



Governor
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Arizona Board of Psychologist Examiners

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Committee on Behavior Analysts

MINUTES OF TELEPHONIC MEETING September 9, 2019 Scheduled at 9:30 a.m.

1740 W Adams Street
Conference Room C (1st Floor)
Phoenix, AZ 85007

1. CALL TO ORDER

The regular session of the Arizona State Board of Psychologist Examiners Committee on Behavior Analysts was called to order by Chairman Davidson at 9:30 a.m. No Executive Sessions were held.

2. ROLL CALL

Committee Members Participating by Telephone

Daniel Davidson, Ph.D., BCBA-D, Chair
Diana Davis-Wilson, DBH, BCBA, Acting Chair
Bryan Davey, Ph.D., BCBA-D
Paige Raetz, Ph.D., BCBA-D
Donald Stenhoff, Ph.D., BCBA-D

Staff Present

Jennifer Michaelsen – Interim Executive Director
Kathy Fowkes – Licensing Specialist

Attorney General

Jeanne Galvin, Esq.

3. CALL TO THE PUBLIC

There were no requests to address the Committee.

4. APPROVAL OF MINUTES

A. August 2, 2019, Regular Session

MOTION: Dr. Stenhoff moved to approve the minutes. Dr. Raetz seconded.

VOICE VOTE: The motion carried 4-0, with Dr. Davidson abstaining.

**5. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING
RECOMMENDATION TO THE BOARD PERTAINING TO APPROVAL OF BEHAVIOR
ANALYST APPLICANTS**

A. Behavior Analyst Application for Licensure

1) Amyllen L. Evans, M.S.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

2) Ashley Suzanne Hokanson, M.Ed.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

3) Brittany Cookman, M.S.

The Committee proceeded with a substantive review of the application and additional materials. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

4) Carissa E. Gilliland, M.Ed.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

5) Gloria M. Gigliotti, M.S.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

6) Melanie S. Marshall, M.A.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

7) Melissa A. Harrison, M.S.

The Committee proceeded with a substantive review of the application. Upon review, Dr. Davis-Wilson noted that she was listed on the application as Ms. Harrison's supervisor for one experience setting. Dr. Davis-Wilson stated that she did not directly supervise Ms. Harrison, although she was the director of the organization during that time. Ms. Harrison was with the site for a one month rotation and was supervised by another licensed BA. The Committee noted that Ms. Harrison listed Kristina Bartell and Tiffany Aninao as supervisors for her other experiences. However, all her experiences were verified by Ms. Harrison's program director at Arizona State University. The Committee discussed that ASU's Behavior Analyst program does not verify that

the site supervisors are licensed in the state in which the supervision was taking place. The Committee directed staff to obtain this information for all Ms. Harrison's supervisors listed on the application, and to obtain clarification regarding the supervisor for the experience at Hope Group. It was the consensus of the Committee, if staff is able to verify that the supervisors met the requirements of R4-26-404.2 at the time of the supervised experience, to forward to the Board for approval of licensure. However, if the supervisors did not meet the requirements of R4-26-404.2 at the time of the supervised experience, the application will need be reviewed again by the Committee at a later date, once documentation regarding supervisors has been obtained.

The Committee directed staff that, going forward, to verify licensure and BCBA certification for each supervisor listed in an application's supervised experience section, as well as the individual who completes the Board verification form if different from the direct supervisor(s).

8) Meredith Ann Molina, M.Ed.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

9) Sarah Gilbert, M.Ed.

The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the application to the Board for approval of licensure.

MOTION: Dr. Davis Wilson moved to forward the applications of Amyllen L. Evans, M.S., Ashley Suzanne Hokanson, M.Ed., Brittany Cookman, M.S., Carissa E. Gilliland, M.Ed., Gloria M. Gigliotti, M.S., Melanie S. Marshall, M.A., Meredith Ann Molina, M.Ed., and Sarah Gilbert, M.Ed. for approval of licensure, and to informally request additional information from Melissa A. Harrison, M.S. Dr. Stenhoff seconded.

VOICE VOTE: The motion carried 5-0.

B. Behavior Analyst Application for Licensure by Universal Recognition

1) Melissa A. Hancock, M.S.

Ms. Hancock was present by phone. The Committee proceeded with a substantive review of the application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules.

