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**State of Arizona
Board of Psychologist Examiners**

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Application Review Committee

MINUTES OF TELEPHONIC MEETING

**January 4, 2011
7:00 a.m.**

1400 West Washington
Suite #235
Phoenix, AZ 85007

1. CALL TO ORDER

The regular session of the Arizona State Board of Psychologist Examiners Application Review Committee was called to order by Dr. Wechsler at 7:00 a.m. on January 4, 2011. No Executive Sessions were held.

2. ROLL CALL

Committee Members Participating by Telephone

Frederick S. Wechsler, Psy.D., ABPP – Chairperson
Janice K. Brundage, Ph.D.

Staff Present

Meghan B. Hinckley – Deputy Director

Attorney General

Jeanne Galvin, Esq.

3. DISCUSSION/DECISION REGARDING APPROVAL OF APPLICANTS – Dr. Wechsler

Requesting Approval for Examination

Deborah Pardee, Ph.D. – Committee members proceeded with a substantive review of Dr. Pardee's application. Upon review, the Committee noted that Dr. Pardee listed *EPS 670 (Spring 2003): Introduction to Professional Problems (Spring 2003)* in the Scientific and Professional Ethics core content area, which may not fulfill the requirements of A.R.S. §32-2071(A)(4)(a). Thus, Dr. Pardee was deficient 3 semester credits, or the equivalent, in the Scientific and Professional Ethics core content area and requested copies of an official course catalog description or course syllabi from the dates the course was completed. Secondly, upon review of the Supervised Internship Experience Verification form, the Committee noted that the internship

Staff

Dr. Cindy Olvey
Executive Director

Meghan Hinckley
Deputy Director

Heather Duracinski
Administrative Assistant

site was not completed, and questions #21 and #26 needed clarification. In addition, Dr. Collins, the supervisor, calculated that Dr. Pardee worked “30-40” hours per week. The Committee requested that Dr. Collins further clarify or calculate a weekly average for the internship hours Dr. Pardee worked. Lastly, the Committee requested documentation that the internship was completed in its entirety. The Committee recommended issuing Dr. Pardee a Request for Additional Information and Documentation (RAID) in order to clarify the discrepancies in her application.

Dr. Brundage made a motion, seconded by Dr. Wechsler, issuing Dr. Pardee a Request for Additional Information and Documentation (RAID) in order to clarify the discrepancies in her application. The motion carried (2-0).

Requesting Approval for Examination & Licensure

Cindy Tuttle Rollins, Ph.D. – Committee members proceeded with a substantive review of Dr. Tuttle Rollins’ application. Upon review, the Committee noted that Dr. Tuttle Rollins supervisor, Dr. Kearnes, failed to have the Supervised Pre-Internship Training or Experience verification form notarized. In addition, the written training plan that accompanied the Pre-Internship form was not completed or signed. The Committee recommended issuing Dr. Tuttle Rollins a Request for Additional Information and Documentation (RAID) regarding the deficiencies in her application.

Erin South, Psy.D. – Committee members proceeded with a substantive review of Dr. South’s application and subsequent submissions. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. South’s application forward to the full Board for review and approval to take the EPPP. The Committee noted that Dr. South’s application needed to be changed to the Exam Only category for the Board agenda. Staff made note of the change.

Julia Lesselyong, Psy.D. – Committee members proceeded with a substantive review of Dr. Feinstein’s application. Upon review, the Committee noted that Dr. Lesselyong’s coursework, specifically *PSY 5500 (October 2005): History and Systems of Psychology* and *PSY 7950 (March 2006): Supervision/Consultation* may not fulfill the requirements of A.R.S. §32-2071(A)(4)(a). In addition, Dr. Lesselyong indicated her graduate program from University of the Rockies was based on a trimester system and listed three graduate trimester hours (*PSY 6510: Cognitive and Affective Basis of Behavior*) in the Cognitive and Affective Basis of Behavior core content area. The committee noted that Dr. Lesselyong was deficient three graduate trimester hours in the Cognitive Affective Basis of Behavior core content area. Lastly, the committee had concerns regarding the calculations of Dr. Lesselyong’s pre-internship supervision hours. It was the consensus of the Committee to issue Dr. Lesselyong a RAID letter requesting clarification of the deficiencies within her application.

Kim Feinstein, Psy.D. – Committee members proceeded with a substantive review of Dr. Feinstein’s application and subsequent submissions. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Feinstein’s application forward to the full Board for review and approval to take the EPPP and licensure upon receipt of a passing score and the pro-rated licensure fee.

Kuo-Yi Chung, Ph.D. – Committee members proceeded with a substantive review of Dr. Chung’s application. Upon review, the Committee noted that Dr. Chung’s calculations regarding her Supervised Pre-Internship Training Experience did not compute correctly. At this time, the

Committee requested that Staff research whether there was a problem with the forms in the application or if the applicants were frequently miscalculating the number of pre-internship hours. Staff noted the issue and placed it on a future ARC agenda for review and information. Further review revealed that with the exception of questions regarding the calculations of pre-internship hours, the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Chung's application forward to the full Board for review and approval to take the EPPP and licensure upon receipt of a passing score and the pro-rated licensure fee.

Livia Spitz Steingart, Psy.D. – Dr. Wechsler recused himself from this application. Due to a lack of quorum, this application was moved to the full Board for substantive review.

Melissa Estavillo, Psy.D. – Committee members proceeded with a substantive review of Dr. Estavillo's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Estavillo's application forward to the full Board for review and approval to take the EPPP and licensure upon receipt of a passing score and the pro-rated licensure fee.

