

Post-COVID-19 Guidance for Submitting Applications

- Due to intermittent access to mail, digital submission of all materials will expedite the application process. Items sent by mail will likely cause a one to two week delay.
- If possible, please submit all documents by email at kathy.fowkes@psychboard.az.gov.
- The PDF form can be filled out and signed digitally if opened in Adobe Acrobat, Adobe Reader or Adobe Acrobat DC. The signature block does not show up in browsers.
- You do not need to add a photo to the application. Just send a selfie taken in the last 60 days with "passport quality" attributes - head and shoulders, facing front, good lighting, in focus, plain background, etc. I'll take care of sizing/cropping and adding it to the application.
- To submit a copy of your ID, please take a picture of it with your phone and email it. This method provides the best copy.
- Once the application is received and entered into the database, instructions to pay the application fee with a debit or credit card online will be emailed to you.
- Verifications and transcripts are best sent digitally as well, if at all possible. Please provide the following email address to all verifiers for this purpose:
kathy.fowkes@psychboard.az.gov.