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**State of Arizona
Board of Psychologist Examiners**

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Application Review Committee

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Deputy Director

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MINUTES OF TELEPHONIC MEETING

**February 2, 2011
7:00 a.m.**

1400 West Washington
Suite #235
Phoenix, AZ 85007

1. CALL TO ORDER

The regular session of the Arizona State Board of Psychologist Examiners Application Review Committee was called to order by Dr. Wechsler at 7:00 a.m. on February 2, 2011. No Executive Sessions were held.

2. ROLL CALL

Committee Members Participating by Telephone

Frederick S. Wechsler, Psy.D., ABPP – Chairperson
Janice K. Brundage, Ph.D.
Ramona Mellott, Ph.D.

Staff Present

Meghan B. Hinckley – Deputy Director

Attorney General

Jeanne Galvin, Esq.

3. DISCUSSION, POSSIBLE ACTION REGARDING THE SUPERVISED PRE-INTERNSHIP FORMS AND APPLICANT CALCULATIONS OF PRE-INTERNSHIP HOURS – Dr. Wechsler, Dr. Mellott

Ms. Hinckley summarized that the Committee had concerns regarding how applicants were interpreting the Supervised Pre-Internship Verification form in regards to calculating pre-internship hours and reporting them. Dr. Wechsler added that it seemed many students were averaging the number of hours of individual face to face supervision which did not correspond to the actual reported calculation which was reported. Dr. Mellott explained that she interpreted most students to report the exact amount of individual face to face supervision on the “Total Hours of Face-to-Face Supervision distributed as follows” section. Conversely, the students would report the weekly *average* of face to

face supervision received on the section “Hours of Face-to-Face Supervision Per Week distributed as follows.” Dr. Mellott explained that not all students receive *exactly* 1 hour individual face to face supervision per 20 hours worked each week usually due to other extenuating factors; most students on *average* receive the one hour face to face individual supervision and that is how she interpreted those numbers when she was on the ARC and substantively reviewed the applications. Dr. Mellott suggested possibly revising the pre-internship form to include more clarification of that particular question. Dr. Wechsler thanked Dr. Mellott for her participation and clarification of the issue. Dr. Mellott exited the telephonic meeting.

4. DISCUSSION/DECISION REGARDING APPROVAL OF APPLICANTS– Dr. Wechsler

Requesting Approval for Examination

Dorsey Demapan-Diaz, Psy.D. – Committee members proceeded with a substantive review of Dr. Diaz’s application. Upon review, the Committee noted that Dr. Diaz’ supervisor failed to have listed *EPS 670 (Spring 2003): Introduction to Professional Problems (Spring 2003)* in the Scientific and Professional Ethics core content area, which may not fulfill the requirements of A.R.S. §32-2071(A)(4)(a). Thus, Dr. Pardee was deficient 3 semester credits, or the equivalent, in the Scientific and Professional Ethics core content area and requested copies of an official course catalog description or course syllabi from the dates the course was completed. Secondly, upon review of the Supervised Internship Experience Verification form, the Committee noted that the internship site was not completed, and questions #21 and #26 needed clarification. In addition, Dr. Collins, the supervisor, calculated that Dr. Pardee worked “30-40” hours per week. The Committee requested that Dr. Collins further clarify or calculate a weekly average for the internship hours Dr. Pardee worked. Lastly, the Committee requested documentation that the internship was completed in its entirety. The Committee recommended issuing Dr. Pardee a Request for Additional Information and Documentation (RAID) in order to clarify the discrepancies in her application.

Dr. Brundage made a motion, seconded by Dr. Wechsler, issuing Dr. Pardee a Request for Additional Information and Documentation (RAID) in order to clarify the discrepancies in her application. The motion carried (2-0).

Requesting Approval for Examination & Licensure

Suzana Adams, Psy.D. – Committee members proceeded with a substantive review of Dr. Adams’ re-application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Adams’ application forward to the full Board for review and approval to take the EPPP and licensure upon receipt of a passing score and the pro-rated licensure fee.

Ashley Franklin, Psy.D. – Committee members proceeded with a substantive review of Dr. Franklin’s application. The committee noted that upon review of the Supervised Pre-internship Experience Verification form from Florida Institute of Technology/Dr. Mulligan, for the practicum sites Counseling and Psychological Services (08/08 – 05/09), Psychological Affiliates (01/09 – 05/09), Brevard County Jail (01/08 – 08/08), Community Psychological Services (05/07 – 12/07), and Family Learning Program (11/06 – 11/09), Dr. Mulligan indicated the Dr. Franklin received zero total hours of individual supervision which does not fulfill the requirements of A.R.S. § 32-2071(E)(c). The Committee recommended issuing Dr. Franklin a Request for Additional Information and Documentation (RAID) regarding the clarification of the calculations and deficiencies in her Supervise Pre-internship Experience Verification form.

