



Arizona Board of Psychologist Examiners

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Committee on Behavior Analysts

MINUTES OF TELEPHONIC MEETING

September 7, 2018

9:30 a.m.

1740 W Adams Street, Conference Room C (1st Floor)
Phoenix, AZ 85007

1. CALL TO ORDER

The regular session of the Arizona State Board of Psychologist Examiners Committee on Behavior Analysts was called to order by Chairman Davidson at 9:36 a.m. No Executive Sessions were held.

2. ROLL CALL

Committee Members Participating by Telephone

Daniel Davidson, Ph.D., BCBA-D, Chair
Diana Davis-Wilson, DBH, BCBA
Paige Raetz, Ph.D., BCBA-D
Donald Stenhoff, Ph.D., BCBA-D

Committee Members Absent

Bryan Davey, Ph.D., BCBA-D

Staff Present

Jenna Jones- Executive Director
Heather Broaddus – Deputy Director
Kathy Fowkes – Licensing Specialist

Assistant Attorney General

Jeanne Galvin, Esq.

3. CALL TO THE PUBLIC

There were no requests to address the Committee.

4. APPROVAL OF MINUTES

- a. July 27, 2018 Regular Session Minutes

MOTION: Dr. Davis-Wilson moved to approve the minutes. Dr. Stenhoff seconded.

VOICE VOTE: Motion carried unanimously.

**5. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING
RECOMMENDATION TO THE BOARD PERTAINING TO APPROVAL OF BEHAVIOR
ANALYST APPLICANTS**

Requesting Approval of Licensure by Experience

Alisha Siobhan Hall, M.Ed. – Dr. Davis-Wilson disclosed a professional acquaintance with Ms. Hall, but indicated she did not supervise this applicant. Committee members had no objection. The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Hall’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Alyssa Marie Howell, M.Ed. – Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules, with the exception of start and end dates for her coursework. It was the consensus of the Committee to move Ms. Howell’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee, contingent on obtaining her coursework start and end dates and verifying that her coursework started prior to her supervised work experience.

Donna Neill, M.S. – Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules, but the Committee questioned whether or not the informal supervision for work experience not being applied towards licensure was adequate.

MOTION: Dr. Davis-Wilson moved to require the presence of Ms. Neill and the two supervisors at the next meeting. Dr. Raetz seconded.

VOICE VOTE: The motion failed 2-2.

MOTION: After further discussion, Dr. Davis-Wilson moved to forward the application to the Board for substantive review. Dr. Raetz seconded.

VOICE VOTE: The motion carried unanimously.

Hilary Jean Ottaviano, M.S. – Dr. Stenhoff recused himself from this application’s review. Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules, with the exception of her answer to the question regarding supervisors. Ms. Ottaviano listed multiple supervisors, but did not list the name of the director who verified her supervised work experience. It was the consensus of the Committee to move Ms. Ottaviano’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee, contingent on the applicant’s correction of the question regarding supervisors.

Jennifer Vesic, M.A. - Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Vesic’s application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Jessica Matus, M.A. - Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Matus’ application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Mariah Jacklynn Western, M.Ed. - Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Western's application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Shawnesha Wallace, M.A. - Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Wallace's application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee. The Committee also noted that the start date for coursework was not found in the online application and directed staff to have IT correct this.

Suzette Harrison-Morrison, M.S. - Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Harrison-Morrison's application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

Terri Akers, M.S. - Committee members proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Akers' application to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

MOTION: Dr. Davis-Wilson moved to forward the applications of Alisha Siobhan Hall, M.Ed., Jennifer Vesic, M.A., Jessica Matus, M.A., Mariah Jacklynn Western, M.Ed., Shawnesha Wallace, M.A., Suzette Harrison-Morrison, M.S., and Terri Akers, M.S. to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee. Also, to informally request additional information from Alyssa Marie Howell, M.Ed. and Hilary Jean Ottaviano, M.S.; and if received timely, to forward their applications to the Board for review and approval of licensure upon receipt of the pro-rated licensure fee.

VOICE VOTE: The motion carried 4-0.

6. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING REQUEST FOR REACTIVATION OF INACTIVE LICENSE FROM SAMANTHA LAMBROS, M.ED.

Dr. Raetz recused herself from this agenda item. Committee members proceeded with a substantive review of Ms. Lambros' request. Upon review, the Committee noted that her continuing education credits were all from teaching, which does not meet the requirement of A.A.C. R4-26-411.

The Committee noted that A.R.S. §32-2091.08(A)(5) Exemption from Licensure indicates that a person in the employ of a state university AND is participating in a graduate program is exempt from licensure, but not all teachers in this capacity are in a graduate program. The Committee recommended a change to this Statute to remove "and is participating in a graduate program" the next time the Statutes are opened.

MOTION: Dr. Davidson moved to have staff call and follow up with a letter to Dr. Lambros concerning the deficiency. If the CE is received by close of business on the following Tuesday, to forward the reactivation request to Friday's Board meeting for consideration of approval. Dr. Davis-Wilson seconded.

VOICE VOTE: The motion carried 3-0, with one recusal.

7. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING DRAFT RULES UPDATE

Ms. Jones reported on the Oral Proceeding for Proposed Rules on Behavior Analysts held August 6, 2018. There were no comments or feedback from the public. Ms. Jones also informed the Board that BACB made a recent change regarding removal of training modules for supervisors. In the essence of time, Ms. Jones worked with the Rule writer to remove a single line of the Rules package related to this. The Committee approved this action. Ms. Jones reported that the Rules package was submitted to GRRC and an email was received indicating there were no questions with the package as presented. The Rules package will be heard on October 2, 2018. If approved by the legislature, it will then be effective sometime in December.

8. NEW AGENDA ITEMS FOR FUTURE MEETINGS

The Committee directed staff to provide a draft defining procedures for reactivation of licensure including assigning a Committee member to review reactivation requests prior to being reviewed on an agenda.

6. ADJOURNMENT

Dr. Raetz moved to adjourn, seconded by Dr. Davis-Wilson. Upon a unanimous voice vote, the meeting was adjourned at 11.43 a.m.