The Committee discussed residence determination for Universal Recognition applications, and that the list in the Board's substantive policy statement SP.08-16 was not all inclusive. The Committee directed staff that evidence of a single change of address with the United States Postal Service, including a post office box address, does not meet the evidence requirement in the policy, namely, "documentation demonstrating a change in permanent address on all pertinent records." The Committee also noted that an employment contract would not satisfy residence requirements because one does not have to live in Arizona to work in Arizona.

It was the consensus of the Committee to forward the application to the Board for approval of licensure.

MOTION: Dr. Davis-Wilson moved to forward the application of Melissa A. Hancock, M.S. for approval of licensure. Dr. Davey seconded.

VOICE VOTE: The motion carried 5-0.

6. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING CONTINUING EDUCATION AUDIT

A. Licensees Randomly Selected for CE Audit

1) Bennett, Ashley

Dr. Davey was recused from this audit review. The Committee proceeded with a substantive review of the documentation submitted. The Committee noted that the documentation was complete and fulfilled the requirements of rule and statute. It was the consensus of the Committee to forward to the Board for approval.

2) Breeden, Paige

The Committee proceeded with a substantive review of the documentation submitted. The Committee noted that the documentation was complete and fulfilled the requirements of rule and statute. It was the consensus of the Committee to forward to the Board for approval.

3) Bullara, Daniel

The Committee proceeded with a substantive review of the documentation submitted. The Committee noted that Dr. Bullara's prorated CE requirement was 6.25 total CEs, with 1 CE in the area of ethics. Dr. Bullara sent in documentation of 4 CEs that covered some of the overall total, and all of the ethics requirement. The Committee noted the remaining CE submitted was completed after the license cycle being audited, and therefore Dr. Bullara is deficient 2.25 CE to meet the total requirement. It was the consensus of the Committee to send a letter, requesting that Dr. Bullara address the above noted deficiency within 90 days of the date of the letter.

4) Craigshead, Robert - Not received

Staff provided an update to the Committee, stating that Mr. Craigshead has not responded to multiple correspondence from staff. It was the consensus of the Committee to send Mr. Craigshead a deficiency letter via certified mail regarding his random selection for CE audit.

5) Davis, Paul

The Committee proceeded with a substantive review of the documentation submitted. The Committee noted that the documentation was complete and fulfilled the requirements of rule and statute. It was the consensus of the Committee to forward to the Board for approval.

6) Heard, Catherine

The Committee proceeded with a substantive review of the documentation submitted. The Committee noted that the documentation was complete and fulfilled the requirements of rule and statute. It was the consensus of the Committee to forward to the Board for approval.

7) Haglund, Jill

The Committee proceeded with a substantive review of the documentation submitted. The Committee noted that the documentation was complete and fulfilled the requirements of rule and statute. It was the consensus of the Committee to forward to the Board for approval.

8) Juarez, Erin

The Committee proceeded with a substantive review of the documentation submitted. The Committee noted that the documentation was complete and fulfilled the requirements of rule and statute. It was the consensus of the Committee to forward to the Board for approval.

9) Lininger, Kyle

Dr. Davidson and Dr. Davis-Wilson were recused from reviewing the CE for this licensee. The Committee proceeded with a substantive review of the documentation submitted. The Committee noted that the documentation was complete and fulfilled the requirements of rule and statute. It was the consensus of the Committee to forward to the Board for approval.

10) Litwiller, Adrienne

The Committee proceeded with a substantive review of the documentation submitted. The Committee noted that the documentation submitted was complete and fulfilled the requirements of rule and statute. It was the consensus of the Committee to forward to the Board for approval.

11) Mallon, Melissa

The Committee proceeded with a substantive review of the documentation submitted. The Committee noted that the documentation was complete and fulfilled the requirements of rule and statute. It was the consensus of the Committee to forward to the Board for approval.

12) Marshall, Jessica

Dr. Davis-Wilson was recused from this CE review. The Committee proceeded with a substantive review of the documentation submitted. The Committee noted that the documentation was complete and fulfilled the requirements of rule and statute. It was the consensus of the Committee to forward to the Board for approval.

13) Mulder, Deborah

The Committee proceeded with a substantive review of the documentation submitted. The Committee noted that the documentation was complete and fulfilled the requirements of rule and statute. It was the consensus of the Committee to forward to the Board for approval.

14) Randle, Francesca

The Committee proceeded with a substantive review of the documentation submitted. The Committee noted that the documentation was complete and fulfilled the requirements of rule and statute. It was the consensus of the Committee to forward to the Board for approval.

