BCBA-D

Committee Members Absent

Donald Stenhoff, Ph.D., BCBA-D

Staff Present

Jenna Jones – Executive Director
Jennifer Michaelsen – Deputy Director
Kathy Fowkes – Licensing Specialist

Attorney General

Jeanne Galvin, Esq.

3. CALL TO THE PUBLIC

There were no requests to address the Committee.

4. APPROVAL OF MINUTES

A. April 26, 2019, Regular Session

Dr. Davidson abstained from approval of minutes.

*Moved to Room 1024 due to audio difficulties.

MOTION: Dr. Raetz moved to approve the minutes. Dr. Davis-Wilson seconded.
VOICE VOTE: Motion approved 3-0-1-1, with one abstention and one absence.

5. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING RECOMMENDATION TO THE BOARD PERTAINING TO APPROVAL OF BEHAVIOR ANALYST APPLICANTS

A. Requesting Approval for Licensure by Experience

1) Amie Roden, M.Ed.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for review and approval of licensure.

2) Courtney Lohrenz, M.S.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. However, no business address was provided on page 3. It was the consensus of the Committee to forward the application to the Board for review and approval of licensure, contingent on a business address being provided.

3) Gina Neikirk, Ph.D.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for review and approval of licensure.

4) Hilary Wallis Ramirez, M.Ed.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for review and approval of licensure.

5) Jennifer Ann Monteleone, M.A.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for review and approval of licensure.

6) Kaisa Lynn Weathers, M.Ed.

The Committee proceeded with a substantive review of the application and additional materials. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for review and approval of licensure.

7) Kelsey Crosby, M.Ed.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for review and approval of licensure.

8) Lisa Renee Lackey, M.A.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for review and approval of licensure.

9) Mariah Pope, M.Ed.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for review and approval of licensure.

10) Natalie Tucker, M.Ed.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for review and approval of licensure.

MOTION: Dr. Raetz moved to forward the applications of Amie Roden, M.Ed., Gina Neikirk, Ph.D., Hilary Wallis Ramirez, M.Ed., Jennifer Ann Monteleone, M.A., Kaisa Lynn Weathers, M.Ed., Kelsey Crosby, M.Ed., Lisa Renee Lackey, M.A., Mariah Pope M.Ed., and Natalie Tucker, M.Ed. to the Board for approval of licensure, and to forward the application of Courtney Lohrenz, M.S., to the Board for approval of licensure contingent on receiving her business address. Dr. Davis-Wilson seconded.

VOICE VOTE: The motion carried 4-0.

6. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING 5-YEAR RULE REVIEW UPDATE

Ms. Jones provided the draft report to the Committee regarding the 5-year rule review update. The Committee had no questions or comments.

7. COMMITTEE MEMBER TRAINING REGARDING RECUSALS FROM JEANNE GALVIN, A.A.C.

Ms. Galvin reviewed the statutory requirements for recusal and how it differs from an abstention. She discussed what constitutes a conflict of interest and the penalties associated with failing to recuse when a conflict of interest exists. She also discussed recusing to avoid the appearance of impropriety. She informed the Committee that simply knowing someone is not a

reason to recuse, and that they should ask themselves if they have a history with the individual. She let the Committee members know that they were welcome to contact her if they had questions.

8. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING APPLICATION REVIEW TOOL(S) DEVELOPMENT FOR COMMITTEE MEMBERS

Dr. Davis-Wilson reviewed the history regarding the development of tools for the Committee members. The Committee directed staff to provide the BACB's online registry profile for all supervisors, in addition to proof of licensure, when appropriate.

9. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ANALYSIS AND REVIEW OF VARIOUS BACB VERIFICATION FORMS BEING RECEIVED FOR VERIFICATION OF SUPERVISED EXPERIENCES PURSUANT TO R4-26-404.2

Dr. Davis-Wilson reviewed the various BACB verification forms the Board has been receiving and explained the difference between BACB Experience Verification Forms (Verification forms), which are submitted to the BACB as a summary of an entire supervised experience after it is completed, and BACB Experience Supervision Forms (Supervision forms), which are completed bi-weekly or monthly during a supervised experience. The BACB requires the Verification forms to be submitted for BCBA certification, and only requests the Supervision forms for auditing purposes. The Committee directed staff to request only the Verification forms, and to not accept Supervision forms in lieu of Verification forms. If the Committee needs additional information, it will make a request for Supervision forms.

10. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING REVISION OF APPLICATION QUESTIONS THAT ARE PRONE TO VERIFIER ERRORS

Dr. Davey discussed the new form-fillable PDF application and how the recent changes appear to have resolved the problems regarding questions that were prone to verifier errors. It was the consensus of the Committee to make no further changes at this time.

11. NEW AGENDA ITEMS FOR FUTURE MEETINGS

No new agenda items were requested.

12. ADJOURNMENT

There being no further business to come before the Committee, Dr. Raetz made a motion, seconded by Dr. Davis-Wilson, to adjourn the meeting. The motion carried 4-0. The meeting was adjourned at 10:30 a.m.