Cindy Tuttle Rollins, Ph.D. – Committee members proceeded with a substantive review of Dr. Tuttle Rollins' application and subsequent submission. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Tuttle Rollins' application forward to the full Board for review and approval to take the EPPP and licensure upon receipt of a passing score and the pro-rated licensure fee.

Donell Barnett, Psy.D. – Committee members proceeded with a substantive review of Dr. Barnett's application. Upon review of the Supervised Pre-internship Experience Verification form, the committee calculated that Dr. Barnett received 730.5 hours at OK Office of Juvenile Corrections (07/08 – 06/09) and 226 hours at Northcare for Kids (10/06 – 06/08), for a total of 956.5 supervised pre-internship hours. While Dr. Barnett completed a total of 2956.5 hours of supervised experience, he remained deficient 43.5 hours to become licensed. It was the consensus of the committee to recommend approval for Dr. Barnett to take the national exam; however, he would also be issued a RAID letter regarding his supervision deficiencies.

Jennifer Jones, Psy.D. – Dr. Wechsler recused himself from this application. Due to a lack of quorum, this application was moved to the full Board for substantive review.

Julia Lesselyong, Psy.D. – Committee members proceeded with a substantive review of Dr. Lesselyong's application and subsequent submissions. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Lesselyong's application forward to the full Board for review and approval to take the EPPP and licensure upon receipt of a passing score and the pro-rated licensure fee.

Kimberly Thiessen, Psy.D. – Committee members proceeded with a substantive review of Dr. Thiessen's re-application and subsequent submissions. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Thiessen's application forward to the full Board for review and approval to take the EPPP and licensure upon receipt of a passing score and the pro-rated licensure fee.

Michael Wagner, Ph.D. – Committee members proceeded with a substantive review of Dr. Wagner's application and subsequent submissions. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Wagner's application forward to the full Board for review and approval to take the EPPP and licensure upon receipt of a passing score and the pro-rated licensure fee.

Sharon Zygowicz, Ph.D. – Committee members proceeded with a substantive review of Dr. Zygowicz's application and subsequent submissions. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Zygowicz's application forward to the full Board for review and approval to take the EPPP and licensure upon receipt of a passing score and the pro-rated licensure fee.

Shweta Sharma, Psy.D. – Committee members proceeded with a substantive review of Dr. Sharma's application. The Committee noted that upon review of Dr. Sharma's Supervised Pre-internship Experience Verification form from Wright State University, School of Professional Psychology/Dr. Winfrey, she affirmed that the written training plan was submitted with the form,

yet, no such documentation was received. It was the consensus of the committee to move Dr. Sharma's application forward to the full Board for review and approval to take the EPPP and issue her a RAID letter requesting a copy of the written training plan for her Supervise Pre-Internship Experience.

Sonja Sollenberger, Ph.D. – Committee members proceeded with a substantive review of Dr. Sollenberger's re-application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. In addition, the committee noted that Dr. Sollenberger has submitted a request along with her application, to waive the application fees due to a medical issue. It was the consensus of the Committee to move Dr. Sollenberger's application forward to the full Board for review and approval to take the EPPP and licensure upon receipt of a passing score and the pro-rated licensure fee as well as submit the request to waive application fees letter to the Board for review and adjudication.

Wesley Stokes, Psy.D. – Committee members proceeded with a substantive review of Dr. Stokes' application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Stokes' application forward to the full Board for review and approval to take the EPPP and licensure upon receipt of a passing score and the pro-rated licensure fee.

Dr. Wechsler made a motion, seconded by Dr. Brundage, to recommend approval of the following applicants to take the national exam as well as issue a Request for Additional Information and Documentation regarding the discrepancies in their applications: Ashley Franklin, Psy.D., Donell Barnett, Psy.D. and Shweta Sharma, Psy.D. The motion carried (2-0).