15) Sears, Katie

The Committee proceeded with a substantive review of the documentation submitted. The Committee noted that the documentation was complete and fulfilled the requirements of rule and statute. It was the consensus of the Committee to forward to the Board for approval.

16) Stevenson, Mary

Dr. Davis-Wilson was recused from this CE review. The Committee proceeded with a substantive review of the documentation submitted. The Committee noted that the documentation was complete and fulfilled the requirements of rule and statute. It was the consensus of the Committee to forward to the Board for approval.

17) Verdugo, Sasha

Dr. Davis-Wilson was recused from this CE review. The Committee proceeded with a substantive review of the documentation submitted. The Committee noted that the documentation was complete and fulfilled the requirements of rule and statute. It was the consensus of the Committee to forward to the Board for approval.

18) Walsh, Kathleen

The Committee proceeded with a substantive review of the documentation submitted. The Committee noted that the documentation was complete and fulfilled the requirements of rule and statute. It was the consensus of the Committee to forward to the Board for approval.

19) Wright, Terri

The Committee proceeded with a substantive review of the documentation submitted. The Committee noted that the documentation was complete and fulfilled the requirements of rule and statute. It was the consensus of the Committee to forward to the Board for approval.

MOTION: Dr. Davey moved to forward the CE of Dr. Ashley Bennett, Ms. Paige Breeden, Mr. Paul Davis, Ms. Catherine Heard, Ms. Jill Haglund, Ms. Erin Juarez, Dr. Kyle Lininger, Ms. Adrienne Litwiller, Ms. Melissa Mallon, Ms. Jessica Marshall, Ms. Deborah Mulder, Ms. Francesca Randle, Ms. Katie Sears, Ms. Mary Stevenson, Ms. Sasha Verdugo, Ms. Kathleen Walsh, Ms. Terri Wright to the Board for approval. Dr. Stenhoff seconded.

VOICE VOTE: The motion carried 3-0 for Dr. Lininger, 4-0 for Dr. Bennett, Ms. Marshall, Stevenson, and Ms. Verdugo, and 5-0 for the remainder of the audited licensees.

7. **DICUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING BACB SUPERVISOR TRAINING REQUIREMENTS**

Dr. Davis-Wilson reported that the BACB's documentation, in particular the newsletters, demonstrate that some BCBAs who were able to meet requirements for supervisors prior to January 1, 2015. However, the deadline for supervisors to meet the requirements to become a supervisor was January 1, 2015. A report was provided to the Committee.

8. **DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING REQUEST FOR REINSTATEMENT OF LICENSE FROM SIRI MING, M.A.**

The Committee proceeded with a substantive review of the reinstatement request. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to forward the request for reinstatement of license to the Board for approval.

MOTION: Dr. Davis-Wilson moved to forward Ms. Ming's request for reinstatement of license to the Board for approval. Dr. Davey seconded.

VOICE VOTE: The motion carried 5-0.

9. **DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION PERTAINING TO RULE CHANGES FOR BEHAVIOR ANALYSTS INCLUDING, BUT NOT LIMITED TO, EDUCATION REQUIREMENT, SUPERVISED EXPERIENCE DOCUMENTATION REQUIREMENT AND ETHICAL STANDARD**

The Committee discussed rule changes to be made in R4-26-404.1, R4-26-403(C)(2), R4-26-404.2(C)(7)(a), and R4-26-406. After discussion, the Committee directed staff to forward the Committee's requests for changes to the rules writer whom the Board has hired.

10. NEW AGENDA ITEMS FOR FUTURE MEETINGS

The Committee would like to discuss rule-writing for Universal Recognition application, and to discuss statute changes and drafting legislation to align Arizona requirements with BACB's 2022 changes. Ms. Galvin advised the Committee to send suggestions for statute changes to Ms. Michaelsen, and once received, she would forward to Dr. Davis-Wilson, and place an item on the Board's agenda regarding Statute changes needed for Behavior Analysts, including but not limited, to supervision requirements.

Dr. Davis-Wilson reported that at a conference at which she presented, a number of graduate students came forward to talk to her afterwards, and mentioned getting supervised experience hours in Arizona with remote supervisors are not licensed in Arizona. These graduate students are in practicum programs in Arizona's universities. She stated it appears to be a growing problem and wants to discuss as an agenda item.

11. ADJOURNMENT

There being no further business to come before the Committee, Dr. Stenhoff made a motion, seconded by Dr. Davey, to adjourn the meeting. The motion carried 5-0. The meeting was adjourned at 12:42 p.m.