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Executive Director

Meghan Hinckley  
Deputy Director

Heather Duracinski  
Administrative Assistant

**Complaint Screening Committee  
REGULAR SESSION MINUTES**

*Wednesday, July 13, 2011*

Executive Tower  
1700 W. Washington  
Third Floor Conference Room, #312  
Phoenix, AZ 85007

**1. CALL TO ORDER**

The regular session of the Arizona Board of Psychologist Examiners Complaint Screening Committee was called to order by Chairman Donaldson, at 8:30 a.m. on July 13, 2011. One Executive Session was held.

**2. ROLL CALL**

**Committee Members Present**

Joseph C. Donaldson - Chairman  
John P. DiBacco, Ph.D.  
Cheryl L. Karp, Ph.D.

**Staff Present**

Cindy Olvey, Psy.D., Executive Director  
Meghan Hinckley – Deputy Director  
Heather Duracinski, Administrative Assistant

**Attorney General’s Office**

Jeanne Galvin, Assistant Attorney General

**3. APPROVAL OF MINUTES**

- **May 11, 2011, Regular session**  
Regular session minutes from the May 11, 2011, Complaint Screening Committee Meeting were considered for approval. Dr. DiBacco made a motion, seconded by Dr. Karp to approve the minutes. Motion carried 3-0.
- **May 11, 2011, Executive Session**

Executive session minutes from the May 11, 2011, Complaint Screening Committee Meeting were considered for approval. Dr. Karp made a motion, seconded by Dr. DiBacco to approve the minutes. Motion carried 3-0.

#### 4. CASE DISCUSSION/DECISION

a.) **Warren R. Littleford, Ph.D. RFI 11-15**

The Licensee was present telephonically, made a statement and answered committee member's questions. After deliberation, the Committee members found no evidence of violation of statute or rule by the licensee. Dr. Karp made a motion, seconded by Dr. DiBacco, to dismiss the case. The motion carried 3-0.

b.) **Kristine L. Autry, Ed.D. RFI 11-10**

Dr. Karp summarized the case, including salient points of investigation and pertinent records. The complainant was present telephonically, requested to speak, made a statement and answered Committee members' questions. A member of the public was present, requested to speak, made a statement and answered Committee members' questions. The licensee and the licensee's legal counsel, Anne Marie-Anderson, were present, requested to speak, made brief statements and answered Committee members' questions. After deliberation, the Committee members found no evidence of violation of statute or rule by the licensee. Dr. Karp made a motion, seconded by Mr. Donaldson, to dismiss the case. The motion carried 3-0.

c.) **Katrina Buwalda, Psy.D., RFI 11-14**

Dr. DiBacco recused from this case. Dr. Karp summarized the case, including salient points of investigation and pertinent records. Mr. Donaldson made a motion, seconded by Dr. Karp, to move into executive session at 9:47 a.m. to obtain confidential legal advice, public session resumed at 9:51 a.m. The complainant was present, made a statement and answered Committee members' questions. The Licensee was present. At 10:11 a.m. Chairman Donaldson suspended the proceedings of the Complaint Screening Committee and the meeting was adjourned prior to concluding this case.

#### 5. ADJOURN

The proceedings of the Complaint Screening Committee Meeting were suspended by Chairman Donaldson at 10:11 a.m. and the meeting was adjourned. RFIs 11-14, Katrina Buwalda, Psy.D., and 11-12, Lydia B. Garrett, Ph.D., will be heard at a future meeting.

Respectfully submitted,

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Joseph C. Donaldson  
Committee Chair

Date