

1                                   **BEFORE THE BOARD OF PSYCHOLOGIST EXAMINERS**  
2                                   **FOR THE STATE OF ARIZONA**

3 In the Matter of:

Case No. 05-41

4 **JENNIFER CAUGHLIN, Ph.D.**

**CONSENT AGREEMENT, FINDINGS  
OF FACT, CONCLUSIONS OF LAW,  
AND ORDER**

5 Holder of License No. 1187  
6 For the Practice Psychology  
In the State of Arizona

7 Licensee.

8 On February 3, 2006, the Arizona Board of Psychologist Examiners ("Board") discussed Case  
9 No. 05-41 involving Jennifer Caughlin, Ph.D. ("Licensee") who was not present at the Board  
10 proceedings.

11                                   **CONSENT AGREEMENT**

12           1.       The Board and Licensee enter into this Consent Agreement in order to promptly  
13 and judiciously resolve this matter, consistent with the public interest and the statutory  
14 requirements of the Board.

15           2.       Pursuant to A.R.S. §§ 32-2081(G), and 41-1092.07(F)(5), the Board will adopt the  
16 Findings of Fact, Conclusions of Law, and Order set forth below.

17           3.       Licensee has the right to consult with an attorney prior to entering into this Consent  
18 Agreement. She has read and understands the Consent Agreement, Findings of Fact,  
19 Conclusions of Law, and Order, and makes this agreement freely and voluntarily. She  
irrevocably waives her right to a hearing, rehearing, or judicial review.

20           4.       The Consent Agreement and Order will be effective when signed by the Board's  
21 Executive Director. The Consent Agreement, Findings of Fact, Conclusions of Law, and Order  
22 are a public record.

23 ARIZONA BOARD OF  
PSYCHOLOGIST EXAMINERS

24 By Maxine McCarthy  
25 Maxine McCarthy  
Executive Director

24 Jennifer Caughlin  
25 Jennifer Caughlin, Ph.D.

26 2-11-06  
Date

February 6, 2006  
Date

**FINDINGS OF FACT**

1  
2       5.       The Arizona Board of Psychologist Examiners ("Board") is authorized to regulate  
3 the practice of psychology in Arizona pursuant to A.R.S. § 32-2061, *et seq.*

4       6.       Jennifer Caughlin, Ph.D. ("Licensee") is the holder of License No. 1187 for the  
5 practice of psychology in the State of Arizona.

6       7.       On April 19, 2005, Licensee submitted her renewal application to the Board and  
7 answered "yes" to Question 3 on the form indicating that she had or would have completed the  
8 required 60 hours of continuing education by April 30, 2005.

9       8.       On June 16, 2005, Licensee was one of the 53 Licensees randomly selected to  
10 submit proof of completion of continuing education for the timeframe of May 1, 2003 to April  
11 30, 2005. The Board informed Licensee that the deadline to submit the documentation was July  
12 8, 2005.

13       9.       On July 8, 2005, in response to the Board's audit letter, Licensee submitted a  
14 letter stating that she was "unable to provide any proof of completion of continuing education for  
15 the time frame of May 1, 2003 to April 30, 2005." Licensee explained that all continuing  
16 education paperwork and receipts had been destroyed due to a plumbing problem in her home  
17 which flooded the office area on a weekend in January, 2005, while Licensee was not at home.  
18 Licensee also submitted a letter from the construction company which verified that their crew  
19 had thrown all boxes and papers from Licensee's office into a dumpster.

20       10.      On August 15, 2005, the Board notified Licensee that she was out of compliance  
21 with the continuing education requirements and gave Licensee an additional 90 days to complete  
22 the continuing education hours. The deadline was November 14, 2005.

23       11.      On November 14, 2005, Licensee submitted a letter to the Board stating that she  
24 had been unable to complete the entire 60 hours, but had completed 24 hours of Category I credit  
25 hours. This submission left Licensee still short by 36 hours of the 60 hours required. Licensee  
26 requested that the Board consider an additional extension to the "first of the new year".

      12.      The Board was unable to grant further requests by Licensee for additional  
      extensions of time to obtain the continuing education hours required by statute.



1 required, the Board shall deem the licensee as failing to satisfy the continuing education  
2 requirements. The licensee shall have 90 days from the mailing date of notification of  
3 disallowance to complete the continuing education requirements for the past reporting period and  
4 upon completion shall provide the Board with an affidavit documenting how the disallowance  
5 has been cured. If the Board does not receive an affidavit of cure within 90 days of the mailing  
6 date of notification of disallowance, or the Board deems the affidavit insufficient, the Board may  
7 proceed to take disciplinary action under A.R.S. § 32-2081.”

8 **ORDER OF DISCIPLINE**

9 Based upon the foregoing Findings of Fact and Conclusions of Law, the parties agree to  
10 the provisions and penalties imposed as follows:

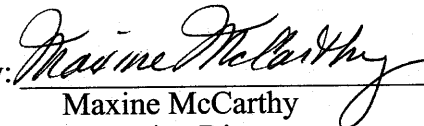
11 1. Licensee shall pay a civil penalty of \$300.00 to the Board by certified check or  
12 money order within 30 days of the date of this Order.

13 2. The continuing education hours completed after the deadline for completing  
14 continuing education for the 2003-2005 renewal period may not be applied toward those required  
15 for the May 1, 2005 to April 30, 2007 license renewal period.

16 3. Licensee shall submit to a mandatory audit of her continuing education hours for  
17 the 2005 to 2007 license renewal period.

18 DATED this <sup>15<sup>th</sup></sup>~~6<sup>th</sup>~~ day of February, 2006.

19 ARIZONA BOARD OF  
20 PSYCHOLOGIST EXAMINERS

21 By:   
22 Maxine McCarthy  
23 Executive Director  
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**ORIGINAL** of the foregoing filed this  
15<sup>th</sup> day of February, 2006, with:

The Arizona State Board of Psychologist Examiners  
1400 West Washington, Suite 235  
Phoenix, Arizona 85007

**COPY** of the foregoing mailed by Certified mail

No. 7000 1670 0009 3607 7519  
this 15<sup>th</sup> day of February, 2006 to:

Jennifer Caughlin, Ph.D.  
Address of record

**COPY** of the foregoing sent by interagency/regular mail  
this 15<sup>th</sup> day of February, 2006 to:

Elizabeth Campbell, Assistant Attorney General  
Office of the Attorney General, Civil/LES  
1275 West Washington  
Phoenix, Arizona 85007

By: Shari S. Courtney

S: Consent agreement/CaughlinJennifer.doc