Melissa J. Wood, Ph.D. – Committee members proceeded with a substantive review of Dr. Wood's application and subsequent submissions. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Wood's application forward to the full Board for review and approval to take the EPPP and licensure upon receipt of a passing score and the pro-rated licensure fee.

Myriam Sollman, Ph.D. – Committee members proceeded with a substantive review of Dr. Sollman's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Wood's application forward to the full Board for review and approval to take the EPPP and licensure upon receipt of a passing score and the pro-rated licensure fee.

Richard Lovins, Ph.D. – Committee members proceeded with a substantive review of Dr. Lovins' application and subsequent submissions. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Lovins' application forward to the full Board for review and approval to take the EPPP and licensure upon receipt of a passing score and the pro-rated licensure fee.

Robert L. Coffman, Psy.D. – Committee members proceeded with a substantive review of Dr. Coffman's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Coffman's application forward to the full Board for review and approval to take the EPPP and licensure upon receipt of a passing score and the pro-rated licensure fee.

Robert Fallows, Psy.D. – Dr. Brundage recused herself from this application. Due to a lack of quorum, this application was moved to the full Board for substantive review.

Dr. Wechsler made a motion, seconded by Dr. Brundage, to issue to issue Julia Lesselyong, Psy.D., and Cindy Tuttle Rollins, Psy.D. each a Request for Additional Information and Documentation regarding the deficiencies discussed in their applications. The motion carried (2-0).

Dr. Brundage made a motion, seconded by Dr. Wechsler, to forward the applications of Kuo-Yi Chung, Ph.D., Robert L. Coffman, Psy.D., Melissa Estavillo, Psy.D., Kim Feinstein, Psy.D., Richard Lovins, Ph.D., Myriam Sollman, Ph.D., and Melissa J. Wood, Ph.D., to the full Board to the full Board for review and approval to sit for the EPPP and licensure upon the receipt of a passing score on the exam. The motion included forwarding the application of Erin South, Psy.D. to the full Board for approval to take the exam only. The motion carried (2-0).

In addition, Board staff noted for the record that the applications of Livia Spitz Steingart, Psy.D. and Robert Fallows, Psy.D. would be forwarded to the full Board for substantive review due to a lack of committee quorum.

Requesting Approval of Application for Licensure by Credential

Andrew Bernstein, Ph.D., CPQ – Committee members proceeded with a substantive review of Dr. Bernstein’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Bernstein’s application forward to the full Board for review and approval for licensure upon receipt of the pro-rated licensure fee.

Elizabeth Doak, Psy.D., NRHSPP – Committee members proceeded with a substantive review of Dr. Doak’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Doak’s application forward to the full Board for review and approval for licensure upon receipt of the pro-rated licensure fee.

Dr. Wechsler made a motion, seconded by Dr. Brundage, to forward the applications of Andrew Bernstein, Ph.D., CPQ and Elizabeth Doak, Psy.D., NRHSPP to the full Board for review and approval for licensure based upon credential. The motion carried (2-0).

Requesting Approval of Application for Licensure by Waiver

Richard McKee, Ph.D. – Committee members proceeded with a substantive review of Dr. McKee’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. McKee’s application forward to the full Board for review and approval for licensure upon receipt of the pro-rated licensure fee.

Amanda Wood, Psy.D. – Committee members proceeded with a substantive review of Dr. Wood’s application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Wood’s application forward to the full Board for review and approval for licensure upon receipt of the pro-rated licensure fee.

Dr. Brundage made a motion, seconded by Dr. Wechsler, to forward the applications of Richard McKee, Ph.D. and Amanda Wood, Psy.D. to the full Board for review and approval for licensure. The motion carried (2-0).

4. DISCUSSION/DECISION REGARDING APPROVAL OF BEHAVIOR ANALYST APPLICANTS – Dr. Mellott

Requesting Licensure by Certification

Having substantively reviewed all the applications, Dr. Wechsler made a motion, seconded by Dr. Brundage, to forward the following applications to the full Board for review and approval of licensure upon the receipt of the pro-rated license fee. The motion included a request for Ms. Siri Ming to submit proof of citizenship in the form of a copy of her passport or birth certificate prior to close of business on January 5, 2011, wherein her application could be forwarded to the full board for review and approval as well. The motion carried (2-0):

Robyn Catagnus, Ed.D., BCBA
Christina Barosky, M.A., BCBA
Andrea Davey, M.Ed., BCBA
Bryan Davey, Ph.D., BCBA
Lydia MacKay, M.A., BCBA
Siri Ming, M.A., BCBA
Henry J. Moore, III, M.A., BCBA

Requesting Licensure by Experience

Having substantively reviewed all the applications, Dr. Wechsler made a motion, seconded by Dr. Brundage, to forward the application of Sara Kelley, MSW, BCBA to the full Board for review and approval of licensure upon the receipt of the pro-rated license fee. The motion carried (2-0):

In addition, Dr. Wechsler made a second motion, seconded by Dr. Brundage to request that Emily Barba, M.A., BCBA, submit proof of passing the national exam. The motion carried (2-0).

5. SCHEDULE NEXT COMMITTEE MEETING

Dr. Wechsler noted that the next ARC meeting was scheduled for February 1, 2011 at 7:00 a.m. The date was confirmed by Dr. Brundage and noted by staff.

6. ADJOURNMENT

There being no further business to come before the Committee, Dr. Wechsler made a motion, seconded by Dr. Brundage, to adjourn the meeting at 8:20 a.m.

**Frederick S. Wechsler, Psy.D., ABPP - Chairperson
Application Review Committee**