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**CONTINUING EDUCATION COMMITTEE
REGULAR SESSION MINUTES**

January 24, 2014
7:30 a.m.
1400 West Washington
Room # 240
Phoenix, AZ 85007

1. CALL TO ORDER

The regular session of the Arizona State Board of Psychologist Examiners Continuing Education Committee (CEC) was called to order by Dr. Brundage at 7:32 a.m. No executive sessions were held.

2. ROLL CALL

Continuing Education Committee Members Present

Janice K. Brundage, Ph.D. - Chair
John P. DiBacco, Ph.D.
Ramona N. Mellott, Ph.D.

Staff Present

Heather Duracinski, Licensing Coordinator

3. APPROVAL OF MINUTES

• **September 30, 2013-Regular Session Minutes**

Dr. DiBacco made a motion, seconded by Dr. Brundage, to approve the September 30, 2013, Regular Session Minutes as drafted. The motion carried 3-0.

4. REVIEW, DISCUSSION, AND POSSIBLE ACTION REGARDING AUDITEES RESPONSES TO CE DEFICIENCIES

The following licensees submitted various forms of proof and documentation remedying their CE deficiencies:

Timothy Richter, Ph.D. - Dr. Richter was present and requested to speak only if Committee members had questions for him. Committee members reviewed Dr. Richter's CE materials and subsequent submissions.

After deliberation, Dr. DiBacco made a motion, seconded by Dr. Mellott, to find Dr. Richter in compliance with the Board's 2011-2013 CE Audit. The motion carried 3-0.

Lynn Kenney, Psy.D. –Committee members reviewed Dr. Kenney's CE materials and subsequent submissions. After deliberation, Dr. DiBacco made a motion, seconded by Dr. Brundage, to find Dr. Kenney in compliance with the Board's 2011-2013 CE Audit. The Motion carried 3-0.

Catherine Shisslak, Ph.D. –Dr. Shisslak was present telephonically and answered Committee member's questions. Committee members reviewed Dr. Shisslak's CE materials and subsequent submissions. Upon review of her CE, the Committee noted that *Collaborative Family Healthcare Association "Accelerating Adoption of Collaborative Care: Reaching the Tipping Point"* and *The Society of Teachers of Family Medicine "STFM 45th Annual Spring Conference"* may not meet the requirements of A.A.C. R4-26-207. The Committee is requesting that Dr. Shisslak provide detailed information regarding the courses she attended for the above noted conferences as well as how many credits she obtained for each course she attended. Additionally, the Committee is requesting that Dr. Shisslak identify the Ethics and Domestic Violence/Child Abuse continuing education she attended and how many hours of continuing education she obtained in each category. Furthermore, the Committee is requesting that Dr. Shisslak provide the requested information in a legible and organized format as well as specifying which continuing education hours she is claiming as Category I and Category II and providing proof of attendance.

J. Caislin Weathers, Ph.D. –Committee members reviewed Dr. Weathers' CE materials and subsequent submissions. After deliberation, Dr. Mellott made a motion, seconded by Dr. Brundage, to find Dr. Weathers in compliance with the Board's 2011-2013 CE Audit. The Motion carried 3-0.

Joan DiGiovanni, Ph.D. –Committee members reviewed Dr. DiGiovanni's CE materials and subsequent submissions. After deliberation, Dr. DiBacco made a motion, seconded by Dr. Mellott, to find Dr. DiGiovanni in compliance with the Board's 2011-2013 CE Audit. The Motion carried 3-0.

Joseph Roberson, Ph.D. –Committee members reviewed Dr. Roberson's CE materials and subsequent submissions. After deliberation, Dr. Mellott made a motion, seconded by Dr. DiBacco, to find Dr. Roberson in compliance with the Board's 2011-2013 CE Audit. The Motion carried 3-0.

Jerry Day, Ed.D. –Committee members reviewed Dr. Day's CE materials and subsequent submissions. After deliberation, Dr. Brundage made a motion, seconded by Dr. Mellott, to find Dr. Day in compliance with the Board's 2011-2013 CE Audit. The Motion carried 3-0.

5. AGENDA ITEMS FOR FUTURE MEETINGS

Dr. Brundage requested that the Board review the time-frame in which licensees are allowed to submit additional information or documentation pursuant to Arizona Administrative Code R4-26-205 (E).

6. ADJOURN

There being no further business to come before the Continuing Education Committee, the meeting adjourned at 8:08 a.m.

Janice K. Brundage, Ph.D. - Chair
Continuing Education Committee