Dr. Wechsler made a motion, seconded by Dr. Brundage, to forward the applications of Suzana Adams, Psy.D., Cindy Tuttle Rollins, Psy.D. Julia Lesselyong, Psy.D., Kimberly Thiessen, Psy.D., Michael Wagner, Ph.D., Sharon Zygowicz, Ph.D., Sonja Sollenberger, Ph.D., and Wesley Stokes, Psy.D., to the full Board for review and approval to sit for the EPPP and licensure upon the receipt of a passing score on the exam. The motion carried (2-0).

In addition, Board staff noted for the record that the application of Jennifer Jones, Psy.D. would be forwarded to the full Board for substantive review due to a lack of committee quorum.

Requesting Approval of Application for Licensure by Waiver

Gloria Bernat, Ph.D. – Dr. Brundage recused herself from this application. Due to a lack of quorum, this application was moved to the full Board for substantive review.

Requesting Approval of Application for Licensure by Credential

Leonard Goodstein, Ph.D., ABPP – Committee members proceeded with a substantive review of Dr. Goodstein's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Goodstein's application forward to the full Board for review and approval for licensure upon receipt of the pro-rated licensure fee.

Linda Leiphart, Ph.D., CPQ – Committee members proceeded with a substantive review of Dr. Leiphart's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Dr. Leiphart's application forward to the full Board for review and approval for licensure upon receipt of the pro-rated licensure fee.

Dr. Wechsler made a motion, seconded by Dr. Brundage, to forward the applications of Leonard Goodstein, Ph.D., ABPP and Linda Leiphart, Ph.D., CPQ to the full Board for review and approval for licensure. The motion carried (2-0).

5. DISCUSSION/DECISION REGARDING APPROVAL OF BEHAVIOR ANALYST APPLICANTS

Requesting Licensure by Certification

Having substantively reviewed all the applications, Dr. Wechsler made a motion, seconded by Dr. Brundage, to forward the application of Evelyn Kung, M.A., BCBA to the full Board for review and approval of licensure upon the receipt of the pro-rated license fee. The motion carried (2-0):

Requesting Licensure by Experience

Bobbie Gallagher, M.A., BCBA - Committee members proceeded with a substantive review of Ms. Gallagher's application. Upon review, the Committee noted that the materials submitted were complete and fulfilled the requirements of statutes and rules. It was the consensus of the Committee to move Ms. Gallagher's application forward to the full Board for review and approval for licensure upon receipt of the pro-rated licensure fee.

Sheena Trayte, M.Ed., BCBA - Committee members proceeded with a substantive review of Ms. Trayte's application. Upon review of the Supervised Work Experience Verification forms from Dr. Davey and Ms. Barosky, both supervisors answered "no" to question #3a, "Did the work experience include . . . conducting behavior assessments and assessment activities related to the need for behavioral interventions" and #3c. "Did the fieldwork include . . . overseeing the implementation of behavior analysis programs for clients." In addition both supervisors answered "no" to question #4 that they "did not observe you engaging in behavior analytic activities in the natural environment at least every two weeks." Therefore the 200 hours accrued at Behavioral and Academic Interventions – Tucson from 01/09 – 04/09 and the 180 hours accrued from The BISTA Center from 06/09 – 09/09 do not fulfill the requirements of A.R.S. § 32-2091.03(B)(1) and (B)(3) and A.R.S. § 32-2091.03(D). At this time, Ms. Trayte's supervised experiences total 1180 hours. Pursuant to A.R.S. § 32-2091.03(A)(4), the applicant must accrue 1500 hours of supervised professional work experiences to obtain licensure. The committee requested that Ms. Trayte be issued a RAID indicating that she remains deficient 320 hours of supervision necessary to obtain licensure in Arizona.

Dr. Wechsler made a motion, seconded by Dr. Brundage, to forward the application of Bobbie Gallagher, M.A., BCBA to the full Board for review and approval of licensure upon the receipt of the pro-rated license fee. The motion carried (2-0):

Dr. Wechsler made a second motion, seconded by Dr. Brundage to issue Sheena Trayte, M.Ed., BCBA a RAID letter regarding her supervision deficiencies. The motion carried (2-0).

6. SCHEDULE NEXT COMMITTEE MEETING

Dr. Wechsler noted that the next ARC meeting was scheduled for March 1, 2011 at 7:00 a.m. The date was confirmed by Dr. Brundage and noted by staff.

7. ADJOURNMENT

There being no further business to come before the Committee, Dr. Brundage made a motion, seconded by Dr. Wechsler, to adjourn the meeting at 8:03 a.m.

Frederick S. Wechsler, Psy.D., ABPP - Chairperson
Application Review Committee