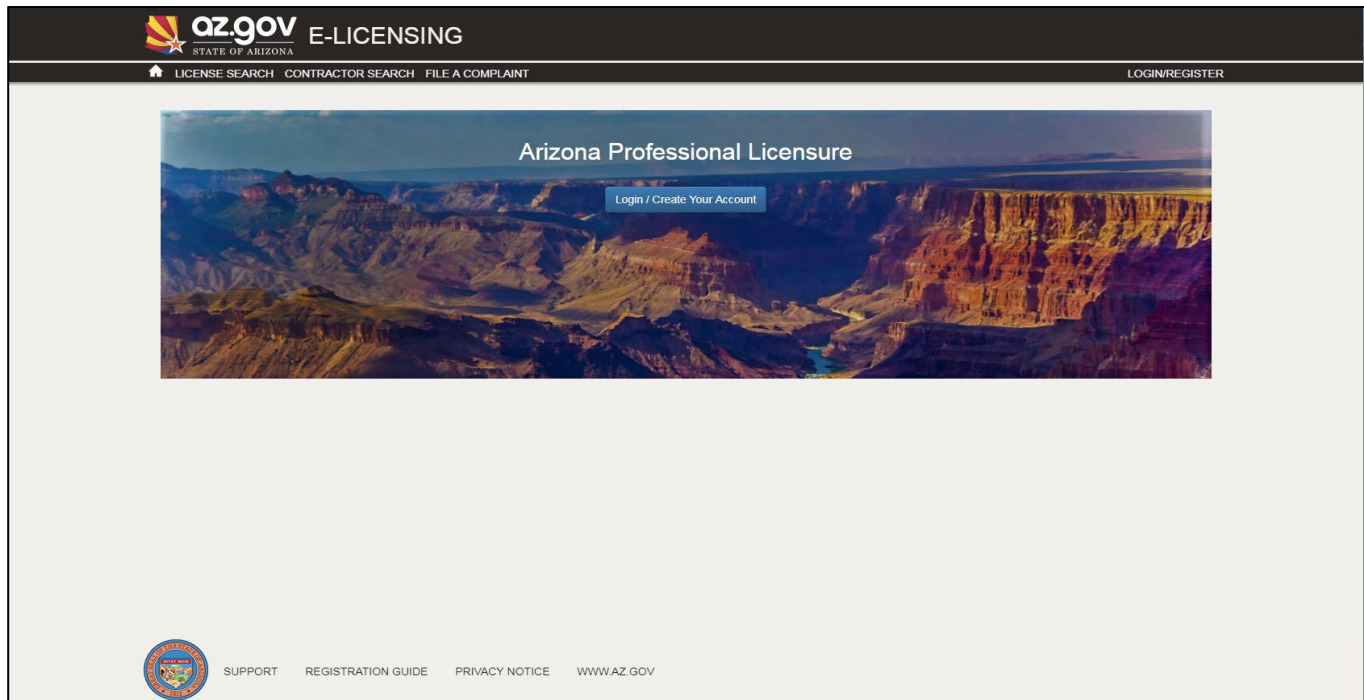
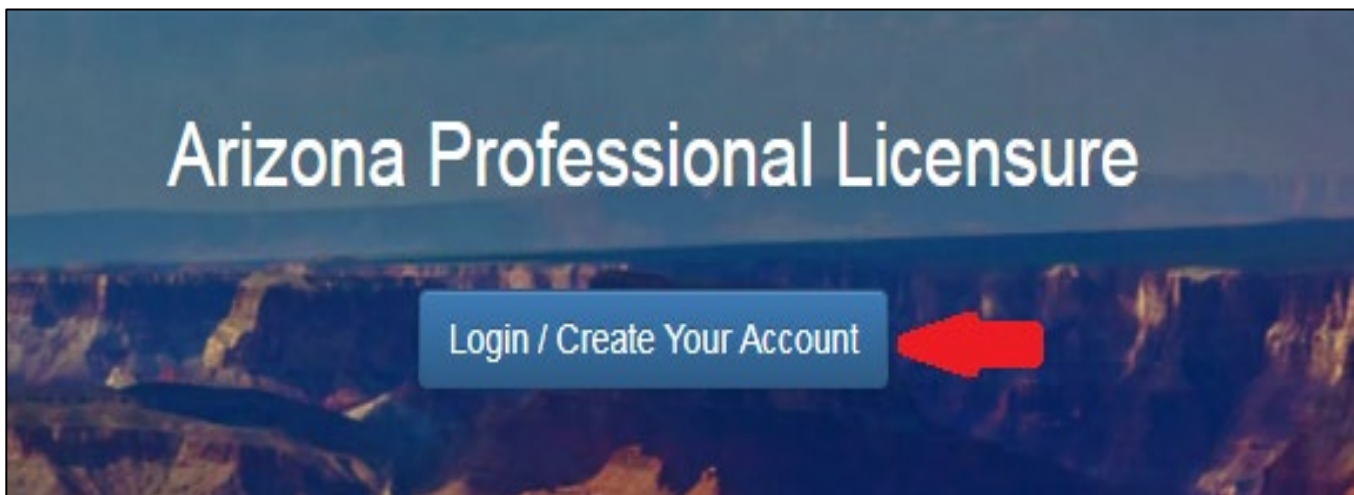


# Arizona Board of Psychologist Examiners License Renewal Instructions

Step 1: Navigate to the eLicensing portal at <https://elicense.az.gov>.



Step 2: Click on the “**Login/Create Your Account**” button.



Step 3: You are now on the eLicensing Login page. Since you have a license, but have yet to create your login, click on the “I Have a License” button.

**New Users**

Welcome to your future home of Professional Licensure!

**Create a New Account**

If you currently have a license or previously applied for a license or certificate and do not have a login through this portal, please select "I Have a License".

If you currently do not have a license or have not previously applied for a license or certificate, please select "I Don't Have a License".

**I Have a License**   **I Don't Have a License**

**Existing Users**

**Login**

**Username**

Username

**Password**

Password

**Login**

[Forgot Your Password?](#)

Step 4: You are now on the **Self Registration** page.

# Self Registration

**Security Code**

Security Code

Obtain Security Code

**Password**

Password

**Confirm Password**

Confirm Password

Password must contain:

- More than 10 characters
- 1 Uppercase Letter
- 1 Lowercase Letter
- 1 Number
- 1 Special Character (e.g. !#\$%-\_+=<>)

**Create new Account**   **Cancel**

The first required field to enter is the **Security Code**. (Please [contact Board staff](#) for your code. If you have previously used the portal, login with your email address and password)

Create your password by entering it in the **Password** and **Confirm Password** boxes.

Password requirements:

- More than 10 characters
- 1 uppercase letter
- 1 lowercase letter
- 1 number and
- 1 special character (such as # @ & %)

When you have completed your entry, click on **Create new Account**.

**The next time you log into the eLicensing portal, your username will be the email address we have on record. Please see the instruction for changing your personal information (below) to update it, if needed.**

- Your “Dashboard” screen should appear. On this screen, you should see your license (white box with your license number in it).
- If your license is eligible for renewal, the word “Renew” will appear. The word “**Renew**” will not appear until the license is eligible for renewal (60 days prior to license expiration date).
- View the status of your license(s) and application(s) from the Dashboard.

You can also change your personal information (physical addresses and phone numbers) from this screen. Just click on “**Edit Profile**”. \*Since your email address is assigned as your username, please contact Board staff to update email address.