

Multiple Supervisors at One Organization

INSTRUCTIONS

1. Please complete the attached form for each organization at which you had multiple supervisors (one form per organization). At the top, fill in your name, the name of the organization, the state (2-letter standard abbreviation) where behavior analytic services were provided by the supervisee, and the start & end dates of the entire supervised experience.
2. For each supervisor, on the same row, provide the start and end dates for which the supervisor was responsible for your hours at this organization. If the supervisor was responsible for additional but separate time periods during the same experience, please list each period of supervision for that supervisor separately and chronologically (see the example below).
3. Arizona requires that a supervisor must pass the BACB's 8-hour supervision training before acting as a supervisor.
 - a. Please verify the date your supervisor completed this training from the BACB's certificant registry at bacb.com. Use the search to find a supervisor's individual information, then click on their name in the summary to cause their certification status to open. List the date the supervisor completed the training in the appropriate field on this form.
 - b. Include a printout (or PDF) with this form of each supervisor's certification status from the BACB certificant registry. To make a PDF of the certification status page, while an individual supervisor's certification status page is open, hold down the Ctrl key and press the letter P. In the printer pop-up, select printer as "print to PDF" or its equivalent on your computer and save.
4. If the state where supervision takes place offers licensure, Arizona requires that a supervisor must be licensed in that state for the duration of the supervised experience. Please note, supervision takes place where the behavior analytic services are being provided by the supervisee, regardless of where the supervisor is located.
 - a. Please verify each supervisor's initial license date using the state board's online license look up (the state where supervision took place).
 - b. Include with this form a printout (or PDF) of the license look-up for each supervisor.
 - c. TEXAS: If the supervision took place in Texas, you may need to contact the licensing board for the initial issuance date, since it is not available on the Texas Board's license look up. Alternatively, if your supervisor has documentation that they were licensed in Texas during the entire experience, such as a copy of wallet card(s) or certificates issued by the Texas Board, these may be sufficient if the issued and expiration dates are included on the documentation.
 - d. Listed at the bottom of this form are the states that currently offer licensure for Behavior Analysts. If the state where your supervised experience took place is not listed, please answer by typing the 2-letter abbreviation of the state.

EXAMPLE: Dr. Jane Jones supervised Justin Example for 2 different time periods at Hypothetical ABA Services, Inc., with 2 months in between under a different supervisor, Mr. John Smith. Below is an example of how to complete the matrix for this hypothetical experience.

Applicant Name:	Justin Example				
Organization Name:	Hypothetical ABA Services Inc.			State:	AZ
Start Date:	01/01/2019	End Date:	12/31/2019		
Supervisor Name	Start Date	End Date	Total Hours	BACB Supervision Training Date	Initial License Date
Dr. Jane Jones	01/01/2019	04/30/2019	520	03/30/2015	05/06/2015
John Smith	05/01/2019	06/01/2019	130	12/30/2017	01/15/2018
Dr. Jane Jones	06/02/2019	12/30/2019	910	03/30/2015	05/06/2015

If a supervisor was not licensed in the state where supervision took place and/or did not complete the BACB's 8-hour supervision training prior to the start of your supervised experience at this organization, additional documentation may be required. Your application cannot be considered administratively complete unless this form is completed and the documentation described above has been received for each organization with multiple supervisors.

States that license Behavior Analysts and the date either rules became effective or the date of the first license issued in that state:

AL – 7/21/2017	LA – 01/07/2014	NY – 07/01/2014	TN – 06/21/2017
AK – 2014	MD – 01/01/2015	ND – 07/01/2012	TX – 09/01/2018
AZ – 11/01/2010	MA – 06/05/2015	OH – 09/29/2014	UT – 11/23/2015
CT – 7/01/2018	MI – 04/03/2017	OK – 11/01/2009	VT – 07/01/2016
HI – 01/01/2016	MS – 04/01/2016	OR – 06/03/2015	VA – 05/07/2014
IA – 3/22/2019	MO – 08/28/2010	RI – 04/01/2016	WA – 04/27/2017
KS – 7/01/2016	MT – 10/07/2017	SD – 09/11/2017	WI – 5/11/2010?
KY – 2011	NV – 12/13/2011		

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All Dates: MM/DD/YYYY

Applicant Name:					
Organization Name:				State:	
Start Date:			End Date:		
Supervisor First and Last Name	Start Date	End Date	Total Hours	Date BACB supervision training completed	Date Initial State License Issued
Footnotes/Misc. In the field below, provide additional information or explanation, if needed:					

For organizations with multiple supervisors only: Please complete one form per organization.

You may copy this page as needed.